



NEW WALTHAM

PARISH COUNCIL

Monthly Finance Report

November 2025

Prepared by: Anneka Ottewell-Barrett
Role: Proper Officer/ Clerk/RFO
Meeting Date: 12 November 2025

Monthly Finance Report

New Waltham Parish Council

Introduction

This Monthly Finance Report provides an overview of the financial position of New Waltham Parish Council for the reporting period ending 10/11/2025. The report covers income, expenditure, bank balances and payments outstanding with evidence to ensure transparency and support informed decision-making by the Council.

1. Summary of Income

During the past month, the Parish Council received income from the following sources:

- Precept – Regular scheduled payment from the local authority
- Allotment Fees – Collected from local allotment holders
- Community Hall Hire – Rental income from the use of council-owned facilities
- Interest – Interest accrued on council bank accounts
- Newsletter ads/events

Income Source	Amount (excl VAT)
Precept	£43,235.84
Allotment Fees	£80.00
Community Hall Hire	£1459.64
Newsletter Ads	£45.00
Events	£40.00
Bank Interest	£5.77

2. Summary of Expenditure

The following table outlines the Council's main expenditure for the previous month:

Expenditure Item	Amount (excl VAT))
Newsletter	£1276.04
Web Hosting & Gov emails	£97.47
Ernllca Training	£96.00
Youth Council	£71.01
PWLB Extension Loan	£2070.18
Play Area	£824.34
Priors Green	£4375.00
Defib Pads (Emergency Equip)	£247.00

3. Bank Reconciliation

As at **10/11/2025**, the Council's bank balances are as follows:

Account	Balance (£)
Main Account	£30,741.31
Pavilion Account	£40,706.83
Reserve Account	£6,705.02

10 November 2025 (2025-2026)

New Waltham Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 10/11/2025		
	Cash in Hand 01/04/2025		55,907.86
	ADD Receipts 01/04/2025 - 10/11/2025		101,248.00
	SUBTRACT Payments 01/04/2025 - 10/11/2025		79,002.70
	Cash in Hand 10/11/2025 (per Cash Book)		78,153.16
B	Cash in hand per Bank Statements		
	Main Account - NWPC 25/09/2025	30,741.31	
	Pavilion Account - NWPC 25/09/2025	40,706.83	
	Reserve 25/09/2025	6,705.02	
			78,153.16
	Less unrepresented payments		78,153.16
	Plus unrepresented receipts		
	Adjusted Bank Balance		78,153.16
	A = B Checks out OK		

4. Payments for approval

- a) **£317.00** transferred to Cllr Terry Bond (Friendship Group banked monies) Returned at groups request.

Power: N/A

- b) **£26.65** Reimburse Employee (Street Cleaner) work boots purchase

Power: LG (FP) A 1963 s.5

Order date	21.09.2025
Order #	203-8512319-4336305

Invoice details					
Description	Qty	Unit price (excl. VAT)	VAT rate	Unit price (incl. VAT)	Item subtotal (incl. VAT)
Bawalon Safety Boots Mens Womens Water Resistant Work Boots with Steel Cap Lightweight Non-Slip Safety Shoes Black UK 8 (Label Size 42) B0C6DGJMF5	1	£26.65	20%	£31.98	£31.98
ASIN: B0C6DGJMF5					
Shipping Charges		£0.00		£0.00	£0.00

Invoice total			£31.98
VAT rate	Item subtotal (excl. VAT)	VAT subtotal	
20%	£26.65	£5.33	
Total	£26.65	£5.33	

- c) **£70** Royal British Legion (£20 wreath purchase + £50 donation)

Power: LGA 1972, s.137

NEW WALTHAM PARISH COUNCIL

1B

RBL
ROYAL BRITISH LEGION

POPPY APPEAL 2025

Wreath costs now include V.A.T. therefore there is a fixed charge for wreaths, a donation over the cost price would be appreciated.

This wreath costs £.....20.....

Contribution to Poppy Appeal £.....50.....

