

Monday 11th January 2021 – 7pm virtual meeting

This meeting is open to members of the public.

If you wish to participate you must contact the Clerk at Parish Office via clerk@hamblepc.org.uk to confirm any points you would like to raise and/or receive the link to the meeting no later than 10am on Monday 11th January 2021.

Minute reference for the meeting will follow the following format 11012021+item number.

1. Welcome
 - a. Apologies for absence
 - b. Declaration of interest and approved dispensations
 - c. Approve minutes of the Council meeting of 14th December 2020

2. Public Session

Community Issues

3. Footpath and Rights of Ways annual report
4. Corona Virus – National Lockdown – impact on services including:
 - Staffing and office cover
 - Donkey Derby Field lettings
 - Allotments
 - Newsletter
 - MUGA
 - Play areas
5. Community Governance Review – unparished area of Eastleigh Borough

Finance and governance

6. Approve the list of projects for 2021/22
7. Approve the Council precept for 2021/22
8. Approve the budget for 2021/22

9. Approve the list of fees and charges for 2021/22
10. Financial transactions
 - a. Approve Payment list
 - b. Reconciliation for November 2020 and December 2020
11. Review of the Review Working Group

Exempt Business

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of Part 1 of Schedule 12A of the Act.

The Schedule 12A categories have been amended and are now subject to the public interest test, in accordance with the Freedom of Information Act 2000. This came into effect on 1st March 2006.

It is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

12. Staffing update

Dated: 05.01.21

Signed: Amanda Jobling, Clerk, Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE. 023 8045 3422.

Minutes of the Council Meeting

Monday 14th December 2020 at 7.00pm

Held virtually due to coronavirus restrictions

Minute reference is as follows: 14122020 + agenda item

Apologies for absence

Cllrs Nicolson and Sharon Hayward (late)
Debbie Rolfe and Malcolm Cross – Apologies

Declaration of interests
None identified

Approve minutes of meeting 14th December 2020

Recommendation

Proposed: Cllr Underdown

Seconded: Cllr Cohen

And resolved to approve the minutes of the meeting held on Monday 14th December 2020.

The Minutes will be signed outside of the meeting.

Public Session

Community issues

Transfer of Assets and services

The Chair outlined the implications of Local Government Reorganisation and the push that could follow to transfer assets and services to parish councils. This forms part of a long-term aspiration to change the structure of local government.

The meeting with Eastleigh Borough Council (EBC) sought to explore the background issues and the programme of transfers has already taken place.

A list of assets for each parish is pending. This will give a better idea as to the scale and opportunities. It was agreed that the council should respond positively to EBC about exploring the issue further.

Recommendations

Proposed: Cllr Underdown

Seconded: Cllr Cohen

And resolved

To explore actively consider the transfer of assets and local services from EBC to HPC during 2021.

Bofur Gun

Councillors welcomed the decoupling of the scheduled monument and the gun and hope that the new location will not be subject to further flooding. Concern was expressed about the length of time taken to resolve the problem and the subsequent worsening of the situation.

Coronation Parade

The works proposed were noted and the timescale for the works starting on 2nd Feb 2020 and the related measures.

Resilience Survey summary report

The Council considered the report submitted by Brian Collyer following the organisation survey.

Recommendations

Proposed: Cllr Underdown

Seconded: Cllr Hand

And resolved to approve the actions identified in the report and to agree timescales for reporting back.

Report from the Clerk

The Council considered the report provided by the Clerk and agreed the following:

Recommendations:

Proposed: Cllr Underdown

Seconded: Cllr Hand

And resolved to secure Accountancy Support for one day per month up until the end of the financial year at a cost of £1975.00 from Rialtas Business Solutions

The Christmas Closure will start from 23rd December (when the Christmas covid measures come into play – until 4th Jan)

To note the cost of £312.00 for Christmas Hampers for staff

Financial

Annual Governance and Audit Report

The Council considered the report provided by the External Auditors and the statements contained in their report. They also asked for confirmation that the appropriate notices had been posted as required. Clerk outlined the comments regarding the internal auditor and the public inspection of accounts period and the variance on the AGAR.

The Council also discussed the timetable for the appointment of a new auditor. It was intended to seek a new auditor in line with the new council but the market testing exercise was deferred due to staffing issues.

Recommendation:

Proposed: Cllr Hand

Seconded: Cllr Dann

To note the completed Annual Governance and Audit Report for 2019/20, to note that the appropriate notices have been served and to note the timetable for next year.

Section 137 Grant

Letter from Victim Support for noting

Monthly checks

This month's reconciliation was not available to the meeting but would be signed off by the Chair outside of the meeting.

Recommendation

Proposed: Cllr Underdown

Seconded: Cllr Cohen

To approve the list of payments

Cllr Nicholson joined at 7.32pm

Main meeting ended 7.36pm

Rights of Ways within Hamble-le-Rice Parish Annual Inspection 2020

On the 6th November and 9th November 2020 Cllr Thompson and one parishioner inspected, by walking them, the Rights of Ways (ROW) in Hamble Parish.

There are many other footpaths in Hamble such as permissive footpaths, those provided as a result of planning conditions for new developments and special recreational routes such as the Rail Trail but these were not included as they are not designated Rights of Way.

At least annually Councillors walk all the ROWs in the Parish, as well as embark and disembark at all the parish's public landings places on the river.

The ROW (Hound FP 504) from the Hamble School to Badnam Copse that was overgrown last year has been cleared and is now passable.

Public Landings

On 18th September 2020, as part of the Parish Council's policy to annually embark and disembark at all the public landings on the river in the parish of Hamble (policy 4.10b), Cllr Underdown undertook this task.

This included the Parish Council's dinghy slipway, the public hard and the end of the footpath by the viewing point at Mercury Marshes and the quay/slipway at Mercury creek.

Comment : As was the case last year I was unable to land at the end of Footpath 5 due to a pontoon/walkway blocking access and the ladder not being replaced by the RSrNYC as agreed by them as part of the club's Yacht Haven development.



Footpath 2 - Spur from Footpath 1 to the north of Bartletts Field to Satchell Lane, adjacent to north end of Mercury View.

Signage- Bottom end needs improved signage - a finger post.

Footpath 5 - From Rope Walk to waterside across RSrNYC car park.

Comment: Despite previous requests to do so, there is still no ladder from the end of the footpath down the concrete wall to the waters edge. In addition, a pontoon and link bridge has been added which would prevent access even if a ladder was provided



Footpath 9 - From road at entrance of Westfield Common to beach through trees.

Signage - No sign at the beach end (reported last year)



Footpaths 11, 12 14, 507.

No ROW signs at either the beach or road end of footpaths or bridleways. (reported last year).



Footpath 15 - From Foreshore Road to Hamble Ferry Sheds adjacent to Dinghy Park.

Signage - Finger post could be nearer footpath. It should be noted that although this is footpath only, it is used for vehicle access to Hamble River Sailing Club and the Hamble Ferry sheds. A warning sign to vehicles has been added at the start of the footpath.



Footpath 502 - From Copse Lane opposite Dental Surgery to School Lane by pond.

Signage - Finger from finger post broken off at Copse Lane end. (reported last year).

Footpath 504 - Path along Southampton Water from the Hamble Common Car Park by Hamble Point to the steps at SE corner of Oil Terminal.

Signage – Missing sign on steps by eastern end of BP Oil Terminal sea wall or adjacent path (503) from Hamble Common. (reported last year).



Footpath 505 - Path through Hamble Common opposite Hamble Point Car Park adjacent to the boundary of Hamble Point Marina, alongside the creek then to School Lane Car Park.

Footbridge over the creek in poor condition. Some repairs have been carried out to the footway, but the handrail is broken.

The section starting near Hamble Point Marina entrance towards the creek is waterlogged and impassable (reported last year)



Footpath 506 - From Beech Close to Footpath 8 on shore.

Finger post has been replaced several times but persistently destroyed. It is suggested that a marker be fixed to the tree shown in photo. (Reported last year).



Former Hound Bridleway BR9 - From Wessex Manor to Mallards Moor.

Potential for fly-tipping at entrance on Satchell Lane so may need a suitable barrier to prevent vehicle access.

It is unclear as to any right of access so a lockable barrier would be needed. (Reported last year).

Former Hound Footpath FP8a - From BR9 in Badnam Copse across field to Hamble Lane close to Arturi farm shop entrance.

Signage - New replacement sign needed at Hamble Lane end. Existing sign missing and pole broken. Path bypasses gate.



Conclusion

Overall the ROWs were in a good condition, although it is disappointing that many of the issues reported last year have not been attended to.

The local Ramblers Associations recommend it is best to report problems on Hantsweb online www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem (Administration Assistant) although as usual a copy of this report should be sent to HC ROW's Officer.

Council Meeting

11th January 2021

Community Governance Review – Eastleigh Town

Introduction

Eastleigh Borough Council is currently undertaking a review of community governance in the ‘unparished’ area of Eastleigh Borough. The intention being to seek views on the potential to create a Parish Council for Eastleigh town.

The consultation closes on 25 January 2021 and as a key stakeholder HPC are invited to take part in the consultation process via the online survey –

link: www.eastleigh.gov.uk/cgrsurvey

For more information on the Community Governance Review, please see the leaflet already circulated

Issue of consideration

How does HPC wish to respond to the consultation?

Community Governance Review consultation A new Parish or Town Council for Central Eastleigh

Dear Resident

We are writing to you about a proposal that could bring more locally focused decision-making to Eastleigh town centre and its surrounding neighbourhoods. This leaflet, and the accompanying survey, are part of a public consultation to see if residents would like to see a new town or parish council(s) for the area outlined on the map.

This process is called a Community Governance Review (CGR). It is being run by Eastleigh Borough Council as part of our commitment to giving residents greater ownership and control over the day-to-day activities and services delivered on your behalf. These include the maintenance of open spaces and play areas, the management of community buildings, allotments and cemeteries.

The context for this CGR is the Government's move towards larger "unitary" councils in many parts of the country; these would be larger than Borough Councils. This would mean that Eastleigh Borough Council and Hampshire County Council could be replaced by a Council covering a much wider area than the present Borough, reducing your representation.

If the wider Eastleigh town centre is 'parished', your household would be represented by elected parish or town

councillors who could be responsible for your neighbourhood (parish ward). Parish wards are usually much smaller than Borough Council wards. As a resident of a parish ward you would have a greater say in how the budget for local services is spent.

