#### **Stoneleigh & Ashow Joint Parish Council**

# Minutes of the Ordinary Meeting held on Thursday 14<sup>th</sup> October 2021 Online via zoom

#### PRESENT:

Chairman Cllr R Hancox Cllr A Bianco Cllr L Rolli Cllr J Astle Cllr P Redford Cllr T Wright

There were three members of the public present.

#### 69. Apologies

Apologies were received and accepted from Cllr D Jack and Cllr W Redford.

#### 70. Declarations of Interest

Cllr Hancox declared an interest in a planning application as it is his neighbour.

# 71. Minutes of the last meeting

Minutes of the ordinary meeting of 9<sup>th</sup> September 2021 were approved.

#### 72. Presentation by BBV

Cllr Hancox welcomed Mark Fox and Sara-Louise Lee from BBV and Rick Nelson from HS2 who attended the meeting to give an update about HS2 works in the area.

Mr Fox gave a presentation covering the following points:

- Vegetation clearance
- Map of works in the area
- Sources of further information and contact details.

A copy of the presentation will be available on the Parish Council website.

Mr Fox agreed with Cllr Bianco's clarification that there will be no more cutting in the green areas opposite Crewe Lane across the B4115 unless there is notification and agreement. Mr Fox also confirmed that on the corner of Crewe Lane and B4115 some trees have been preserved and Cllr Bianco stressed that the PC are very keen to keep those trees in place as a sound baffle.

Cllr Bianco highlighted a culvert on B4115 which is actually a stream which floods about 50% of the year and so it not appropriate to use as the end of the drain on the B4115. He also asked that a drain under the road in Crewe Lane which runs to the junction be identified on BBV plans. A further culvert was damaged during previous tree cutting and the BBV project manager has noted that it would need repairing.

Cllr Hancox asked for clarification of an area identified on the map, Mr Fox agreed to check what that represented, as well as the different colours of the line, which he thought represented the topography of the area.

Cllr Bianco asked for more detail on the B4115 footpath and cycle path and footpath on the new plan, which Mr Fox agreed to provide.

Cllr Bianco raised the issue of access to the site compound from the proposed Farmers Market junction, as well as the agreement for the B4115 to remain open to two-way traffic. Ms Lee confirmed that these were two separate issues, both of which are being tracked in parallel so at least one will be taken forward. Ms Lee stated that she hoped that one of the solutions to compound access would be agreed by the time that BBV next attend the Parish Council (PC).

It was agreed that BBV will attend PC meetings every other month for the time being, with the frequency being reviewed as appropriate. Mr Fox asked that questions be provided a couple of weeks in advance in order to prepare responses.

Cllr Astle asked for clarification on when the roundabout outside Stoneleigh Park would be finalised and the final level of the line.

BBV are working with the Kenilworth-based charity, Helping Hands, collecting food, clothes and toys for local people in need at Christmas. They are happy to consider any other good causes in the area that they can support and are keen to have a positive community impact. This is separate to HS2 community funds, and is a part of BBV's corporate social responsibility. The PC were asked to inform BBV if they were aware of other good causes in the area that BBV could contribute towards. Cllr Hancox raised the issue of signage in the village for construction traffic to avoid the area.

Cllr Bianco asked that details of the B4115 alignment programme be brought to the meeting in December. He also highlighted an HS2 document section 611, section 6 produced three weeks ago which is a year out of date.

Cllr Bianco expressed thanks to BBV for help in changing the proposed road closures in the area so the dates of the closures no longer clash.

It was confirmed that BBV will attend the PC meeting on December 9<sup>th</sup>.

# 73. Public Session

There were no comments from the public.

