



WHALTON
PARISH COUNCIL

Chair: Cllr Dr A Lennard

Vice Chair: Cllr M Grix

Clerk: M Burn

To the Members of Whalton Parish Council (WPC): 25/02/2026

Dear Councillor,

You are hereby summoned to the Whalton Parish Council meeting at **Whalton Village Hall on Wednesday 4th March 2026 at 7.30 pm**

for the purpose of transacting the following business.

Malcolm Burn (Clerk/RFO)

Agenda v1

1: Apologies for absence

Notifications from officers who are absent:

2: Declaration of Interests, and grant of any dispensation

Declarations by Councillors of any interests regarding matters on the agenda.

3: Public Questions

The point at which members of the public who have arranged to ask a question can do so.

4: Minutes (Chair)

To approve the minutes of the Parish Council Meeting held on **7th January 2026**.

5: Matters Arising from the previous minutes (unless shown separately on the agenda)

5.1 **Public Transport Services - Update requested** (discussion item)

5.2 **Local Plan for WPC** (discussion item - all)
To evaluate all information collated, review and consider next steps.
Steering group / NCC support / File sharing issues / Application form

5.3 **Speed sign data** for Whalton village (Clerk)

5.4 **Defibrillator Updates** (Clerk)
Purchase defib pads / Guardian review / Battery life

6: County Councillor update (Cllr Lyle Darwin)

6.1 Local maintenance program - posts & chains progress report

6.2 Cllr surgery April

7: Financial Matters (clerk)

7.1 Non standard invoices or other payments made by WPC

NCC additional grass cutting season 2026 - Paid January	384GBP +VAT
Defib pads x4 required at 2 machines	248GBP + VAT

7.3 Anticipated invoices to be paid prior to next meeting

HugoFox Secure dedicated email (Gov.uk) service x10 accounts	pending
HugoFox discounted web hosting year 2026/27	pending
HugoFox website & branding / training	pending
Dedicated mobile handset & SIM	Unknown - item 14

7.4 Balances to date to be confirmed by the clerk

Current Account Unity Trust 04/03/26	***
Saving Account Unity Trust 04/03/26	***
Balance at date of the meeting	***

7.5 Unity Trust Banking Interest rate decrease

7.6 Financial risk assessment 26/27 (audit)

7.7 PAYE / issues

8: Parish Cllr Vacancy (Discussion item all)

9: Correspondence (Clerk)

9.1 NCC Community Governance review questionnaire active until 30th April

9.2 NCC Library service consultation <https://nland.cc/librariesconsultation-hub>

10: Planning / Housing (Chair)

To consider any planning applications:

10.1 West House Ogle 25/04524/FUL Extension to existing garage - GRANTED

10.2 West House Cottage 26/00420/FUL - Garage door replaced with wall & window. Closing 13th March

11: Community Asset sale of (discussion item)

12: Parish Maintenance Schedule (all)

12.1 Grit bins at Whalton x2 - inspection

12.2 Working with younger people / Village school

13: Council Website & Secure email (Clerk)

13.1 Update - training / invoicing / secure email all

14: Dedicated handset & mobile phone number for WPC (Clerk)

14.1 Decision item

15.1 Policy Documentation - IT & Emails

15.1 To agree & adopt the policy

16: Future Council Meeting(s):

16.1 WPC next scheduled meeting [Wednesday May 7pm Parishioners meeting followed by WPC Annual meeting of the council 7:30pm.](#)

NOTE: A revised parish council website will be available from April 2026

(Signed) Malcolm BURN - Clerk to Whalton Parish Council, 4 Cresswell Home Farm Cottages, NE61 5UL. **07446940355**
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Whalton Parish Council – Agenda25/02/2026

<https://whaltonparishcouncil.co.uk>