If a new parish or town council(s) is agreed, it will bring the Eastleigh town area into line with the ten other parish and town councils across the Borough. Elections would take place in 2022.

We think it is important to take part so that local people have a say in the decision-making process. We'd really appreciate it if you'd take a few minutes to answer the short survey at www.eastleigh.gov.uk/cgrsurvey

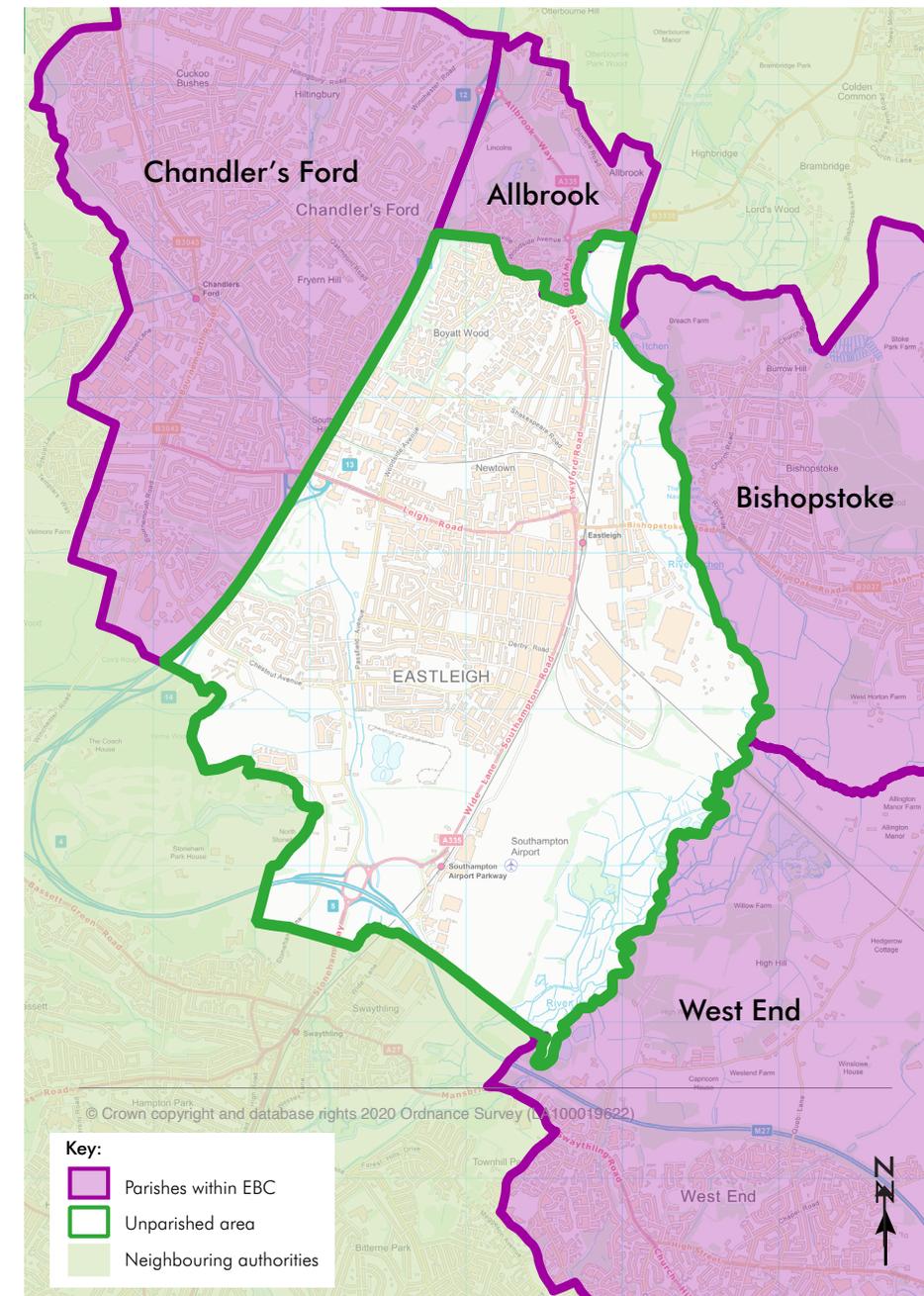
A print version is attached for people without internet access. This can be returned Freepost to: FREEPOST EBC Town Centre CGR.

You can also drop it off at the Council offices at Eastleigh House in Upper Market Street. However, if you are able to complete it online, your response will be easier to process and it will save the Council money. The closing date for responses is Monday 25 January.

Thank you for taking part.

Nick Tustian *Chief Executive*

The unparished area of Eastleigh Borough



Community Governance Review

A new parish or town council for Eastleigh?

Give us your views on locally focused decision-making for Eastleigh town centre and surrounding neighbourhoods.

For more information visit www.eastleigh.gov.uk/towncentrecgr



EASTLEIGH
BOROUGH COUNCIL

Resident Survey

Where possible, please complete this survey online at www.eastleigh.gov.uk/cgrsurvey

Eastleigh Borough Council thinks that a reorganisation of local government in the next few years could see decision-making taken away from local areas, with the creation of much larger “unitary” councils covering a much wider area than Eastleigh Borough.

We’re looking for your views on whether a new town or parish council or councils should cover the currently ‘unparished’ area outlined on the map.

1. Please give your full postcode and your house number – this will be used for monitoring purposes only:

Postcode House number

2. Are you responding as: (please tick)

a resident a business other (please specify)

3. What would be your preferred type of council? (please tick)

i. A new single parish or town council is created to cover the whole unparished area

ii. A new parish or town council is created just for my neighbourhood
Please name or describe your neighbourhood

iii. No local council for our town

I confirm I am over 18 years of age (please tick)

If you require an additional print copy of this form, or if you need the information in another format, please call us on 023 8068 8000.

Please return it to: FREEPOST EBC Town Centre CGR

The closing date for responses is Monday 25 January.

Frequently Asked Questions

Q. Why is Eastleigh Borough Council consulting on a Community Governance Review (CGR)?

A. Eastleigh Borough Council believes that putting in place the most local tier of decision-making possible is the best way to meet our aim of giving residents greater ownership and control over the day-to-day activities and services delivered on your behalf. If a new parish or town council is approved for this area, it will put the town centre and surrounding neighbourhoods on an equal footing with the rest of the Borough. The final decision will be based on the views of local people. (The Borough Council is doing this under the provisions of the Local Government and Public Involvement in Health Act 2007).

Q. Why is this consultation happening now?

A. The government is moving towards bigger “unitary” councils in many parts of the country which would be larger than borough councils. This would mean that Eastleigh Borough Council and Hampshire County Council could be replaced by a council covering a much wider area than the present Borough, reducing your representation.

At the same time, the government is keen to create more parish and town councils at a local level, including in urban areas. In the past 15 years, more than 270 new councils have been created across the UK.

The unparished area of central Eastleigh has changed a lot since the last Community Governance Review in 2008. The Council gave the go-ahead to this current CGR consultation in February 2020, but the process was put on hold while the Borough Council put measures in place to deal with the impact of the coronavirus pandemic.

Q. What area does it cover?

A. The area covered by the CGR is the remaining ‘unparished’ part of the Borough of Eastleigh that doesn’t have a town or parish council like the rest of the Borough. It is bordered by Allbrook parish in the north, the M27/Test Valley/Southampton City border to the south, the M3 to the west, and the River Itchen boundary with the Bishopstoke and West End parish areas to the east. The area is similar in size to the existing Chandler’s Ford Parish Council and Hedge End Town Council areas.

Q. What services would a new parish or town council deliver?

A. Services would include maintaining local parks, cemeteries, play areas, allotments and community buildings. Eastleigh Borough Council currently works with parish and town councils in the rest of the Borough to help them take more local control of these types of facilities. Parish and town councils in the rest of the Borough also have a strong voice in planning issues, separate from Eastleigh Borough Council, which is the

statutory planning authority. A new local council would have a role in supporting communities through crises, such as the current COVID-19 pandemic.

Q. Will this consultation create one parish or town council, or two, or more?

A. The unparished area is quite large but could be managed by just one town council. We’re asking you if you want a single parish/town council for the whole area, or one for your neighbourhood.

Q. What are the benefits?

A. A more localised council means that, as a resident, you would have a bigger say in how your neighbourhood is run, the quality of the services provided and how much they cost. You would have an additional tier of councillors to represent you, focusing on more immediately local issues – and potentially in a smaller neighbourhood area (if more than one council is opted for). Research suggests that people have the greatest level of trust in their most local tier of governance.

Q. What are the financial implications – will I pay more Council Tax?

A. The rate of council tax would be set locally but, as the new town or parish council(s) would be picking up some services that are currently delivered by the Borough Council, it is unlikely that residents would see a significant change to their council tax bill. Parish

councillors are unpaid volunteers, normally supported by a small number of salaried staff, led by a parish clerk.

Q. When could the new council(s) be up and running?

A. Following this consultation that ends on 25 January 2021 the decision on whether or not to parish will be taken early next year. A Parish Working Group would be set up to begin putting arrangements in place, and elections of new parish or town councillors would take place in May 2022. This would create a shadow council that would set council tax for the year 2023-4.

Q. Why should I respond?

A. As a resident, decisions on a range of important matters are made on your behalf all the time. Where there is an opportunity to have these decisions taken more easily and locally, we think people should take it. The area you live in has changed significantly since we last asked residents about what form of local government they’d like to see.

Council meeting 11th January 2021

Budget report including Precept for 2021/22, list of approved projects and budget for 2021/22.

The Council at its December meeting requested that the budget be prepared to reflect minimal increases in precept and fees and charges. In order to achieve this underspends in key areas this year will be converted into EMR funds for renewals work or one of purchases/projects. This means that money taxed for in this year and not used removes the need for further budget provision in this year, thus reducing the pressure on this year.

It is unlikely that there will be scope to repeat this next year and it has not been possible in all areas to continue to continue with the policy of taking money from the budget to add to renewal funds. Failure to return to this practice next year would result in a situation in future years where there are high one of costs.

Following this approach it has been possible to reduce the funding deficit to £4,924. The requirement for reserves is therefore minimal going forward. I am happy to highlight the key areas where money has been saved through using EMR at the end of the year in the meeting although comparing the papers sent out before Christmas will enable you to track changes.