#### 74. Finance

# **Income / Expenditure**

Balance brought forward from 30 <sup>th</sup> June 2021	£46,455.23			
Payments to 30 <sup>th</sup> September 2021				
Clerk salary & expenses (July & August)	£1,237.18			
D Malley Payroll administration	£60.00			
Bank account charge	£18.00			

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# Income to 30<sup>th</sup> September 2021

Precept	£8,854.50
Balance	£53,994.55
Funds at Unity Bank Current Account 1 Instant Access account	£33,994.55 £20,000.00
	£53,994.55
Online nayments to be authorised	

# Online payments to be authorised

Clerk salary & expenses (September)	£634.94
HMRC PAYE tax & NI	£452.60
Clerk – reimburse ICO Data Protection renewal fee	£40.00

- a) The finance report was reviewed and agreed
- b) All payments to be authorised were agreed
- c) The quarterly budget report was reviewed and agreed (appended document 1)

# 75. Planning

#### **New Planning Applications**

Cllr Hancox removed himself from the meeting at this point.

**Application No: W/21/1263** 

Description: Erection of proposed rear balcony. Proposed retention and modification of existing flat-

roofed rear dormer (revised plans)

Address: 9 Stoneleigh Close, Stoneleigh, Coventry, CV8 3DE

Applicant: Mr. Brooks

**Closing Date**: 10<sup>th</sup> September 2021 **Planning Officer**: Thomas Fojut

Councillor Trevor Wright gave a detailed explanation of the planning process and also mentioned that this would be the last application that would be accepted by the planning department at WDC for some time.

Also Councillor Pam Redford gave her detailed assessment and offered advice to the PC in the event of this application going to committee. Councillor Redford also suggested that the PC should rehearse it's three minute submission with Richard Hancox and try not to cover the same areas of objection. Following the discussion, it was agreed that:

The Parish Council object to this application and request that the application be considered by the Planning Committee due to the complex nature of the case. The objection from the Parish Council is on the grounds on the infringement of privacy to the neighbouring property, complications due to the original planning permissions not being followed and the concerns of local residents who have objected to this application.

Cllr Hancox rejoined the meeting.

#### **Progress of planning applications**

Application No: W/21/1149

**Description**: Proposed garage loft conversion including roof replacement. **Address:** Austen House, Grovehurst Park, Stoneleigh, Kenilworth, CV8 2XR

**Applicant**: Mr & Mrs Scimeca **Closing Date**: 17<sup>th</sup> September 2021 **Planning Officer**: Jack Lynch

Planning permission has been granted

Application No: W/21/0537 & 1090 LB

**Description**: Conversion of existing outbuilding to a bathroom and family room

Address: 10 Birmingham Road, Stoneleigh, Coventry, CV8 3DD

Applicant: Mr D Urquhart Closing date: 30<sup>th</sup> July 2021 Planning Officer: Emma Booker

Planning application has been withdrawn

Application No: W/20/1829 HS2

**Description**: Realignment of B4115 Ashow Road and construction of associated overbridge and

underpass. (HS2 - WDC - SCH17PS - B4115 Ashow Road Overbridge and underpass)

Address: B4115 Ashow Road, Stoneleigh

Applicant: Nominated Undertaker High Speed Two (HS2) Itd

Closing date: 1<sup>st</sup> December 2020 Planning Officer: Debbie Prince Planning approval granted

Cllr Bianco reported that there is a lot going on with regards to the B4115 realignment and that BBV had not brought the requested information to the PC meeting. He requested that HS2 and BBV give more information to the PC about the plans for the B4115. Cllr Hancox confirmed that this will be raised with BBV for them to talk about in the December meeting.

Application No: W/21/1227

**Description**: Removal of existing rear roof dormer. Proposed installation of 1 front conservation style roof light and 3 rear conservation style roof lights. Erection of partial single storey rear extension with new flat roof and lantern. Proposed re-landscaping of existing stepped rear garden and erection of proposed new retaining wall.

Address: Serendipity, 1A Ashow Road, Ashow, Kenilworth, CV8 2LE

**Applicant**: Mr and Mrs Amott **Closing Date**: 23<sup>rd</sup> September 2021 **Planning Officer**: Thomas Fojut

Planning permission has been granted

**Application No**: W/21/1054 & 1055LB

Description: Proposed paving of front drive. Removal of existing hedges. Proposed installation of

timber fence.

