

BURTON LEONARD PARISH COUNCIL
MEETING: 13 January 2020 (7.30pm – St Leonard's Hall, Burton Leonard)
MINUTES

Present

Cllr. P Bappoo (Chair)
 Cllr F Barwick, Cllr A O'Kane, Cllr C Trout, P Thornhill (Parish Clerk)

1. APOLOGIES FOR ABSENCE

Cllr M Harrison (NYCC), Cllr Z Metcalfe (HBC), Cllr K Townson

2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

3. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING HELD ON 2 DECEMBER 2019 AS A CORRECT RECORD

Proposed: Cllr F Barwick, Seconded: Cllr A O'Kane Agreed Unanimously

4. MATTERS ARISING FROM THE PREVIOUS MINUTES NOT COVERED BY THE AGENDA

None

5. PLANNING

Notifications received since last meeting:

- i. HBC Status: Registered** [19/05043/DVCMJA|Received 05.12.19|Validated 05.12.19]
 Variation of conditions 14 and 17 (Highways) to allow for offsite highway works to be implemented ahead of development commencing of Appeal decision APP/E2734/W/17/318652 (planning permission 16/01869/FULMAJ) | Flats House Scarah Lane Burton Leonard HG3 3RS
Resolved that objection already drafted by Clerk should be submitted to HBC
- ii. HBC Status: Registered** [19/05280/DISCON |Received 23.12.19|Validated 23.12.19]
 Approval of details required under conditions 4 (landscaping), 6 (tree planting) and 25 (electric vehicle infrastructure) of planning permission 16/01869/FULMAJ - Proposed residential development (Use Class C3) comprised of 19 open-market dwellings and 12 affordable dwellings on land to the East of Scarah Lane, Burton Leonard. | Flats House Scarah Lane Burton Leonard HG3 3RS
Resolved that BLPC would not comment on landscape aspects but would request HBC to review on-going landscape management – especially in the context of the proposed Management Company and lack of detail on this aspect in the landscaping input. Clerk to draft input and submit to HBC
- iii. HBC Status: Registered** [19/05281/DISCON|Received 23.12.19|Validated 23.12.19]
 Approval of details required under conditions 11 (Surface water drainage), 14 (Construction details) and 18 (Access road) of planning permission 16/01869/FULMAJ - Proposed residential development (Use Class C3) comprised of 19 open-market dwellings and 12 affordable dwellings on land to the East of Scarah Lane, Burton Leonard. | Flats House Scarah Lane Burton Leonard HG3 3RS
Resolved that BLPC would object to discharge of Condition 11 on grounds that NYCC LLFA flood risk requirements had not been met. On conditions 14 and 18 BLPC would note the preferred use of granite sett kerbing. Clerk to draft and submit to HBC
- iv. HBC Status: Registered** [19/05174/FUL|Received 16.12.19|Validated 16.12.19]
 Erection of single storey extension. | Holber Hill Mill Lane Burton Leonard HG3 3SQ
Resolved that BLPC would make no input
- v. HBC Status: Registered** [20/00010/CON|Received 02.01.20|Validated 02.01.20]
 Demolition of outbuildings in a Conservation Area. | The Lilacs Copgrove Road Burton Leonard HG3 3SJ
Resolved that BLPC would make no input

Notifications decided since last meeting:

Important Planning applications on-going:

- vi. HBC Status: Approved** [19/03854/FULMAJ|Received 10.09.19|Validated 17.09.19]
 Partial demolition of Primrose House, demolition of commercial buildings and erection of 30 dwellings with alterations to access. | Primrose House Copgrove Road Burton Leonard Harrogate North Yorkshire HG3 3SJ
14.10.19: Discussed and agreed that BLPC would object on the grounds that surface water drainage solution was uncertain, that (from limited information from developer) wall and roof materials appeared to be entirely man-made and not in keeping with surrounding vernacular and that parking seemed inadequate. Email response to be formulated and submitted
02.12.19: Discussed and noted that whilst Case Officer has indicated in recommendation that there had been no Statutory Consultee objections, this is not the case. NYCC LLFA has stated that no application should be approved without a hydrological survey of fitness for purpose of SW drainage to Robert Beck. Clerk confirmed that he had provide outline to Cllr Metcalfe and that a response was awaited

ACTION
Clerk
Clerk
Clerk
Cllr Metcalfe

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Other planning applications on-going:

- vii. **HBC Status: Registered** [19/03952/KIOSK|Received 11.09.19|Validated 11.09.19]
 BT consultation on the proposed removal of payphone kiosk. (01765 677311) | Telephone Box Front Street Burton Leonard North Yorkshire
- viii. **HBC Status: Registered** [19/03955/KIOSK|Received 11.09.19|Validated 11.09.19]
 Letter - removal of public telephone kiosk (01765 677411) | Telephone Box Harrogate Road Bishop Monkton North Yorkshire

On-going tree and enforcement notifications:

- ix. **HBC Status: Alleged Breach** [19/00233/BRPC15]
 Access drive used for non-agricultural use to south of Flatts House, Scarah Lane. HG3 3RS
02.12.19: Clerk reported that HBC Enforcement had indicated a probable breach of Appeal conditions but that the first Appeal decision had possibly been overridden by Loxley Phase 1 Planning Appeal outcome. HBC Legal considering the situation
13.01.20: No further update from HBC
- x. **HBC Status: Registered** [19/05128/TCON|Received 12.12.19|Validated 12.12.19]
 Felling of 2 no. Sycamore, 3 no. Ash and 1 no. Apple within Burton Leonard Conservation Area. | Littlecroft Scarah Lane Burton Leonard Harrogate North Yorkshire HG3 3RW

6. MEMBERS OF THE PUBLIC ARE INVITED TO ADDRESS THE COUNCIL WITH QUESTIONS OR COMMENTS

Ms P Watson updated BLPC that due to the VE Day 75th Anniversary taking place on the May Bank Holiday weekend it had been decided by the Mayfest Committee that both the Mayfest and Scarecrow Festival would not take place in 2020.