For a high level summary I have also attached a report showing the budgeted income and expenditure which gives an overview of key activities.

Each year we set the budget with uncertainty about income in the final quarter. Income from the car park is always variable at this time of year and with tier 5 restrictions now in place this is more difficult to predict than normal. We will also see a large tranche of income from the Dinghy Park Renewals.

Although a freeze on the precept and most fees and charges is possible this year it is not sustainable long term and there needs to be a commitment to re-establishing an increase in fees and charges and precept in 2022/3 that at least mirrors the Customer Price Index. Failure to do this will result in residents facing a big stepped increase in future years to catch up. Although the decision has been made to freeze our income raising opportunities the same principle does not apply to expenditure and although we anticipate a public sector pay freeze other costs will increase and place pressure on the budget.

The following projects listed are funded already funded with the exception of the staffing structure which is yet to be established.

Projects:

Seating at the Southern Quay, Foreshore

Works to Roy Underdown Pavilion – dependent upon outcome of the GE planning application

Interpretation Boards – complete design work – money already defrayed

Review of staffing structure

Vision/mission of Council

Elections

Recommendations

The Council to approve the 2021/22 budget as follows:

Precept for 2021/22 = £242,271

Budget will operate with a deficit of £4,924

Fees and charges will be as set out in the attached document although members should consider the previous decision to increase the Dinghy Park Charges.

Projects prioritised are listed above

Annual Budget - By Combined Account Code (Actual YTD Month 10)

Note: Summary of income and expenditure for 2021/22

		<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>Budget Income</u>												
1076	Precept	236,000	235,987	0	0	242,271	0	242,271	242,271	242,271	0	0
1090	Interest Received	200	1,000	0	0	170	0	170	763	900	0	0
1100	Grants Received	17,180	11,409	0	0	3,916	0	3,916	16,120	0	0	0
1110	Helicopter Landing Fees	300	0	0	0	0	0	0	125	200	0	0
1111	Photocopy Income	0	93	0	0	100	0	100	15	50	0	0
1115	Admin Fee - Use of HPC Facilit	0	100	0	0	0	0	0	0	0	0	0
1130	V Mag Adverts	11,330	12,249	0	0	12,000	0	12,000	83	5,000	0	0
1140	Car Park Income	35,000	39,272	0	0	40,000	0	40,000	27,665	32,000	0	0
1141	Electricity use - Foreshore	0	20	0	0	0	0	0	0	0	0	0
1142	Clock Permits	2,500	2,183	0	0	2,500	0	2,500	317	2,500	0	0
1143	Foreshore Events	0	321	0	0	600	0	600	0	0	0	0
1144	Street Furniture Renewal - Inc	0	250	0	0	0	0	0	0	0	0	0
1150	Burial Fees	3,000	4,150	0	0	3,500	0	3,500	2,200	3,500	0	0
1151	Memorial Fees	2,000	1,750	0	0	2,000	0	2,000	1,150	1,000	0	0
1152	Grant Exclusive Rights	2,000	1,725	0	0	2,000	0	2,000	3,150	2,500	0	0
1200	Pitch Hire	12,200	1,967	0	0	7,000	0	7,000	3,071	4,000	0	0
1202	Committee Room Hire	1,200	2,646	0	0	2,500	0	2,500	-210	300	0	0
1203	Pavilion Hire	1,200	0	0	0	300	0	300	0	300	0	0
1240	Garden Licences	100	98	0	0	100	0	100	0	100	0	0
1250	Allotment Rental Income	1,000	1,234	0	0	1,250	0	1,250	1,534	1,600	0	0
1251	Key Deposits	0	20	0	0	0	0	0	0	0	0	0
1252	RUP Deposit - DO NOT USE	0	200	0	0	0	0	0	-50	0	0	0
1260	Dinghy Park Income	31,000	23,783	0	0	26,000	0	26,000	1,647	26,000	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 10)

Note: Summary of income and expenditure for 2021/22

		<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1320	Harbour Dues	2,000	0	0	0	2,000	0	2,000	0	2,000	0	0
1321	Angelfish (Soton) Ltd Rent	3,400	3,248	0	0	3,400	0	3,400	1,624	3,400	0	0
1322	Mudland Rental	0	1,820	0	0	1,000	0	1,000	0	1,000	0	0
1324	Mercury Income	0	52	0	0	0	0	0	0	0	0	0
1325	Sales - Training Courses	0	1,080	0	0	1,500	0	1,500	0	0	0	0
1326	Donations/Grants Bench Renewal	0	100	0	0	800	0	800	0	0	0	0
1330	Coffee Machine Income	0	255	0	0	0	0	0	0	0	0	0
1900	Miscellaneous Income	9,800	14,306	0	0	9,000	0	9,000	1,000	0	0	0
1905	Logs Sales	100	50	0	0	50	0	50	0	0	0	0
1906	Sales - obsolete grounds equip	0	46	0	0	500	0	500	1,900	0	0	0
1907	Retained DDF deposits	0	250	0	0	0	0	0	0	0	0	0
1908	Sale of obsolete office equip	0	100	0	0	0	0	0	0	0	0	0
4900	DNU - Miscellaneous Exp.	15,000	0	0	0	9,000	0	9,000	0	0	0	0
Total Income		386,510	361,765	0	0	373,457	0	373,457	304,375	328,621	0	0
<u>Direct Expenditure</u>												
1113	DNU - Office alarm	0	0	0	0	300	0	300	0	0	0	0
4208	D-Day 75th Commemoration Costs	0	472	0	0	0	0	0	0	0	0	0
4317	Safety Ladders	0	7,775	0	0	0	0	0	0	0	0	0
4394	Coffee Machine Expenditure	0	1,555	0	0	0	0	0	0	0	0	0
4395	Mercury - BP Grant expenditure	0	55	0	0	0	0	0	0	0	0	0
4396	Mercury - Henville expenditure	0	42	0	0	0	0	0	0	0	0	0
Direct Expenditure		0	9,898	0	0	300	0	300	0	0	0	0
<u>Overhead Expenditure</u>												

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Annual Budget - By Combined Account Code (Actual YTD Month 10)

Note: Summary of income and expenditure for 2021/22

		<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4000	Salaries	175,000	155,267	0	0	180,000	0	180,000	91,710	160,000	0	0
4001	HMRC Contributions	14,139	14,278	0	0	15,500	0	15,500	28,037	35,000	0	0
4002	Pension Costs	34,000	33,669	0	0	39,000	0	39,000	30,387	35,000	0	0
4003	Payroll Costs	360	390	0	0	400	0	400	210	400	0	0
4005	Health & Safety	1,350	1,581	0	0	2,650	0	2,650	3,878	800	0	0
4006	Protective Clothing & Equip.	150	791	0	0	200	0	200	109	200	0	0
4007	Bank Staff	0	0	0	0	4,000	0	4,000	2,653	2,000	0	0
4008	Contractor Costs	1,500	30	0	0	2,000	0	2,000	0	1,000	0	0
4009	IZettle Fee	0	51	0	0	50	0	50	9	25	0	0
4010	Staff Training	3,000	4,062	0	0	5,500	0	5,500	302	500	0	0
4011	Staff Travelling	250	309	0	0	250	0	250	0	50	0	0
4012	Miscellaneous Staff Costs	250	229	0	0	400	0	400	309	400	0	0
4013	Office Refreshments	100	331	0	0	100	0	100	34	100	0	0
4014	Groundstaff Refreshments	50	0	0	0	50	0	50	0	50	0	0
4015	Advertising	300	0	0	0	300	0	300	0	0	0	0
4016	Clerk's Casual Expenditure	300	664	0	0	400	0	400	56	100	0	0
4017	3C Payments	0	449	0	0	1,000	0	1,000	1,874	1,800	0	0
4018	RingGo Service Charges	0	1,820	0	0	1,000	0	1,000	1,217	1,500	0	0
4019	Catering for Training	0	102	0	0	0	0	0	0	0	0	0
4020	Misc. Establishment Costs	0	-866	0	0	0	0	0	0	0	0	0
4025	Stationery	300	213	0	0	300	0	300	119	200	0	0
4030	Postage	200	241	0	0	500	0	500	57	300	0	0
4035	Publications	70	0	0	0	100	0	100	0	250	0	0
4040	Subscriptions	1,250	1,619	0	0	2,000	0	2,000	447	500	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 10)

Note: Summary of income and expenditure for 2021/22

		<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>					<u>2021-22 NEXT YEAR</u>			
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4041	Office Rent	4,700	4,504	0	0	4,800	0	4,800	3,426	5,000	0	0
4045	Photocopy Costs	500	959	0	0	800	0	800	443	600	0	0
4050	Electricity	1,590	1,694	0	0	2,770	0	2,770	807	530	0	0
4051	Gas	900	924	0	0	500	0	500	398	500	0	0
4052	Water Rates	2,050	2,041	0	0	1,820	0	1,820	1,443	2,700	0	0
4060	Telephone	3,250	2,776	0	0	0	0	0	747	0	0	0
4061	IT Lease Costs	500	3,936	0	0	3,000	7,500	10,500	5,351	0	0	0
4062	Software Costs	0	356	0	0	500	0	500	1,616	2,000	0	0
4065	Insurance	6,000	6,658	0	0	6,000	0	6,000	6,945	7,200	0	0
4066	The Mercury - Insurance	100	0	0	0	0	0	0	0	0	0	0
4069	ANNUAL RENT	50	40	0	0	0	0	0	40	0	0	0
4070	Premises Licence	90	70	0	0	70	0	70	70	70	0	0
4075	CCTV	2,000	80	0	0	2,000	1,000	3,000	1,040	350	0	0
4078	Alarm	0	0	0	0	0	0	0	115	200	0	0
4080	Graffiti & Vandalism	600	510	0	0	1,100	0	1,100	0	950	0	0
4081	Refuse/Litter	4,000	3,681	0	0	4,000	0	4,000	4,179	4,200	0	0
4085	Equipment Hire	0	0	0	0	0	0	0	0	300	0	0
4090	Safety Equipment	50	10	0	0	0	1,000	1,000	0	0	0	0
4095	New Office Equipment	1,000	113	0	0	400	0	400	257	0	0	0
4096	Consumables for FS toilets	200	109	0	0	300	0	300	166	200	0	0
4100	Cleaning	11,820	7,697	0	0	11,600	0	11,600	4,533	7,200	0	0
4101	Cleaning Materials	0	86	0	0	0	0	0	0	0	0	0
4105	Bank Charges	600	418	0	0	400	0	400	62	100	0	0
4110	Professional Fees	8,100	4,422	0	0	4,200	0	4,200	4,650	3,500	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 10)