Address: Orchard Cottage, 11 Birmingham Road, Stoneleigh, Coventry, CV8 3DD

**Applicant:** Mr and Mrs D Faulconbridge **Closing Date**: 10<sup>th</sup> September 2021 **Planning Officer**: Thomas Fojut

Planning permission has been granted

Application No: W/21/1461 TC

Description: Prior approval for the erection of a 18.0m Phase 8 Monopole with wrapround cabinet at

base and associated ancillary works.

Address: Highway verge adjacent B4115, Stoneleigh Park, Kenilworth, CV8 3AY

Applicant: CK Hutchison Networks (UK) Ltd

Closing Date: 10<sup>th</sup> September 2021 Planning Officer: Emma Booker Permission has been refused

# Progress of planning applications (Not outcome yet)

**Application No:** W/21/1370

**Description:** Outline planning application with all matters reserved apart from access for the development of battery manufacturing facility with ancillary battery recycling capability including

landscaping, car parking, access and associated works.

Address: Coventry Airport, Rowley Road, Baginton, Coventry, CV3 4FR

**Applicant:** Coventry Airport Ltd and Coventry City Council

Closing Date: 10<sup>th</sup> September 2021 Planning Officer: Helena Obremski

**Application No:** W/21/0831 & 0832LB **Description:** Conversion of existing barn.

Address: Grove Farm House, Grove Farm Road, Ashow, Kenilworth, CV8 2LE

**Applicant:** Mr J Mills

**Closing Date:** 10<sup>th</sup> September 2021 **Planning Officer:** Andrew Tew

**Application No: W/21/0795 & 796LB** 

**Description:** Erection of a single storey side extension

Address: 10 Birmingham Road, Stoneleigh, Coventry, CV8 3DD

**Applicant**: Foxfurd Joinery Ltd **Closing Date**: 13<sup>th</sup> September 2021 **Planning Officer**: Emma Booker

**Application No**: W/21/0856

**Description**: Retention of solar panels on existing front roof elevation (retrospective)

Address: Tantara Lodge, Coventry Road, Stoneleigh, Coventry, CV8 3DR

**Applicant**: Mr. Reay

**Closing date**: 17<sup>th</sup> August 2021 **Planning Officer**: Thomas Fojut

Application No: W/21/0315

Description: Construction of timber framed all weather Driving Range with 4 bays, 1 teaching bay and

rear store room

Address: Coventry Golf Course, St Martins Road, Finham, Coventry, CV3 6RJ

Applicant: Course Director, Coventry Golf Club Ltd

Closing date: 6<sup>th</sup> July 2021 Planning Officer: Dan Charles

**Application No: W/21/0528 / 529LB** 

**Description**: Extension of the existing garden room outbuilding **Address**: Annexe at, Abbey Farm, Ashow Road, Ashow, CV8 2LE

**Applicant**: C. Burdett **Closing date**: 13<sup>th</sup> July 2021

Planning Officer: Lakeisha Peacock

**Application No: W/21/0031 & 32LB** 

**Description**: Erection of a garage extension to number 2 and a freestanding garage to the rear of number 4 with an extended vehicular access from an established vehicular access off the Coventry

Road.

Address: Bridge End, 2 Coventry Road, Stoneleigh, Coventry, CV8 3BZ

**Applicant**: Messrs T & P Sawdon **Closing date**: 11<sup>th</sup> May 2021

Planning Officer: George Whitehouse

**Application No: W/21/0033 & 34LB** 

**Description**: Proposed erection of a single storey rear extension. **Address**: Bridge End, 2 Coventry Road, Stoneleigh, Coventry, CV8 3BZ

**Applicant**: Messrs T & P Sawdon **Closing date**: 11<sup>th</sup> May 2021

Planning Officer: George Whitehouse

**Application No:** SCR/21/0003 (Pre-application request)

**Description:** Scoping Opinion under the Town and Country Planning (EIA) Regulations 2017, Regulation 15, regarding the proposed battery manufacturing development on land at Coventry Airport (extending north eastwards from Bubbenhall Road to the junction of Rowley Road and Siskin Drive at

Tollbar Roundabout.