Total payment £.....70.....

Please email me on:- gaildavy240@gmail.com confirming BACS payments

- d) **£120.00** Flying Colours Flag makers (Purchase of new flag – donation of £120 made by Phillips 66)

Power: N/A

FLYING COLOURS
FLAGMAKERS

BY APPOINTMENT TO THE ROYAL NAVY AND ROYAL AIR FORCE
FLAG MANUFACTURERS
FLYING COLOURS FLAGMAKERS LTD
ENGLAND

Thanks for your order

Order #139814

[TRACK YOUR ORDER](#)


Please allow 1-2 days for your order to be added to the tracker.

Usual estimated lead times:
Print: 7 working days | Sewn: 15-20 working days
If needed for a certain date, just let us know and we'll try our best to help.


Order #139814

Item	Product Details	Qty	Total
shipped to			
	Union Flag SKU: UNK00000 Brand: Flying Colours Flagmakers Ltd Material: Applique Sewn, Size: 2 Yard - 6ft x 4ft - 180 x 120cm, Flag fittings: Headband, rope & wooden toggle £120.00	1	£120.00

- e) **£12.00** Ernllca Training (Playground inspection training)
Power: LGA 1972 s.111

Waters Edge Business Centre, Maltkiln Road, Barton upon Humber, DN18 5JR		 ERNLLCA East Riding & North West Lincolnshire Local Councils Association														
New Waltham PC Anneka Ottewill-Barrett Clerk, New Waltham Community Hall, St. Clements Way New Waltham, Grimsby, DN36 4WF		INVOICE Invoice No: 2434 Account No: 24 October 2025 Due 24 November 2025														
<table border="1"> <thead> <tr> <th>Item Details</th> <th>NET</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>Playground Inspection Training</td> <td></td> <td></td> </tr> <tr> <td>Playground Inspection training 16th October</td> <td>10.00</td> <td>2.00</td> </tr> <tr> <td>SUB TOTAL</td> <td>10.00</td> <td>2.00</td> </tr> </tbody> </table>	Item Details	NET	VAT	Playground Inspection Training			Playground Inspection training 16th October	10.00	2.00	SUB TOTAL	10.00	2.00	<table border="1"> <tr> <td>TOTAL £</td> <td>12.00</td> </tr> </table>		TOTAL £	12.00
Item Details	NET	VAT														
Playground Inspection Training																
Playground Inspection training 16th October	10.00	2.00														
SUB TOTAL	10.00	2.00														
TOTAL £	12.00															

- f) **£30.60** Travel expenses to/from Ernllca conference (45p per mile)
Power: LG (FP) A 1963 s.5
- g) **£34.50** Travel expenses to/from Ernllca Conference (45p per mile + Bridge toll).
Power: LG (FP) A 1963 s.5
- h) **£989.21** Playdale Play Area Maintenance/repairs 50% deposit
Power: Local Government (Misc Provisions) Act 1961, s.54




Invoice		 Playdale Playgrounds Ltd Havorthwaite Uiverston Cumbria LA12 8AE 01539331561 (option 5) www.playdale.co.uk REVIEWS: ★★★★★																	
New Waltham Parish Council New Waltham Community Hall & Pa St Clements Way New Waltham Lincolnshire DN36 4GU Great Britain	Invoice No: 0000062606 Date: 17/10/2025 Your Ref: Account No: 50009084 Our Ref: 0000056745 Page No: 1 Customer VAT No:																		
<table border="1"> <thead> <tr> <th>Code</th> <th>Description</th> <th>Quantity</th> <th>Unit Price</th> <th>Net</th> </tr> </thead> <tbody> <tr> <td></td> <td>50% Deposit Invoice Payment Due Now Please</td> <td>1.00</td> <td>824.34</td> <td>824.34</td> </tr> </tbody> </table>	Code	Description	Quantity	Unit Price	Net		50% Deposit Invoice Payment Due Now Please	1.00	824.34	824.34									
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VAT Analysis																			
	Net	VAT																	
Std Rate 20%	824.34	164.87																	
TOTAL	824.34																		
NET	824.34																		
VAT	164.87																		
GROSS	£ 989.21																		