Note: Summary of income and expenditure for 2021/22

		<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4111	Legal Fees	5,000	0	3,000	0	0	0	3,000	35	0	0	0
4112	Audit Fees	2,600	1,950	0	0	2,600	0	2,600	1,650	2,600	0	0
4114	Leases HLBT	0	568	0	0	0	0	0	0	0	0	0
4115	Accountancy Fees	5,000	3,438	0	0	4,000	0	4,000	1,607	1,000	0	0
4118	Leases HCFC	0	0	0	0	0	0	0	384	0	0	0
4125	Travel Tokens	196	0	0	0	50	0	50	0	50	0	0
4200	Members Training	700	0	0	0	2,500	0	2,500	1,000	0	0	0
4201	Members Travelling	25	0	0	0	25	0	25	0	25	0	0
4202	Misc. Members Costs	180	183	0	0	50	0	50	18	500	0	0
4203	Festive Decorations	4,000	1,860	0	0	4,000	0	4,000	3,400	200	0	0
4205	Civic Costs	0	719	0	0	0	0	0	942	900	0	0
4207	HYPE Contribution	4,000	0	0	0	4,000	0	4,000	2,952	0	0	0
4210	Festive Lighting	0	1,712	0	0	0	0	0	0	3,400	0	0
4211	Park Sport contribution	0	333	0	0	1,500	0	1,500	0	1,500	0	0
4212	Youth Outreach	0	0	0	0	0	0	0	2,952	3,000	0	0
4215	Website	200	0	0	0	500	0	500	825	900	0	0
4220	Election Costs	0	0	0	0	5,000	0	5,000	0	0	0	0
4225	Archive Expenses	1,700	0	0	0	0	0	0	0	0	0	0
4250	V Mag Printing	8,900	7,560	0	0	8,900	0	8,900	2,589	4,000	0	0
4251	V Mag Distribution	3,600	2,800	0	0	3,600	0	3,600	990	3,300	0	0
4252	Other Publications	50	0	0	0	0	0	0	0	0	0	0
4253	V Mag Contract Editorship	3,300	2,150	0	0	3,300	0	3,300	400	0	0	0
4270	Car Park Tickets - Stationery	100	0	0	0	100	0	100	0	50	0	0
4271	Car Park Maintenance	2,000	385	0	0	1,000	1,500	2,500	1	1,600	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 10)

Note: Summary of income and expenditure for 2021/22

		<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4272	New & refurb P & D Machine	10,268	0	0	0	0	0	0	0	0	0	0
4273	Printing Clock Permits	300	350	0	0	350	0	350	0	350	0	0
4280	S137 Grants	4,500	3,432	0	0	4,500	0	4,500	3,000	4,500	0	0
4290	Public Consultation Costs	2,000	0	0	0	2,000	0	2,000	0	0	0	0
4291	Traffic Survey	5,000	0	0	0	0	0	0	0	0	0	0
4315	Memorial Seats and Benches	1,000	68	0	0	0	14,500	14,500	999	0	0	0
4316	Improvements at burial ground	0	0	0	0	0	10,000	10,000	0	0	0	0
4325	Machinery Maintenance	400	382	0	0	500	0	500	139	400	0	0
4330	Tractor Maintenance	500	82	0	0	500	0	500	85	200	0	0
4335	Tractor & Machinery Fuel	1,800	815	0	0	900	0	900	966	1,000	0	0
4336	Ground Fuel	850	1,336	0	0	1,400	0	1,400	498	600	0	0
4345	New Machinery Costs	100	295	0	0	100	0	100	3,475	1,500	0	0
4350	New Tools Costs	60	26	0	0	100	0	100	8	250	0	0
4356	RUP Coffee Expenditure	0	70	0	0	0	0	0	0	50	0	0
4360	Vehicle Hire	4,000	4,225	0	0	1,400	7,000	8,400	5,249	14,400	0	0
4370	Dog Bin Emptying	0	412	0	0	570	0	570	350	600	0	0
4375	Noticeboards & Signs	950	446	0	0	500	10,000	10,500	3,924	50	0	0
4379	Skate Park Maintenance	500	12	0	0	0	1,000	1,000	0	500	0	0
4380	Repairs & Maintenance	6,250	7,707	2,000	0	3,500	7,000	12,500	1,628	1,600	0	0
4381	Property Maintenance	2,200	2,904	0	0	300	500	800	2,218	1,500	0	0
4382	Grounds Maintenance	3,000	2,576	1,000	0	5,750	0	6,750	3,651	3,350	0	0
4383	Play Equipment Maintenance	500	1,850	0	0	500	500	1,000	0	250	0	0
4384	Sports Equipment Maintenance	650	0	0	0	700	0	700	192	100	0	0
4385	Field Materials	0	0	0	0	0	0	0	0	300	0	0

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Annual Budget - By Combined Account Code (Actual YTD Month 10)

Note: Summary of income and expenditure for 2021/22

	<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4387 Trees Management	5,500	3,305	0	0	4,000	0	4,000	0	800	0	0
4388 Community Orchard	250	189	0	0	1,000	0	1,000	0	0	0	0
4389 Community Hub/Library	500	1,872	0	0	0	0	0	0	0	0	0
4390 Bartletts Field Replacement	2,850	-2,013	0	0	0	0	0	0	0	0	0
4391 Volunteer Training	500	0	0	0	0	0	0	0	0	0	0
4392 Street Furniture Renewal	0	10,977	0	0	0	0	0	0	0	0	0
4400 Fly-Tipping	550	0	0	0	250	0	250	0	250	0	0
4450 Allotment Land Rent HCC	80	40	0	0	80	0	80	5	5	0	0
4455 Water Taps & Keys	0	0	0	0	0	0	0	43	0	0	0
4500 Harbour Dues	1,900	449	0	0	2,100	0	2,100	0	2,100	0	0
4501 Dinghy Stickers	0	102	0	0	100	0	100	75	90	0	0
4550 Office Alarm	0	506	0	0	0	0	0	0	0	0	0
4600 RUP Refurbishment	6,000	6,810	0	0	0	6,000	6,000	1,603	0	0	0
4905 Miscellaneous Expenditure	0	241	0	0	0	0	0	2,968	0	0	0
Overhead Expenditure	385,178	329,436	6,000	0	372,185	67,500	445,685	248,515	333,545	0	0
Total Budget Income	386,510	361,765	0	0	373,457	0	373,457	304,375	328,621	0	0
Expenditure	385,178	339,334	6,000	0	372,485	67,500	445,985	248,515	333,545	0	0
Net Income over Expenditure	1,332	22,431	-6,000	0	972	-67,500	-72,528	55,860	-4,924	0	0
plus Transfer from EMR	0	13,477	0	0	0	0	0	5,138	0	0	0
Movement to/(from) Gen Reserve	1,332	35,908			972		(72,528)	60,998	(4,924)		

Note: Budget report Full Council 2021/22

	<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>100</u> <u>Staff Costs</u>											
4000 Salaries	175,000	155,267	0	0	180,000	0	180,000	91,710	160,000	0	0
4001 HMRC Contributions	14,139	14,278	0	0	15,500	0	15,500	28,037	35,000	0	0
4002 Pension Costs	34,000	33,669	0	0	39,000	0	39,000	30,387	35,000	0	0
4005 Health & Safety	250	0	0	0	0	0	0	0	0	0	0
4010 Staff Training	1,000	0	0	0	0	0	0	0	0	0	0
Overhead Expenditure	224,389	203,214	0	0	234,500	0	234,500	150,134	230,000	0	0
Movement to/(from) Gen Reserve	(224,389)	(203,214)			(234,500)		(234,500)	(150,134)	(230,000)		
<u>101</u> <u>Administration</u>											
1076 Precept	236,000	235,987	0	0	242,271	0	242,271	242,271	242,271	0	0
1090 Interest Received	200	1,000	0	0	170	0	170	763	900	0	0
1100 Grants Received	8,180	8,179	0	0	3,916	0	3,916	16,120	0	0	0
1110 Helicopter Landing Fees	0	0	0	0	0	0	0	125	200	0	0
1111 Photocopy Income	0	93	0	0	100	0	100	15	50	0	0
1115 Admin Fee - Use of HPC Facilit	0	100	0	0	0	0	0	0	0	0	0
1240 Garden Licences	100	98	0	0	100	0	100	0	100	0	0
1325 Sales - Training Courses	0	1,080	0	0	1,500	0	1,500	0	0	0	0
1900 Miscellaneous Income	9,000	170	0	0	9,000	0	9,000	0	0	0	0
4900 DNU - Miscellaneous Exp.	15,000	0	0	0	9,000	0	9,000	0	0	0	0
Total Income	268,480	246,707	0	0	266,057	0	266,057	259,295	243,521	0	0
1113 DNU - Office alarm	0	0	0	0	300	0	300	0	0	0	0
Direct Expenditure	0	0	0	0	300	0	300	0	0	0	0

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Note: Budget report Full Council 2021/22

	<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4003 Payroll Costs	360	390	0	0	400	0	400	210	400	0	0
4005 Health & Safety	100	0	0	0	500	0	500	3,370	250	0	0
4006 Protective Clothing & Equip.	100	0	0	0	100	0	100	0	50	0	0
4007 Bank Staff	0	0	0	0	4,000	0	4,000	2,653	2,000	0	0
4009 IZettle Fee	0	51	0	0	50	0	50	9	25	0	0
4010 Staff Training	500	2,491	0	0	4,000	0	4,000	302	0	0	0
4011 Staff Travelling	250	309	0	0	250	0	250	0	50	0	0
4012 Miscellaneous Staff Costs	250	229	0	0	400	0	400	309	400	0	0
4013 Office Refreshments	100	331	0	0	100	0	100	34	100	0	0
4015 Advertising	300	0	0	0	300	0	300	0	0	0	0
4016 Clerk's Casual Expenditure	300	664	0	0	400	0	400	56	100	0	0
4019 Catering for Training	0	102	0	0	0	0	0	0	0	0	0
4020 Misc. Establishment Costs	0	-866	0	0	0	0	0	0	0	0	0
4025 Stationery	300	213	0	0	300	0	300	119	200	0	0
4030 Postage	200	241	0	0	500	0	500	57	300	0	0
4035 Publications	70	0	0	0	100	0	100	0	250	0	0
4040 Subscriptions	1,250	1,619	0	0	2,000	0	2,000	447	500	0	0
4041 Office Rent	4,700	4,504	0	0	4,800	0	4,800	3,426	5,000	0	0
4045 Photocopy Costs	500	959	0	0	800	0	800	443	600	0	0
4060 Telephone	2,500	2,704	0	0	0	0	0	747	0	0	0
4061 IT Lease Costs	500	3,936	0	0	3,000	7,500	10,500	5,351	0	0	0
4062 Software Costs	0	59	0	0	0	0	0	1,208	1,500	0	0
4065 Insurance	6,000	6,658	0	0	6,000	0	6,000	6,945	7,200	0	0
4070 Premises Licence	90	70	0	0	70	0	70	70	70	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget report Full Council 2021/22