Address: Land at Coventry Airport, Rowley Road, Baginton, Coventry, CV3 4FR

**Applicant:** Wardell Armstrong **Closing date:** 22<sup>nd</sup> April 2021 **Planning Officer:** Helena Obremski

**Application No:** W/20/2160

**Description**: Single Storey Side and Front Extensions with Alterations to Main Roof frontage

Address: 19 Stoneleigh Close, Stoneleigh, Coventry, CV8 3DE

Applicant: Mr B Heer

Closing date: 28<sup>th</sup> April 2021 Planning Officer: Lakeisha Peacock

Application No: W/20/2013

**Description**: In conjunction with the scheduled Warwickshire County Council alignment of the A46 Link Road Scheme, this application proposal seeks highway improvement works along a section of Stoneleigh Road. The highway works proposed includes the construction of a 4-arm roundabout to provide two additional access roads. One to access the proposed relocation of the Rugby Farmers' Market; The other to a HS2 46/Ashow Road Main Works Civils Contractors compound.

Address: Stoneleigh Road, Stoneleigh
Applicant: High Speed Two (HS2) Limited

Closing date: 24<sup>th</sup> March 2021 Planning Officer: Debbie Prince

Application No: W/20/2020

Description: Hybrid planning application comprising: Full planning application for 98 dwellings (Class C3) served via two new vehicular / pedestrian / cycle access connections from Leamington Road, pedestrian and cycle access to Thickthorn Close; strategic landscaping and earthworks, surface water drainage and all other ancillary infrastructure and enabling works Outline planning application for demolition of existing buildings and structures; residential development of up to 452 dwellings (Class C3); primary school (Class F.1); employment (Class B2); Class E development; hot food takeaway (sui generis), community centre (Class F.2); strategic landscaping and earthworks, surface water drainage and all other ancillary infrastructure and enabling works with means of site access (excluding internal roads) from the new junction into the detailed parcel of development and access junction off Glasshouse Lane; all other matters (internal access, layout, appearance, scale and landscaping) reserved for subsequent approval.

Address: Land at Thickthorn, Kenilworth

**Applicant**: Barwood Development Securities Ltd

Closing date: 15<sup>th</sup> January 2021 Planning Officer: Dan Charles

**Application No**: W/20/1483

**Description**: Application for the approval of reserved matters (details of access, appearance, landscaping, layout and scale) pursuant to condition 1 of planning permission ref: W/16/0239 for the construction of a new office building with associated parking arrangements at Whitley South (within Development Zone 3 on

**Address**: Land to the north and south of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

**Applicant**: Segro

the parameters plan).

Closing date: 19<sup>th</sup> October 2020 Planning Officer: Lucy Hammond

Application No: W/20/0020

**Description:** Reserved Matters application pursuant to condition 1 of planning permission W/17/1631 [variation of original outline W/16/0239] for details of appearance, landscaping, layout and scale for a car

showroom and ancillary workshop, repairs and valeting areas with associated external car parking, storage and display areas, and hard and soft landscaping (Zone 2 on the parameters plan). W16/0239, as varied by W/17/1631, was for a comprehensive development comprising offices, research & development facilities

and light industrial uses (Use Class B1), hotel accommodation (Use Class C1), car showroom accommodation and small scale retail and catering establishments (Use Classes A1, A3, A4 and/or A5). **Address:** Land to the North and South of the A45 (between Festival and Tollbar junctions) and land at the A45/Festival Roundabout, the A46/Tollbar Roundabout and at the junctions of the A444 with the A4114/Whitley Roundabout.

**Applicant**: Sytner Group Limited **Closing date**: 28<sup>th</sup> February 2020 **Planning Officer:** Lucy Hammond

**Application No:** W/18/1635

**Description**: Demolition of existing farmhouse and agricultural buildings and outline planning permission for residential development of up to 640 dwellings (Use Class C3) and community hall (Use Class D1) including means of access into site (not internal roads), parking and associated works, with all other matters (relating to appearance, landscaping, scale and layout) reserved.