Payment is due on receipt of this invoice. BACS payments to:
 Sort Code: 20-05-42 Account No: 20282324
 VAT Reg: GB 155 6253 62

- i) **£183.33** MES Gardening
Power: Public Health Act 1875, S.156

TAX INVOICE		Invoice Date 24 Oct 2025		M.E.S Gardening	
New Waltham Maintenance		Invoice Number INV-0022			
Description	Quantity	Unit Price	VAT	Amount GBP	
Village Maintenance	1.00	183.33	No VAT	183.33	
				Subtotal	183.33
				TOTAL NO VAT	0.00
				TOTAL GBP	183.33

Due Date: 3 Nov 2025

[View and pay online now](#)

- j) **£16.28** Reimburse Chair Pavilion Purchases (Chain and Lock/Juice for FG)
Power: LG MPA 1976 s.19

07/10/2025, 11:39

TROTTERS TRADERS
 Wilton Road
 Grimsby
 DN36 4AW

KATH REG HUME
 WEDNESDAY 15 OCTOBER 2025 10:52

1 60" Chain
 1 50mm Weatherproof Lock

2 No
 TOTAL £13.48
 CREDIT CARD £13.48

RATE 20% NET TAX
 T3 VAT # 20% £11.23 £2.25

VAT: GB 932 911 331

SALE ID: 2001358720151025

£11.23 £2.25

£16.28 Total

07/10/2025, 11:56:11

30-Wendy

SQUASH
 LEASUK NAS 1.40
 1.40

RAY (2 ARTICLES) 2.80
 3.00

0.20

Amount 0.47 Net 2.33 Gross 2.80

you for shopping at SPAR

k) **£3500** LJF Landscape (Priors Green completion of works)
Power: HA 1980 s.96

L.J.F. LANDSCAPING
 Tel: 07769 332262
 Email: ljf@ljlandscape.co.uk
 Website: www.ljlandscape.co.uk

Tel: Mr Louis Furman - 07769 332262
 Tel: Mr Gavin Sharp - 07858 629230
 Website: www.ljlandscape.co.uk

L.J.F. Landscaping
 Louis Furman
ljf@ljlandscape.co.uk
 07769332262
 Date of quotation: 04/09/2025

Clr Stephanie Smith
 New Waltham Parish Council
 Priors Green
clr.smith@newwalthamparishcouncil.gov.uk

Dear both,

Many thanks for asking us to quote for your requirements, much appreciated.

- To supply machinery and equipment for the cutting and mulching of greenery...£1,750.00
- To brush, cut and mulch the entire priors green previously discussed areas, to cut out and remove intruding trees for the new pathway, to remove previously discussed trees/shrubbery and finally to mulch all off cuttings upon completion...£3,500.00

Total costs inclusive of VAT... £5,250.00

(Please note, a deposit of £1,750.00 will be required to ensure that all materials can be purchased and delivered ahead of work commencing.)

We look forward to hearing from you and hope to be accepted with your very valued custom in the near future.

Kind regards,
 Louis Furman

l) **£85.21** NW Youth Council Badges & Lanyards (We print lanyards website)
Power: LGA 1972 s137

We Print Lanyards, a trading unit of CCL Industries (UK) Limited
 2 Palmer Business Court
 Manor House Road
 Long Eaton
 Nottingham
 NG10 1LZ
 VAT Reg No: GB 852 361 923
EORI Number: GB852361923000
 annika Ottewell-Barrett
 New Waltham Parish Council
 New Waltham Community Hall, St. Clements Way
 New Waltham
 Grimsby
 Lincolnshire
 DN36 4GU
 UK Mainland
 +441472822821
clerk@newwalthamparishcouncil.com