		<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4090	Safety Equipment	0	10	0	0	0	0	0	0	0	0	0
4095	New Office Equipment	500	55	0	0	0	0	0	37	0	0	0
4105	Bank Charges	600	418	0	0	400	0	400	62	100	0	0
4110	Professional Fees	5,000	2,622	0	0	3,000	0	3,000	4,650	3,000	0	0
4111	Legal Fees	5,000	0	3,000	0	0	0	3,000	35	0	0	0
4112	Audit Fees	2,600	1,950	0	0	2,600	0	2,600	1,650	2,600	0	0
4115	Accountancy Fees	5,000	3,438	0	0	4,000	0	4,000	1,607	1,000	0	0
4125	Travel Tokens	196	0	0	0	50	0	50	0	50	0	0
4200	Members Training	200	0	0	0	0	0	0	0	0	0	0
4202	Misc. Members Costs	180	183	0	0	0	0	0	18	0	0	0
4205	Civic Costs	0	486	0	0	0	0	0	0	0	0	0
4215	Website	200	0	0	0	500	0	500	825	900	0	0
4220	Election Costs	0	0	0	0	5,000	0	5,000	0	0	0	0
4225	Archive Expenses	1,700	0	0	0	0	0	0	0	0	0	0
4290	Public Consultation Costs	2,000	0	0	0	2,000	0	2,000	0	0	0	0
4375	Noticeboards & Signs	200	0	0	0	500	10,000	10,500	72	0	0	0
4381	Property Maintenance	600	0	0	0	0	0	0	0	0	0	0
4382	Grounds Maintenance	500	0	0	0	0	0	0	0	0	0	0
4400	Fly-Tipping	300	0	0	0	0	0	0	0	0	0	0
4905	Miscellaneous Expenditure	0	241	0	0	0	0	0	2,968	0	0	0
	Overhead Expenditure	43,146	34,067	3,000	0	46,120	17,500	66,620	37,677	26,645	0	0
	101 Net Income over Expenditure	225,334	212,640	-3,000	0	219,637	-17,500	199,137	221,618	216,876	0	0
6000	plus Transfer from EMR	0	0	0	0	0	0	0	1,530	0	0	0

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Note: Budget report Full Council 2021/22

	<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	225,334	212,640			219,637		199,137	223,148	216,876		
102 Civic & Archives											
1100 Grants Received	9,000	3,230	0	0	0	0	0	0	0	0	0
Total Income	9,000	3,230	0	0	0	0	0	0	0	0	0
4208 D-Day 75th Commemoration Costs	0	472	0	0	0	0	0	0	0	0	0
Direct Expenditure	0	472	0	0	0	0	0	0	0	0	0
4110 Professional Fees	100	0	0	0	0	0	0	0	0	0	0
4200 Members Training	500	0	0	0	2,500	0	2,500	1,000	0	0	0
4201 Members Travelling	25	0	0	0	25	0	25	0	25	0	0
4202 Misc. Members Costs	0	0	0	0	50	0	50	0	500	0	0
4203 Festive Decorations	4,000	1,860	0	0	4,000	0	4,000	3,400	200	0	0
4205 Civic Costs	0	233	0	0	0	0	0	942	900	0	0
4207 HYPE Contribution	4,000	0	0	0	4,000	0	4,000	2,952	0	0	0
4210 Festive Lighting	0	1,712	0	0	0	0	0	0	3,400	0	0
4211 Park Sport contribution	0	333	0	0	1,500	0	1,500	0	1,500	0	0
4212 Youth Outreach	0	0	0	0	0	0	0	2,952	3,000	0	0
4291 Traffic Survey	5,000	0	0	0	0	0	0	0	0	0	0
Overhead Expenditure	13,625	4,137	0	0	12,075	0	12,075	11,246	9,525	0	0
Movement to/(from) Gen Reserve	(4,625)	(1,379)			(12,075)		(12,075)	(11,246)	(9,525)		
103 Publications											
1130 V Mag Adverts	11,330	12,249	0	0	12,000	0	12,000	83	5,000	0	0

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Note: Budget report Full Council 2021/22

	<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Income	11,330	12,249	0	0	12,000	0	12,000	83	5,000	0	0
4250 V Mag Printing	8,900	7,560	0	0	8,900	0	8,900	2,589	4,000	0	0
4251 V Mag Distribution	3,600	2,800	0	0	3,600	0	3,600	990	3,300	0	0
4253 V Mag Contract Editorship	3,300	2,150	0	0	3,300	0	3,300	400	0	0	0
Overhead Expenditure	15,800	12,510	0	0	15,800	0	15,800	3,979	7,300	0	0
Movement to/(from) Gen Reserve	(4,470)	(261)			(3,800)		(3,800)	(3,896)	(2,300)		
<u>104 Car Parking</u>											
1140 Car Park Income	35,000	39,272	0	0	40,000	0	40,000	27,665	32,000	0	0
1142 Clock Permits	2,500	2,183	0	0	2,500	0	2,500	317	2,500	0	0
Total Income	37,500	41,456	0	0	42,500	0	42,500	27,982	34,500	0	0
4017 3C Payments	0	449	0	0	1,000	0	1,000	1,874	1,800	0	0
4018 RingGo Service Charges	0	1,820	0	0	1,000	0	1,000	1,217	1,500	0	0
4050 Electricity	40	0	0	0	500	0	500	101	100	0	0
4060 Telephone	750	0	0	0	0	0	0	0	0	0	0
4062 Software Costs	0	297	0	0	500	0	500	408	500	0	0
4252 Other Publications	50	0	0	0	0	0	0	0	0	0	0
4270 Car Park Tickets - Stationery	100	0	0	0	100	0	100	0	50	0	0
4271 Car Park Maintenance	1,000	385	0	0	1,000	0	1,000	1	1,000	0	0
4272 New & refurb P & D Machine	10,268	0	0	0	0	0	0	0	0	0	0
4273 Printing Clock Permits	300	350	0	0	350	0	350	0	350	0	0
4380 Repairs & Maintenance	0	375	0	0	0	0	0	0	250	0	0
4382 Grounds Maintenance	150	0	0	0	150	0	150	0	50	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget report Full Council 2021/22

		<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>					<u>2021-22 NEXT YEAR</u>			
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
	Overhead Expenditure	12,658	3,675	0	0	4,600	0	4,600	3,600	5,600	0	0
	Movement to/(from) Gen Reserve	24,842	37,780			37,900		37,900	24,382	28,900		
<u>105</u>	<u>St. Andrews Cemetery</u>											
1150	Burial Fees	3,000	4,150	0	0	3,500	0	3,500	2,200	3,500	0	0
1151	Memorial Fees	2,000	1,750	0	0	2,000	0	2,000	1,150	1,000	0	0
1152	Grant Exclusive Rights	2,000	1,725	0	0	2,000	0	2,000	3,150	2,500	0	0
	Total Income	7,000	7,625	0	0	7,500	0	7,500	6,500	7,000	0	0
4008	Contractor Costs	500	0	0	0	2,000	0	2,000	0	0	0	0
4010	Staff Training	1,000	1,151	0	0	500	0	500	0	0	0	0
4316	Improvements at burial ground	0	0	0	0	0	10,000	10,000	0	0	0	0
4382	Grounds Maintenance	250	1,043	0	0	1,000	0	1,000	0	0	0	0
	Overhead Expenditure	1,750	2,194	0	0	3,500	10,000	13,500	0	0	0	0
	Movement to/(from) Gen Reserve	5,250	5,431			4,000		(6,000)	6,500	7,000		
<u>107</u>	<u>Grant Expenditure</u>											
4280	S137 Grants	4,500	3,432	0	0	4,500	0	4,500	3,000	4,500	0	0
	Overhead Expenditure	4,500	3,432	0	0	4,500	0	4,500	3,000	4,500	0	0
	Movement to/(from) Gen Reserve	(4,500)	(3,432)			(4,500)		(4,500)	(3,000)	(4,500)		
<u>108</u>	<u>Grounds Maintenance</u>											
1905	Logs Sales	100	50	0	0	50	0	50	0	0	0	0
1906	Sales - obsolete grounds equip	0	46	0	0	500	0	500	1,900	0	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget report Full Council 2021/22

	<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Income	100	96	0	0	550	0	550	1,900	0	0	0
4005 Health & Safety	500	155	0	0	500	0	500	308	200	0	0
4006 Protective Clothing & Equip.	50	791	0	0	100	0	100	109	150	0	0
4008 Contractor Costs	1,000	30	0	0	0	0	0	0	1,000	0	0
4010 Staff Training	500	420	0	0	1,000	0	1,000	0	500	0	0
4080 Graffiti & Vandalism	100	0	0	0	100	0	100	0	250	0	0
4081 Refuse/Litter	4,000	3,681	0	0	4,000	0	4,000	4,179	4,200	0	0
4090 Safety Equipment	50	0	0	0	0	0	0	0	0	0	0
4100 Cleaning	50	0	0	0	0	0	0	0	0	0	0
4315 Memorial Seats and Benches	0	68	0	0	0	10,000	10,000	28	0	0	0
4325 Machinery Maintenance	400	382	0	0	500	0	500	139	400	0	0
4330 Tractor Maintenance	500	82	0	0	500	0	500	85	200	0	0
4335 Tractor & Machinery Fuel	1,800	815	0	0	900	0	900	966	1,000	0	0
4336 Ground Fuel	850	1,336	0	0	1,400	0	1,400	498	600	0	0
4345 New Machinery Costs	100	295	0	0	100	0	100	3,475	1,500	0	0
4350 New Tools Costs	60	26	0	0	100	0	100	8	250	0	0
4360 Vehicle Hire	4,000	4,225	0	0	1,400	7,000	8,400	5,249	14,400	0	0
4375 Noticeboards & Signs	500	394	0	0	0	0	0	3,853	0	0	0
4381 Property Maintenance	0	0	0	0	0	0	0	96	0	0	0
4382 Grounds Maintenance	400	688	0	0	800	0	800	887	1,000	0	0
4384 Sports Equipment Maintenance	200	0	0	0	0	0	0	0	0	0	0
4387 Trees Management	5,500	3,305	0	0	4,000	0	4,000	0	800	0	0
Overhead Expenditure	20,560	16,694	0	0	15,400	17,000	32,400	19,882	26,450	0	0