Agreed that both the Mayfest Committee and BLPC would each put separate updates into the February Parish Magazine – with BLPC asking villagers that if they had any VE Day Anniversary suggestions the PC would be willing to consider them

Cllr O’Kane noted that the BL 10k was planned for the VE 75th Anniversary weekend

7. FINANCE

- i. **Bank statement:**
 Bank statement was approved by the Chairman
- ii. **Income and expenditure:**
 I&E statement circulated in advance was approved by the Chairman.
- iii. **Notification of receipts:**
 None
- iv. **Invoices to approve for payment:**
 - a) Clerk, P Thornhill for January 2020 £300.69 gross, BACS.
 - b) Clerk, P Thornhill Land Registry Search Expense Claim £6.00, BACS.
 - c) Clerk, P Thornhill Land Registry Search Expense Claim £6.00, BACS.
 - d) Business Stream (Water Fountain Inv 12.12.19) £7.06, BACS.
 - e) Farm & Land Services Ltd (Inv 5568) £494.40, BACS

- v. **BLPC Financial Regulations review:**
 BACS processing to be documented

- vi. **Purchase of BT red Box**
 Clerk advised that he had assessed the refurbishment costs of the box and was budgeting £750 from parish reserves

- vii. **Parish Precept and 2020-21 budget:**
 Draft Precept budget circulated in advance of the meeting discussed and approved.
Resolved that the budget be adopted and submitted to HBC.
 Proposed Cllr. P Bappoo, Seconded Cllr F Barwick. Approved unanimously

Clerk noted that whilst 2019-20 spend had been reasonably well budgeted, there were nevertheless unexpected/unplanned items that could emerge during the year (eg emergency tree work). The Clerk suggested that a revised approach was required such that any unanticipated ‘revenue’ spend in one year was added to the Precept request for the following year. In the case of capital costs (eg BT box purchase, village infrastructure improvements, etc) these should be met from Parish Reserves. Agreed that the Clerk should draft suggested changes within BLPC’s financial guidelines.

Clerk

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8. CORRESPONDENCE

- i. **Summary List**
Circulated in advance of the meeting – no notable points arising

9. COUNCILLORS REPORTS

- i. **Parking in vicinity of upper and lower village greens and vehicle speeds through the village**
Consideration of other ideas - notably 'gates' on verges as used elsewhere (eg B6265 in vicinity of Little Ouseburn). Clerk confirmed that a sum for 'gates' on verges had been included in the 2020-21 budget
- ii. **Christmas lights permanent power feed**
On-going from last next meeting. Clerk noted that should BLPC acquire the BT box, there was the option of BLPC taking over its unmetered power supply up to a max of 500w
- iii. **Village risk assessment**
To be added to website

Cllrs O'Kane &
Trout

Cllr Trout

Clerk

10. ITEMS FOR DISCUSSION/REVIEW/ACTION

- i. **Standing orders**
2019 version to be included on website
- ii. **Road surfacing and gully repairs within village**
Agreed that NYCC and its contractors had done an excellent job. BLPC to write and thank NYCC
- iii. **Provision of disabled access to upper village green seating area**
Subject of disabled access to upper village green: Grant funding remains to be identified. Notwithstanding, Clerk has included a £500 provisional sum within the 2020-21 budget
- iv. **Village tree planting scheme & spring Bulbs**
Proposals for additional tree locations and budget required
Clerk to check with HBC timing of Spring bulb availability
- v. **2020 Litterpick**
Agreed that this should occur over weekend 21-22 March 2020
Equipment as per 2019 to be requested from HBC
- vi. **Home Office Consultation: Strengthening police powers to tackle unauthorised encampments**
Input to be formulated by 18 Feb 2020 for submission to NALC
- vii. **Items for Parish Magazine**
VE Day 75th Anniversary/Mayfest update
Litterpick update
Reminder to villagers about wind-blown litter potential from loose plastics and paper on waste recycling days
- viii. **Laying of paths to properties fronting onto village green(s) where green is only access route**
In response to question raised by Cllr Trout. Clerk had circulated suggested guidance prior to meeting. To be carried forward to March meeting

Clerk

Cllr Townson
Clerk

Clerk

Cllr Bappoo
Clerk

Clerk

Cllr Townson

Cllr Townson +
Clerk

Cllr Trout

11. DATES OF NEXT MEETINGS

Monday 10 February 2020: 7.30pm St Leonard's Hall

12. CONFIDENTIAL ITEMS

None

The meeting closed at 8.30pm