Phone 0115 860 2255
 Please email remittance to
finance@weprintgifts.com

PAID INVOICE

Invoice No. WPL-225185
 Invoice/Tax Date 09/10/2025
 Cust Order No. PAID C/C

Quantity	Details	Unit Price £	Net Amount £	VAT %	VAT £
11	Design 1 - 20mm Full Colour Bespoke Printed Recycled Lanyard	3.69	40.59	20.00	8.12
11	Bespoke PVC Bio-Degradable Singlesided ID Card	2.00	22.00	20.00	4.40
11	Open Faced Card Holder Landscape - White	0.35	3.85	20.00	0.77
1	Shipping	4.57	4.57	20.00	0.91

m) **£51.04** Office Friends (Floor cleaner & stationery)
Power: LGA 1972 s.111

Office Friends
 ESSENTIALS
 Office Friends - Grimsby Office
 King Edward Street
 Grimsby, Lincolnshire DN31 3JA
 GB
 TEL: 01472 341 493

ORDER #O-10006751935 Oct 9, 2025

Contact Details
 Name: Annika Ottewell-Barrett
 Company: New Waltham Parish Council
 Email: clerk@newwalthamparishcouncil.com
 Phone: 01472822821
 Account Number: NEW03

Billing:
 New Waltham Parish Council
 Community Hall & Pavilion
 St Clements Way
 New Waltham, Lincolnshire DN36 4GU
 GB

Description	Price	Qty	Tax	Total (ex tax)
Astonish Floor Cleaner Zesty Lemon 1 Litre (Pack of 12) C2630 Product Code: AS72182 Pack Size: 1/1	£ 18.10	x 1	£ 3.62 (20%)	£ 18.10
Q-Connect Presentation Display Book 20 Pocket A4 Black KF01265 Product Code: KF01265 Pack Size: 1/1	£ 3.67	x 2	£ 1.47 (20%)	£ 7.34
Q-Connect 1-20 Index Multi-punched Polypropylene White A4 KF01356 Product Code: KF01356 Pack Size: 1/1	£ 1.88	x 2	£ 0.75 (20%)	£ 3.76
5 Star Lever Arch File A4 Cloud Product Code: F938853 Pack Size: 1/1	£ 3.69	x 2	£ 1.48 (20%)	£ 7.38
Q-Connect Ruled Margin Spiral Soft Cover Notebook 160 Pages A5 (Pack of 5) KF10039 Product Code: KF10039 Pack Size: 5/5	£ 5.95	x 1	£ 1.19 (20%)	£ 5.95

Payment: Sagepay
 Delivery: Free Delivery

Order Note:	Subtotal	£ 42.53
Delivery Note:	Delivery	£ 0.00
PO Reference:	Tax	£ 8.51
	Total	£ 51.04

n) **£296.40** x2 NEW SETS Defibrillator pads (Defib Shop Online)
Power: Public Health Act 1936 s234

Items	Qty	Price
CU Medical Systems iPAD SP1 and SP2 Adult/Paediatric Electrode Pads (1 set)	1	£75.00
SKU: 63124		
Cardiac Science Powerheart G5 Adult Defibrillation Pads (1 set)	1	£78.00
SKU: XELAED0001A		
Cardiac Science Powerheart G5 Paediatric Defibrillation Pads	1	£94.00
SKU: XELAED0003A		
Subtotal		£247.00
Shipping & Handling		£0.00
Tax		£49.40
Grand Total		£296.40

If paying by bacs, please make payment to the following account:
imperative training limited Sort Code: 30-95-42 Account Number: 47969468

If paying by cheque please make cheques payable to imperative training limited and
post to defibshop, Excalibur House, 630 Liverpool Road, Irlam, M44 5AD **Please quote your order number on all correspondence.**

Please note, you have a 14 day cooling off period, after which cancellation of the order will incur a 25% cancellation fee.

If you have any queries with this invoice please contact our accounts department on 0161 776 7422
VAT Reg No. 831579317

Click [here](#) to see our Terms & Conditions

0161 776 7422 | [defibshop.co.uk](#) | [savealife@defibshop.co.uk](#)

End of report