

# Monthly Finance Report

November 2025

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Role: Proper Officer/ Clerk/RFO Meeting Date: 12 November 2025

## Monthly Finance Report

New Waltham Parish Council

#### Introduction

This Monthly Finance Report provides an overview of the financial position of New Waltham Parish Council for the reporting period ending 10/11/2025. The report covers income, expenditure, bank balances and payments outstanding with evidence to ensure transparency and support informed decision-making by the Council.

#### 1. Summary of Income

During the past month, the Parish Council received income from the following sources:

- Precept Regular scheduled payment from the local authority
- Allotment Fees Collected from local allotment holders
- Community Hall Hire Rental income from the use of council-owned facilities
- Interest Interest accrued on council bank accounts
- Newsletter ads/events

Income Source	Amount (excl VAT)
Precept	£43,235.84
Allotment Fees	280.00
Community Hall Hire	£1459.64
Newsletter Ads	£45.00
Events	£40.00
Bank Interest	£5.77

#### 2. Summary of Expenditure

The following table outlines the Council's main expenditure for the previous month:

Expenditure Item	Amount (excl VAT))
Newsletter	£1276.04
Web Hosting & Gov emails	£97.47
Ernllca Training	£96.00
Youth Council	£71.01
PWLB Extension Loan	£2070.18
Play Area	£824.34
Priors Green	£4375.00
Defib Pads (Emergency Equip)	£247.00

### 3. Bank Reconciliation

As at 10/11/2025, the Council's bank balances are as follows:

Account	Balance (£)
Main Account	£30,741.31
Pavilion Account	£40,706.83
Reserve Account	£6,705.02

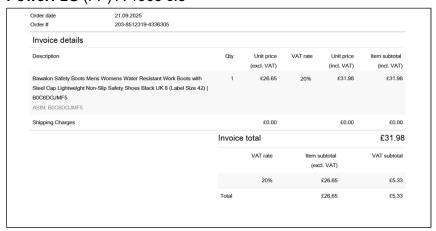
	New Wait	ham Parish Co	ouncil	
Prepared by: _	07-94 (1-1-4-00 07-54-07-07-07-07-07-07-07-07-07-07-07-07-07-		Date:	<u>(a)</u>
	Name and Role	(Clerk/RFO etc)		
Approved by: _	Name and Role (RFO)		Date:	
Bank R	econciliation at 10/	11/2025		
Cash in	Hand 01/04/2025			55,907.86
ADD Receipts	01/04/2025 - 10/11/202	5		101,248.00
SUBTRA	CT			157,155.86
	ts 01/04/2025 - 10/11/202	25		79,002.70
A Cash in (per Cas	Hand 10/11/2025 h Book)			78,153.16
Cash in	hand per Bank Statemen	nts		
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	count - NWPC Account - NWPC	25/09/2025 25/09/2025	30,741.31 40,706.83	
Reserve		25/09/2025	6,705.02	
				78,153.16
Less unp	presented payments			
				78,153.16
Plus unp	resented receipts			
B Adjusted	d Bank Balance		5	78,153.16
A = B	Checks out OK			

#### 4. Payments for approval

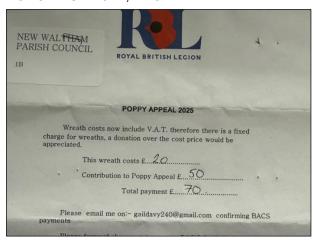
a) £317.00 transferred to Cllr Terry Bond (Friendship Group banked monies) Returned at groups request.

Power: N/A

**b)** £26.65 Reimburse Employee (Street Cleaner) work boots purchase **Power:** LG (FP) A 1963 s.5



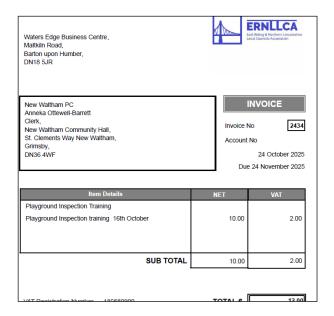
c) £70 Royal British Legion (£20 wreath purchase + £50 donation) Power: LGA 1972, s.137



d) £120.00 Flying Colours Flag makers (Purchase of new flag – donation of £120 made by Phillips 66)



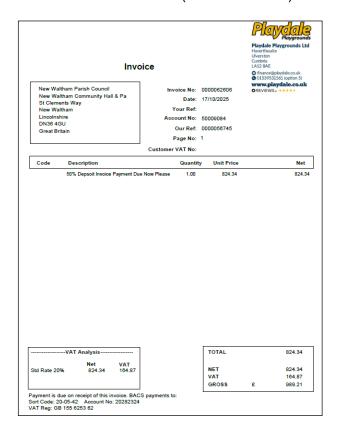
e) £12.00 Ernllca Training (Playground inspection training) Power: LGA 1972 s.111



- f) £30.60 Travel expenses to/from Ernllca conference (45p per mile) Power: LG (FP) A 1963 s.5
- **g)** £34.50 Travel expenses to/from Ernllca Conference (45p per mile + Bridge toll).

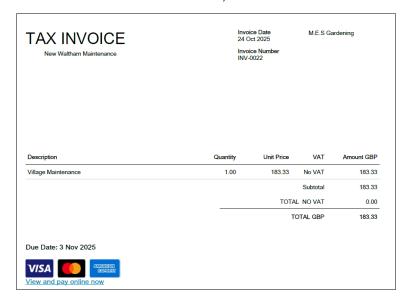
Power: LG (FP) A 1963 s.5

h) £989.21 Playdale Play Area Maintenance/repairs 50% deposit Power: Local Government (Misc Provisions) Act 1961, s.54



i) £183.33 MES Gardening

Power: Public Health Act 1875, S.156



j) £16.28 Reimburse Chair Pavilion Purchases (Chain and Lock/Juice for FG)

Power: LG MPA 1976 s.19

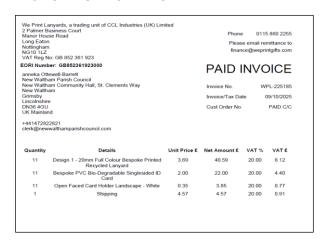


**k)** £3500 LJF Landscape (Priors Green completion of works) **Power:** HA 1980 s.96

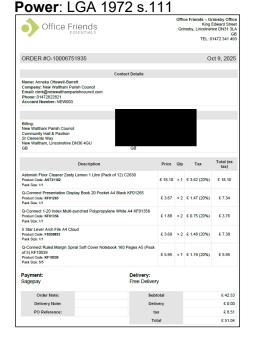


 £85.21 NW Youth Council Badges & Lanyards (We print lanyards website)

Power: LGA 1972 s137



m) £51.04 Office Friends (Floor cleaner & stationery)



#### n) £296.40 x2 NEW SETS Defibrillator pads (Defib Shop Online) Power: Public Health Act 1936 s234



— End of report -