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Note: Budget report Full Council 2021/22

	<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
108 Net Income over Expenditure	-20,460	-16,598	0	0	-14,850	-17,000	-31,850	-17,982	-26,450	0	0
6000 plus Transfer from EMR	0	0	0	0	0	0	0	3,608	0	0	0
Movement to/(from) Gen Reserve	<u>(20,460)</u>	<u>(16,598)</u>			<u>(14,850)</u>		<u>(31,850)</u>	<u>(14,374)</u>	<u>(26,450)</u>		
<u>110 Office</u>											
1908 Sale of obsolete office equip	0	100	0	0	0	0	0	0	0	0	0
Total Income	0	100	0	0	0	0	0	0	0	0	0
4005 Health & Safety	0	317	0	0	500	0	500	0	0	0	0
4060 Telephone	0	72	0	0	0	0	0	0	0	0	0
4095 New Office Equipment	500	58	0	0	400	0	400	220	0	0	0
4100 Cleaning	530	1,140	0	0	400	0	400	-36	0	0	0
4381 Property Maintenance	400	0	0	0	0	0	0	140	0	0	0
4550 Office Alarm	0	506	0	0	0	0	0	0	0	0	0
Overhead Expenditure	1,430	2,093	0	0	1,300	0	1,300	324	0	0	0
Movement to/(from) Gen Reserve	<u>(1,430)</u>	<u>(1,993)</u>			<u>(1,300)</u>		<u>(1,300)</u>	<u>(324)</u>	<u>0</u>		
<u>111 Commercial Assets/leases</u>											
4114 Leases HLBT	0	568	0	0	0	0	0	0	0	0	0
4118 Leases HCFC	0	0	0	0	0	0	0	384	0	0	0
Overhead Expenditure	0	568	0	0	0	0	0	384	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>(568)</u>			<u>0</u>		<u>0</u>	<u>(384)</u>	<u>0</u>		
<u>201 Mt. Pleasant Rec. Ground</u>											

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget report Full Council 2021/22

		<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1200	Pitch Hire	4,500	749	0	0	4,000	0	4,000	2,579	3,000	0	0
1203	Pavilion Hire	1,000	0	0	0	0	0	0	0	0	0	0
1900	Miscellaneous Income	0	0	0	0	0	0	0	500	0	0	0
	Total Income	5,500	749	0	0	4,000	0	4,000	3,079	3,000	0	0
4005	Health & Safety	500	395	0	0	100	0	100	0	100	0	0
4050	Electricity	350	178	0	0	0	0	0	109	0	0	0
4052	Water Rates	500	0	0	0	100	0	100	29	0	0	0
4075	CCTV	1,000	0	0	0	1,000	500	1,500	23	0	0	0
4080	Graffiti & Vandalism	0	510	0	0	500	0	500	0	500	0	0
4100	Cleaning	2,040	0	0	0	0	0	0	0	0	0	0
4271	Car Park Maintenance	500	0	0	0	0	1,000	1,000	0	0	0	0
4315	Memorial Seats and Benches	500	0	0	0	0	0	0	0	0	0	0
4379	Skate Park Maintenance	500	12	0	0	0	1,000	1,000	0	500	0	0
4381	Property Maintenance	200	290	0	0	0	0	0	44	0	0	0
4382	Grounds Maintenance	0	60	0	0	0	0	0	117	150	0	0
4383	Play Equipment Maintenance	500	1,850	0	0	500	500	1,000	0	250	0	0
4384	Sports Equipment Maintenance	250	0	0	0	500	0	500	174	50	0	0
4385	Field Materials	0	0	0	0	0	0	0	0	300	0	0
	Overhead Expenditure	6,840	3,295	0	0	2,700	3,000	5,700	497	1,850	0	0
	Movement to/(from) Gen Reserve	(1,340)	(2,546)			1,300		(1,700)	2,583	1,150		
<u>202</u>	<u>College Playing Fields</u>											
1110	Helicopter Landing Fees	300	0	0	0	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget report Full Council 2021/22

		<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1200	Pitch Hire	4,700	1,218	0	0	3,000	0	3,000	492	1,000	0	0
1202	Committee Room Hire	500	1,692	0	0	0	0	0	0	0	0	0
1203	Pavilion Hire	200	0	0	0	0	0	0	0	0	0	0
1900	Miscellaneous Income	0	0	0	0	0	0	0	500	0	0	0
Total Income		5,700	2,910	0	0	3,000	0	3,000	992	1,000	0	0
4005	Health & Safety	0	606	0	0	1,000	0	1,000	0	0	0	0
4014	Groundstaff Refreshments	50	0	0	0	50	0	50	0	50	0	0
4050	Electricity	800	463	0	0	1,500	0	1,500	245	100	0	0
4051	Gas	900	283	0	0	500	0	500	291	300	0	0
4052	Water Rates	700	390	0	0	500	0	500	244	500	0	0
4075	CCTV	1,000	80	0	0	1,000	500	1,500	83	250	0	0
4078	Alarm	0	0	0	0	0	0	0	115	200	0	0
4080	Graffiti & Vandalism	500	0	0	0	500	0	500	0	200	0	0
4090	Safety Equipment	0	0	0	0	0	1,000	1,000	0	0	0	0
4100	Cleaning	500	1,392	0	0	1,500	0	1,500	0	1,000	0	0
4110	Professional Fees	3,000	1,800	0	0	1,200	0	1,200	0	500	0	0
4370	Dog Bin Emptying	0	137	0	0	200	0	200	110	200	0	0
4375	Noticeboards & Signs	0	0	0	0	0	0	0	0	50	0	0
4380	Repairs & Maintenance	600	118	0	0	500	0	500	37	200	0	0
4381	Property Maintenance	0	1,075	0	0	0	500	500	965	1,000	0	0
4382	Grounds Maintenance	0	15	0	0	100	0	100	117	150	0	0
4384	Sports Equipment Maintenance	200	0	0	0	200	0	200	18	50	0	0
4388	Community Orchard	250	189	0	0	1,000	0	1,000	0	0	0	0
4600	RUP Refurbishment	6,000	6,810	0	0	0	6,000	6,000	1,603	0	0	0

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Note: Budget report Full Council 2021/22

	<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Overhead Expenditure	14,500	13,357	0	0	9,750	8,000	17,750	3,827	4,750	0	0
Movement to/(from) Gen Reserve	(8,800)	(10,448)			(6,750)		(14,750)	(2,835)	(3,750)		
<u>203 HPCF Hamble Lane</u>											
4382 Grounds Maintenance	0	85	0	0	0	0	0	0	0	0	0
Overhead Expenditure	0	85	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	0	(85)			0		0	0	0		
<u>204 Other Recreational Areas</u>											
1907 Retained DDF deposits	0	250	0	0	0	0	0	0	0	0	0
Total Income	0	250	0	0	0	0	0	0	0	0	0
4069 ANNUAL RENT	50	40	0	0	0	0	0	40	0	0	0
4085 Equipment Hire	0	0	0	0	0	0	0	0	300	0	0
4271 Car Park Maintenance	500	0	0	0	0	500	500	0	300	0	0
4315 Memorial Seats and Benches	500	0	0	0	0	500	500	0	0	0	0
4382 Grounds Maintenance	200	0	0	0	0	0	0	0	0	0	0
4390 Bartletts Field Replacement	2,850	-2,013	0	0	0	0	0	0	0	0	0
Overhead Expenditure	4,100	-1,973	0	0	0	1,000	1,000	40	600	0	0
204 Net Income over Expenditure	-4,100	2,223	0	0	0	-1,000	-1,000	-40	-600	0	0
6000 plus Transfer from EMR	0	2,500	0	0	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(4,100)	4,723			0		(1,000)	(40)	(600)		
<u>205 Allotments</u>											

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Note: Budget report Full Council 2021/22

		<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1250	Allotment Rental Income	1,000	1,234	0	0	1,250	0	1,250	1,534	1,600	0	0
1251	Key Deposits	0	20	0	0	0	0	0	0	0	0	0
	Total Income	1,000	1,254	0	0	1,250	0	1,250	1,534	1,600	0	0
4052	Water Rates	150	301	0	0	250	0	250	1,098	1,200	0	0
4382	Grounds Maintenance	1,000	43	1,000	0	1,000	0	2,000	850	1,000	0	0
4450	Allotment Land Rent HCC	80	40	0	0	80	0	80	5	5	0	0
4455	Water Taps & Keys	0	0	0	0	0	0	0	43	0	0	0
	Overhead Expenditure	1,230	384	1,000	0	1,330	0	2,330	1,996	2,205	0	0
	Movement to/(from) Gen Reserve	(230)	871			(80)		(1,080)	(462)	(605)		
<u>301</u>	<u>Foreshore Dinghy Park</u>											
1260	Dinghy Park Income	31,000	23,783	0	0	26,000	0	26,000	1,647	26,000	0	0
	Total Income	31,000	23,783	0	0	26,000	0	26,000	1,647	26,000	0	0
4052	Water Rates	200	885	0	0	500	0	500	0	500	0	0
4380	Repairs & Maintenance	2,600	4,177	2,000	0	2,500	7,000	11,500	1,500	0	0	0
4382	Grounds Maintenance	0	260	0	0	0	0	0	1,680	500	0	0
4501	Dinghy Stickers	0	102	0	0	100	0	100	75	90	0	0
	Overhead Expenditure	2,800	5,424	2,000	0	3,100	7,000	12,100	3,255	1,090	0	0
	Movement to/(from) Gen Reserve	28,200	18,358			22,900		13,900	(1,609)	24,910		
<u>302</u>	<u>Foreshore (General)</u>											
1141	Electricity use - Foreshore	0	20	0	0	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