Address: Land east of Kenilworth, Glasshouse Lane/ Crewe Lane, Kenilworth

Applicant: Catesby Estates Plc Closing date: 12<sup>th</sup> April 2019 Planning Officer: Dan Charles NOTIFICATION OF AMENDED PLANS:

· Amendments Proposed: Reduction in numbers from 640 dwellings to 620 dwellings.

· Addition of proposed primary school.

· Omission of community hall

Application No: W/18/0522

**Description**: Outline application including details of access for the comprehensive redevelopment of land South of Coventry Airport, comprising demolition of existing structures and the erection of new buildings to accommodate general industrial uses (Use Class B2) and storage and distribution (Use Class B8), ground modelling works including the construction of landscaped bunds, construction of new roads, footpaths and cycle routes, associated parking, servicing, infrastructure and landscaping and the creation of open space in a Community Park. Provision of new sports ground including the creation of new sports pitches and a club house.

Address: Gateway South, Land to the South and West of Coventry Airport and Middlemarch Industrial

Estate, Coventry

Case Officer: Rob Young

# 76. Matters arising:

# Stoneleigh Park events

Following numerous complaints about the recent Gravity Show at Stoneleigh, councillors met with Stoneleigh Events Management, however the meeting did not reach a satisfactory conclusion. Cllr Wright reported that he had looked at the licensing for Stoneleigh Events and that the management team weren't attending the SAG (Safety Action Group) meetings with local council, police etc, and were in fact not aware of these meetings. As a result, WDC and the police were not aware of any events until after they had taken place. The SAG meetings are now being reinstated with the involvement of Stoneleigh Parks events management. Cllr Hancox asked if the PC could be present at those meetings, however, it was confirmed that the meeting was limited to authorities and representation was by invitation. Cllr Wright has been working with Marcus Ferguson of the Warwick District Council (WDC) Business Support and Events team to deal with this. Cllr Wright also confirmed that the licence could not be suspended unless there were clear and compelling reasons to do so, and any anti-social activity that takes place outside of the park is the responsibility of the police.

### 77. HS2 update

Cllr Bianco passed on apologies from Colin Hooper for not being able to attend the meeting today.

Cllr Bianco confirmed that a meeting has taken place with the Minister and that a paper has been written regarding noise levels which has been submitted to the Minister.

# 78. Updates from Warwickshire Police, WCC Cllr Redford and WDC Councillors P Redford and T Wright

No updates from the police.

Cllr Redford updated the PC about the proposed merger between WDC and Stratford Council. The consultation for the merger closes at the end of the month and Cllr Redford encouraged the Parish Council and residents to put forward their views. Her personal view, which was echoed by Cllr Wright, was that she was in favour of shared services but not of the merger, based on the information that she has seen to date. Cllr Wright highlighted that Warwick and Stratford are economically and socially very different communities. Cllr Bianco asked for this issue to be placed on the agenda for the next meeting.

# 79. Correspondence

None

### 80. Questions to Chairman

Cllr Bianco asked about the proposed link road from Dalehouse Roundabout to Burton Green which he understood to be on the planning committee agenda. Cllr Wright confirmed that it was not on the agenda for the WDC planning committee, and that the link road was likely to be a long time away particularly with the HS2 works in that area. Cllr Bianco asked that Cllrs Redford and Wright look out for any further updates about this, and will contact Adrian Hart at Warwickshire County Council (WCC) for further clarification.

Cllr Bianco also asked if any further updates were due from WCC regarding the closure of Birmingham Road. Cllr Hancox confirmed that they were awaiting confirmation about funding available and the amount that the PC would be required to contribute. Cllr Hancox agreed to contact WCC for an update on this.

