



ALDBOROUGH and THURGARTON PARISH COUNCIL

NOTICE OF MEETING & SUMMONS TO ATTEND

**THE NEXT MEETING OF ALDBOROUGH and THURGARTON PARISH COUNCIL
WILL BE HELD AT THE COMMUNITY CENTRE ON MONDAY 9th MARCH 2026
AT 7.00PM**

The Public are welcome to attend this Parish Council meeting.

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council

AGENDA

1. TO CONFIRM THE APPOINTMENT OF THE PARISH CLERK/RFO.

2. APOLOGIES FOR ABSENCE

To receive and accept Apologies for Absence as previously notified to the Parish Clerk

3. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

To receive Members' Declarations of Interest in Agenda items and note the granting of any Request for Dispensations

4. MINUTES

To receive, confirm and sign the minutes of the meetings held on 3RD November 2025

5. INFORMATION ON MATTERS ARISING

To receive information on any matters arising from the minutes not listed elsewhere on the agenda

6. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

Public questions, comments, or representations

(On matters connected with this Agenda – limited to four minutes per person and twenty minutes in total at discretion of the Chairman)

7. REPORTS

- 7.1. Reports from District and County Councillor

8. FINANCE AND REGULATORY

- 8.1. To receive balance sheet and report on bank reconciliation
- 8.2. To receive current invoices and agree payment
- 8.3. To receive an update on VAT recovery
- 8.4. To receive and agree Assertion 10. Compliance position.
- 8.5. To receive and confirm I.T. policy.
- 8.6. To receive and confirm Reserves policy.
- 8.7. To receive and confirm review of Financial Regulations policy.
- 8.8. To receive and confirm review of the Risk Management Scheme.
- 8.9. To receive and confirm registration with the Information Commissioner's Office.
- 9.0. To receive and confirm Clerk training and membership of Norfolk Parish Training and Support.

9. THE GREEN

- 9.1. Village sign update.
- 9.2. To discuss and agree "Tidy" of phone box corner.
- 9.3. To discuss and agree the renovation of the North side of The Green verge.

10. PLANNING

- 10.1. To discuss and make observations on any applications received.

11. PARISH MATTERS

- 11.1. SAM2 speed monitoring signs.
- 11.2. Emergency Plan update.
- 11.3. Village Fayre update.

12. TO DEAL WITH CORRESPONDENCE

13. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA. ANY OTHER ITEMS TO BE RECEIVED BY THE CLERK 7 DAYS BEFORE THE AGENDA IS ISSUED

14. CONFIRM DATE AND TIME OF NEXT MEETING.

Parish Clerk

2nd MARCH 2023