Note: Budget report Full Council 2021/22

		<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1143	Foreshore Events	0	321	0	0	600	0	600	0	0	0	0
1144	Street Furniture Renewal - Inc	0	250	0	0	0	0	0	0	0	0	0
1320	Harbour Dues	2,000	0	0	0	2,000	0	2,000	0	2,000	0	0
1321	Angelfish (Soton) Ltd Rent	3,400	3,248	0	0	3,400	0	3,400	1,624	3,400	0	0
1322	Mudland Rental	0	1,820	0	0	1,000	0	1,000	0	1,000	0	0
1326	Donations/Grants Bench Renewal	0	100	0	0	800	0	800	0	0	0	0
1900	Miscellaneous Income	800	13,937	0	0	0	0	0	0	0	0	0
Total Income		6,200	19,696	0	0	7,800	0	7,800	1,624	6,400	0	0
4317	Safety Ladders	0	7,775	0	0	0	0	0	0	0	0	0
Direct Expenditure		0	7,775	0	0	0	0	0	0	0	0	0
4005	Health & Safety	0	59	0	0	0	0	0	0	0	0	0
4050	Electricity	200	451	0	0	0	0	0	105	0	0	0
4075	CCTV	0	0	0	0	0	0	0	933	100	0	0
4315	Memorial Seats and Benches	0	0	0	0	0	4,000	4,000	971	0	0	0
4370	Dog Bin Emptying	0	137	0	0	200	0	200	131	200	0	0
4375	Noticeboards & Signs	0	52	0	0	0	0	0	0	0	0	0
4380	Repairs & Maintenance	0	70	0	0	0	0	0	0	500	0	0
4382	Grounds Maintenance	0	131	0	0	2,200	0	2,200	0	0	0	0
4392	Street Furniture Renewal	0	10,977	0	0	0	0	0	0	0	0	0
4500	Harbour Dues	1,900	449	0	0	2,100	0	2,100	0	2,100	0	0
Overhead Expenditure		2,100	12,326	0	0	4,500	4,000	8,500	2,140	2,900	0	0
302 Net Income over Expenditure		4,100	-406	0	0	3,300	-4,000	-700	-516	3,500	0	0

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		<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
6000	plus Transfer from EMR	0	10,977	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>4,100</u>	<u>10,571</u>			<u>3,300</u>		<u>(700)</u>	<u>(516)</u>	<u>3,500</u>		
<u>303</u>	<u>Foreshore Public Toilets</u>											
4005	Health & Safety	0	12	0	0	50	0	50	0	50	0	0
4050	Electricity	200	0	0	0	70	0	70	0	30	0	0
4052	Water Rates	500	0	0	0	70	0	70	0	30	0	0
4096	Consumables for FS toilets	200	109	0	0	300	0	300	166	200	0	0
4100	Cleaning	5,000	2,639	0	0	6,000	0	6,000	4,629	5,500	0	0
4101	Cleaning Materials	0	86	0	0	0	0	0	0	0	0	0
4380	Repairs & Maintenance	3,050	2,837	0	0	500	0	500	91	250	0	0
4381	Property Maintenance	0	11	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	<u>8,950</u>	<u>5,694</u>	<u>0</u>	<u>0</u>	<u>6,990</u>	<u>0</u>	<u>6,990</u>	<u>4,887</u>	<u>6,060</u>	<u>0</u>	<u>0</u>
	Movement to/(from) Gen Reserve	<u>(8,950)</u>	<u>(5,694)</u>			<u>(6,990)</u>		<u>(6,990)</u>	<u>(4,887)</u>	<u>(6,060)</u>		
<u>304</u>	<u>RUP Committee Room</u>											
1202	Committee Room Hire	700	0	0	0	2,500	0	2,500	0	0	0	0
1203	Pavilion Hire	0	0	0	0	300	0	300	0	300	0	0
1252	RUP Deposit - DO NOT USE	0	200	0	0	0	0	0	-50	0	0	0
	Total Income	<u>700</u>	<u>200</u>	<u>0</u>	<u>0</u>	<u>2,800</u>	<u>0</u>	<u>2,800</u>	<u>-50</u>	<u>300</u>	<u>0</u>	<u>0</u>
4100	Cleaning	200	0	0	0	200	0	200	0	0	0	0
4356	RUP Coffee Expenditure	0	70	0	0	0	0	0	0	50	0	0
	Overhead Expenditure	<u>200</u>	<u>70</u>	<u>0</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>200</u>	<u>0</u>	<u>50</u>	<u>0</u>	<u>0</u>

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	<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	500	130			2,600		2,600	(50)	250		
<u>305 Westfield Common</u>											
4271 Car Park Maintenance	0	0	0	0	0	0	0	0	300	0	0
4370 Dog Bin Emptying	0	137	0	0	170	0	170	110	200	0	0
4375 Noticeboards & Signs	250	0	0	0	0	0	0	0	0	0	0
4380 Repairs & Maintenance	0	73	0	0	0	0	0	0	200	0	0
4382 Grounds Maintenance	500	252	0	0	500	0	500	0	500	0	0
4400 Fly-Tipping	250	0	0	0	250	0	250	0	250	0	0
Overhead Expenditure	1,000	462	0	0	920	0	920	110	1,450	0	0
Movement to/(from) Gen Reserve	(1,000)	(462)			(920)		(920)	(110)	(1,450)		
<u>306 RUP Pavillion</u>											
1202 Committee Room Hire	0	953	0	0	0	0	0	-210	300	0	0
Total Income	0	953	0	0	0	0	0	-210	300	0	0
4005 Health & Safety	0	37	0	0	0	0	0	0	0	0	0
4050 Electricity	0	384	0	0	350	0	350	188	200	0	0
4051 Gas	0	641	0	0	0	0	0	106	200	0	0
4052 Water Rates	0	140	0	0	100	0	100	72	170	0	0
4100 Cleaning	2,000	1,390	0	0	2,000	0	2,000	-60	500	0	0
4380 Repairs & Maintenance	0	57	0	0	0	0	0	0	200	0	0
4381 Property Maintenance	1,000	1,373	0	0	100	0	100	973	300	0	0
Overhead Expenditure	3,000	4,022	0	0	2,550	0	2,550	1,279	1,570	0	0

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Note: Budget report Full Council 2021/22

	<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(3,000)</u>	<u>(3,069)</u>			<u>(2,550)</u>		<u>(2,550)</u>	<u>(1,489)</u>	<u>(1,270)</u>		
307 Mount Pleasant Pavilion											
1200 Pitch Hire	3,000	0	0	0	0	0	0	0	0	0	0
Total Income	<u>3,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
4005 Health & Safety	0	0	0	0	0	0	0	200	200	0	0
4050 Electricity	0	217	0	0	350	0	350	60	100	0	0
4052 Water Rates	0	325	0	0	300	0	300	0	300	0	0
4100 Cleaning	1,500	1,136	0	0	1,500	0	1,500	0	200	0	0
4381 Property Maintenance	0	155	0	0	200	0	200	0	200	0	0
Overhead Expenditure	<u>1,500</u>	<u>1,833</u>	<u>0</u>	<u>0</u>	<u>2,350</u>	<u>0</u>	<u>2,350</u>	<u>260</u>	<u>1,000</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>1,500</u>	<u>(1,833)</u>			<u>(2,350)</u>		<u>(2,350)</u>	<u>(260)</u>	<u>(1,000)</u>		
308 Community Hub/Library											
1324 Mercury Income	0	52	0	0	0	0	0	0	0	0	0
1330 Coffee Machine Income	0	255	0	0	0	0	0	0	0	0	0
1900 Miscellaneous Income	0	200	0	0	0	0	0	0	0	0	0
Total Income	<u>0</u>	<u>508</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
4394 Coffee Machine Expenditure	0	1,555	0	0	0	0	0	0	0	0	0
4395 Mercury - BP Grant expenditure	0	55	0	0	0	0	0	0	0	0	0
4396 Mercury - Henville expenditure	0	42	0	0	0	0	0	0	0	0	0
Direct Expenditure	<u>0</u>	<u>1,651</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

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Note: Budget report Full Council 2021/22

		<u>2019-20 LAST YEAR</u>		<u>2020-21 CURRENT YEAR</u>						<u>2021-22 NEXT YEAR</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4066	The Mercury - Insurance	100	0	0	0	0	0	0	0	0	0	0
4389	Community Hub/Library	500	1,872	0	0	0	0	0	0	0	0	0
4391	Volunteer Training	500	0	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	1,100	1,872	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(1,100)	(3,015)			0		0	0	0		
	Total Budget Income	386,510	361,765	0	0	373,457	0	373,457	304,375	328,621	0	0
	Expenditure	385,178	339,334	6,000	0	372,485	67,500	445,985	248,515	333,545	0	0
	Net Income over Expenditure	1,332	22,431	-6,000	0	972	-67,500	-72,528	55,860	-4,924	0	0
	plus Transfer from EMR	0	13,477	0	0	0	0	0	5,138	0	0	0
	Movement to/(from) Gen Reserve	1,332	35,908			972		(72,528)	60,998	(4,924)		

Fees and Charges for 2021/22

Advertising

Hamble newsletter (rates ex VAT)

Size	Annual cost per edition	One-Off cost
Double banner	£250.00	-
Banner	£85.00	£100.00
Half Banner	£50.00	£42.50

Agreed Council 14/09/2020

Allotments

£7.50 per rod (from 1st January 2020)
 £8.00 per rod (from 1st January 2021)
 £9.50 per rod (from 1st January 2022)
 £11.50 per rod (from 1st January 2023)
 £13.50 per rod (from 1st January 2024)

Vacant allotments are let in order of application. Non-residents may only be considered if there are no residents on the electoral roll on the waiting list.