# 81. Date of next meeting:

November 11<sup>th</sup> 2021 – online via zoom

#### 82. Closure

The meeting was closed at 21:17

# Appended document 1:

# Quarter Two 2021/22 Budget Update: Stoneleigh & Ashow Joint Parish Council

				Total spend	Total spend	Anticipated		
Expenditure:	Qtr 1	Jul	Aug Sep	in Q2	year to date	total spend	Budget	Comments
Salary (including tax)	£2,233.30	£1,062.99	£1,206.70	£2,269.69	£4,502.99	£9,057.00	£9,057.00	
Stationery	£334.99			£0.00	£334.99	£150.00	£150.00	
Postage & Telephone	£0.00		£1.70	£1.70	£1.70	£320.00	£325.00	
Clerk Travel expenses	£18.00			£0.00	£18.00	£100.00	£250.00	
Playground equipment	£0.00			£0.00	£0.00	£0.00	£0.00	
Playground maintenance	£112.00	£32.40		£32.40	£144.40	£2,500.00	£1,000.00	
Office equipment	£0.00			£0.00	£0.00	£0.00	£0.00	
Equipment maintenance	£240.00			£0.00	£240.00	£0.00	£2,150.00	
Insurance	£392.76			£0.00	£392.76	£388.75	£450.00	
Grants	£0.00			£0.00	£0.00	£0.00	£2,000.00	To be moved to earmarked funds
Training	£0.00			£0.00	£0.00	£25.00	£250.00	
Audit (External and internal)	£240.00		£60.00	£60.00	£300.00	£300.00	£350.00	
Village Hall hire/ room hire	£43.17	£14.39	£28.78	£43.17	£86.34	£150.00	£500.00	
Subscriptions	£281.00			£0.00	£281.00	£500.00	£525.00	
Chairman's Allowance	£0.00			£0.00	£0.00	£0.00	£80.00	
VAT	£128.40			£0.00	£128.40	£200.00	£250.00	
Election expenses	£0.00			£0.00	£0.00	£0.00	£0.00	
Bank account charges	£18.00		£18.00	£18.00	£36.00	£72.00	£72.00	
Misc	£130.52			£0.00	£130.52	£300.00	£300.00	
TOTAL	£4,172.14	£1,109.78	£0.00 £1,315.18	2,424.96	6,597.10	14,062.75	17,709.00	

	£8,603.39	£0.00	£0.00	£8,854.50	£8,854.50	£17,457.89			
WALC CILCA cashback	£0.00				£0.00	£0.00			
VAT refund	£113.39				£0.00	£113.39			
Precept	£8,490.00			£8,854.50	£8,854.50	£17,344.50			
Interest	£0.00				£0.00	£0.00			
Income received Quarter 2	Qtr 1	<u>Jul</u>	Aug	Sep	in Q2	year to date			
					Total income	Total income			
Total payments	£4,622.14	£1,109.78	£0.00	£1,315.18	£2,424.96	£7,047.10	£14,512.75		
1	£430.00	10.00	20.00	10.00	10.00	2430.00	1430.00	111,441.11	
	£450.00	£0.00	£0.00	£0.00	£0.00	£450.00	£450.00	£17,441.11	
Transparency Fund	£0.00					£0.00	£0.00	400.85	
Planning Consultation	£0.00					£0.00	£0.00	100.00	
Stoneleigh Village Hall	£0.00					£0.00	£0.00	2,400.00	
Grant Speed Gun	£0.00					£0.00	£0.00	1,080.50	
Planning campaigns	£0.00					£0.00	£0.00		
Elections	£450.00					£450.00	£450.00	7,500.00	
Neighbourhood Plan	£0.00					£0.00	£0.00	4,346.76	
Defibrillator*	£0.00					£0.00	£0.00	528.00	
Earmarked funds									

# Quarter 2: 1st July - 30 September 2021

Balance as at 30th June 2021	£47,565.01
Total income Q2	£8,854.50
Total expenditure Q2	£2,424.96
Balance as at 30th September 2021	£53,994.55
Account balances:	
Unity Trust Current Account	£33,994.55
Unity Trust Instant Access Account	£20,000.00
Total:	£53,994.55