Agreed Council 09/11/2020

Burials and Memorials

Exclusive Right of Burial

For a period not exceeding 20 years:

	Burial Plot	Ashes Plot
Child not exceeding 12 years	£150	£150
Body of person over 12 years	£500	£300

Interment Fees

		Interment fee	Total including Exc. Right of Burial
Burials:	The body of a still-born child	No charge	£150
	The body of a child up to twelve years of age	No charge	£150
	The body of a person over twelve years	£500	£1000
Cremated Remains:	Children up to twelve years of age	No charge	£150
	Persons over twelve years	£400	£650
	Persons over twelve where		

Monuments, Tablets & Inscription Fees for a period not exceeding 20 years:

Headstone (burial plots only) installation and maintenance	£400
Tablet (burial or ashes plot) installation and maintenance	£200
Additional inscription	£150

Miscellaneous Fees

For the right to scatter ashes	£50
Exhumation	At cost
Duplicate of EROB	£30
Assignment/Transfer of EROB	£100

Searches in Burial Register	£20
Forms of Renunciation – not on published fees (agreed Council 13/01/2020)	£25

If in rare or very exceptional cases burial or interment of a non-resident is permitted by the Council a triple fee multiplier will apply in respect of: interment fees, Exclusive Right of Burial fee and memorial fees. This also applies to historical graves.
as defined in the Burial Regulations

Agreed AMC 03/09/2019 > Council 09/09/2019

Car Parks (inc clock permits and event hire)

Current

1 hour - 80p
 2 hours - £1.60
 3 Hours - £2.20
 4 hours - £2.90
 5 – 10 hours - £10
 +additional charges if paying by RingGo

Agreed Council 13/01/2020

Clock Permits

2021 - 4 hours per day - £0 (all resident)
Agreed Council 14/09/2020

Daily Hire for Event – Foreshore Car Park

£175+VAT + £25 admin fee per user per year (or £50 per user per year when booking more than one facility inc Donkey Derby Field, Dinghy Storage Park, Foreshore Car Park, Foreshore)

Electricity for the Event: £10 per day +VAT and £35 deposit for connector

Hirer must supply: See Appendix A

Agreed Council 13/01/2020

Daily Hire for Event – Roy Underdown Pavilion Car Park

£10/hour (min two hours) + £50 deposit (as per RUP hire charges, which were agreed at Council 13/01/2020)

Dinghy Storage Park	<p>£156 for the season (March-February). A minimum fee of £78 applies for applications received in the last 6 months of the season (Sept-Feb). £5 admin fee applies if paying by cheque.</p> <p>Replacement Permit - £10 Change of Ownership - nil</p> <p><i>Agreed Council 13/01/2020</i></p>
Donkey Derby Field	<p>Deposit of £150 per day + £25 admin fee per user per year (or £50 per user per year when booking more than one facility inc DDF, DSP, FS CP, FS)</p> <p><i>Agreed Council 13/01/2020</i></p>
Helicopter Landings	<p>£130 one landing; £150 for 2 landings on the same day</p>
Mudland Moorings	<p>£250 plus harbour dues – inc VAT (£208.33+VAT)</p> <p><i>Agreed Council 13/01/2020</i></p>
Parks and Open Spaces	<p><u>Football Tournament – Mount Pleasant</u> £625+VAT per weekend + £10 per day storage + £40 cleaning charge (check VAT) <i>If you make a single let of sports or physical recreation facilities for a continuous period of over 24 hours to the same person your supply is exempt, unless you have opted to tax. But the person that you let the facilities to must have exclusive control of them throughout the letting period. https://www.gov.uk/guidance/vat-on-land-and-property-notice-742</i></p> <p><i>Agreed Council 14/01/2019</i></p> <p><u>College Playing Fields</u> £150+VAT Including use of the field, function room and toilets. Up to latest time of 9pm</p> <p><i>Agreed Council 13/01/2020</i></p>
Photocopying	<p>40p per copy (30p per copy for 50+ copies)</p> <p><i>Agreed 9th October 2017</i></p>
Pitch Hire - Football	<p><u>Mount Pleasant - Payment in advance</u> £74.00 (adults with changing rooms)</p>

	<p>£48.00 (children with changing rooms) £30.00 (children without changing rooms)</p> <p><i>Agreed Council 13/01/2020</i></p> <p><u>College Playing Fields - Payment in advance</u> £80.00 (adults with changing rooms) £42.00 (children with changing rooms) £30.00 (children without changing rooms)</p> <p>£100 deposit paid by end of July (or before first game, whichever is earliest, to be retained until the end of the season. Five games will be invoice for in advance to be paid before the start of the season. Subsequent games to be paid in groups of 5 to be paid before the 4th game in the previous group is played.</p> <p><i>Agreed Council 13/01/2020</i></p>
<p>Room Hire (meetings, classes) inc coffee machine charges</p>	<p><u>Roy Underdown Pavilion</u> £10/hour (min two hours) + £50 deposit A £10.00 hourly rate with a minimum hire period of 2 hours to apply to all hirers. All day sessions to be in blocks of 4 hours with each block £40.00 and the day broken into 3 blocks, morning, afternoon and evening.</p> <p><i>Agreed Council 13/01/2020</i></p> <p><u>Coffee Machine</u> Check agreed hire charge, Feb 2020 minutes (item 10)</p> <p>Set of 20 pods - £15 per set.</p>
<p>Sports Hire (cages etc)</p>	<p><u>All Weather Facility – College Playing Fields</u> Parishioners £5 per hour plus £5 if floodlights used, non-parishioners £7.50 per hour plus £6 if floodlights used. CHARGE £5 FOR NETS - £10 KEY DEPOSIT. £10 Deposit payable for tennis nets & posts, £20 (double) for anyone not on the electoral register.</p> <p>Available for hire from 9am-10pm.</p>

Appendix A

Hire requirements – Use of Land or Facilities for Public and Commercial Events

All hirers will be asked to submit/adhere to the following requirements, although the level of detail will vary according to the nature of the event, the numbers of people anticipated and the control measures needed to manage the event safely and securely.

A month before

- Submit an Event Plan. This must include details of the event, who is in charge, who will be responsible on the day for managing the area, arrangements for issues such as marshalling, cancellation, emergencies and accidents and injuries. Include a site location plan of the area to be used (not needed for the Donkey Derby Field). The Council has a check list that can be adapted which will help you draft your event plan.
- Signage – this is the organiser's responsibility.
- Liaise with Hamble Lifeboat regarding parking (if using Foreshore Car Park)
- Insurance confirmation
- Arrangements for rubbish disposal
- Confirmation that toilets are ordered if a condition of the booking

A week before:

- Liaise about the collection of keys and payments of the deposit
- For hirers of the Foreshore Car Park put up notices to make residents and other users aware of the event
- Ensure that toilets are delivered if needed

On the day:

- Check arrangements with Hamble Lifeboat regarding parking (if using Foreshore Car Park)
- Ensure signage is clear and in the case of the Donkey Derby Field this should include details of when the field will be closed from and a contact number for release; this should be placed on the entrance throughout and on any vehicle(s) left in the field.
- Ensure photos are taken of the vehicle and if possible, place an alert on social media to make the owners aware.
- Make sure that the facilities are cleared at the end of the event and rubbish removed from site.

REVIEW PANEL - TERMS OF REFERENCE

Membership

The Review Panel will consist of 4 members which are usually appointed at the Annual

Council Meeting. The chair will be appointed at the same meeting.

To be Quorate no less than three members need to be present.

The Review Panel members should be totally impartial and should not be members of a Committee dealing with an ongoing complaint. If this is the case they will be asked not to serve on the Panel and if the Panel is not Quorate an alternative member will be sought.

Aims

To provide a mechanism for dealing with complaints and appeals in a fair, consistent and timely manner.

Objectives

The purpose of the Review Panel is to examine all the written and oral evidence presented by relevant parties before making a decision.

Meetings

The Clerk will call meetings of the Review Panel as and when necessary. Members will be asked to attend meetings in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972.

Documentation

Minutes of all meetings will be recorded and recommendations referred to Council and the relevant Committee where appropriate meetings

Accountability

The Review Panel has delegated powers to act on behalf of the full council in accordance with these terms of reference and any decision(s) made by the Review Panel will be final.

Formal Complaints and Appeals

The Review Panel will consider where a decision or action has taken place, it has been reviewed by the Clerk (or members of her team) and there remains an outstanding issue that cannot be resolved. In particular it will consider

whether the complaint has been dealt with fully and correctly, in part, not at all or incorrectly.

Complaints or those wishing to have a decision reviewed should be made aware of the Review Panel and be consulted on the date and time of the meeting to enable them to attend if they express a wish to do so.

Where the complaint or appeal refers to personal or confidential information consideration will be given to the exclusion of the public and press when the meeting is held.

Procedure for the meeting

Chairman to introduce everyone and the procedure for the meeting.

Move to exclude the public and press if needed. The person will be invited to outline their case and the grounds for Complaint or Appeal.

The Clerk and/or the Chair of the relevant Committee will explain the Councils policy, the factors that were considered (and those that were dismissed) and the basis for the decision.

Panel members can ask questions of both parties

Clerk/Committee Chair and/or complainant will be offered the opportunity of the last word (in this order) and will then leave the meeting.

The Review Panel will then deliberate. Should they need further advice on the Councils policy or procedure or the impact of the decision they can seek advice from the Clerk.

Decision will be confirmed in writing within seven working days together with details of any action to be taken.

Where the decision requires a change to the Councils policy this will be referred to

Council and the Chair of the Committee will be advised of the proposed changes.

Decisions that exceed £500 in value will need to be formally approved by the Council.

The letter will normally be prepared by the Clerk and signed by the Chair of the Panel.

Resolution

The aim in dealing with all complaints or appeals is to reach a resolution whether it is the resolution they were originally seeking or not. Where a complaint or an appeal is found upheld the Panel will be asked to identify an appropriate remedy, learning points and a recommendation to Council that incorporates both.

Disciplinary and Grievance Appeals - refer to the Councils disciplinary policy. An employee has a right of appeal under the Councils disciplinary and grievance policy.

An employee who wishes to appeal against a disciplinary or a grievance decision should inform the Chair of the Personnel Committee within five working days of them receiving notification of a decision or action. This should be in writing and giving reasons for the appeal. An Appeal may be raised if:

- The employee thinks the finding or penalty is unfair
- New evidence has come to light
- The employee thinks that the procedure was not applied properly

Where possible the Appeal will be heard by a separate panel of elected members who have not been involved in the original disciplinary or grievance hearing to ensure impartiality. The employee will have the right to be accompanied by an advocate at the Review Panel. The outcome of the appeal and reasons for it will be advised to the employee as soon as possible after the meeting and be confirmed in writing.

At the Review Panel any disciplinary penalty imposed will be reviewed but it cannot be increased. The decision taken at the Appeal hearing will be final.

Version control 0.1

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