

MELKRIDGE PARISH COUNCIL

Minutes of Quarterly Parish Council Meeting held on 17 September 2025

PRESENT: Cllr T Lewis (Chairman), Cllr M Oliver, Cllr Hingston,
Cllr S Vallance

In attendance: County Cllr A Sharp
Mrs K Little – Clerk

485/25 Apologies for absence

Apologies were accepted from Cllr Stronach

486/25 Minutes of meeting held 14 May 2025 to agree

Proposal to accept minutes of meeting held 14 May 2025

Prop: Cllr Lewis Sec: Cllr Vallance Agreed

487/25 Declarations of Interest in accordance with Section 31 of the Localism Act 2011, members to declare any interests in items on this agenda – None declared

488/25 Reports/updates

488/25/01 Update on bus stop following consultation with neighbours – next step to contact NCC – defer until next meeting

488/25/02 Update on bus shelter from Cllr Sharp

Cllr Sharp explained NCC would be unable to fund a new bus shelter in the village, members agreed not to proceed with bus shelter

488/25/02 Response from Cllr Sharp and clerk regarding electricity connection to street light for defibrillator from NCC

Cllr Sharp to arrange a site meeting with NCC to mount a defibrillator onto light pole/standard, Cllr Sharp to contribute £2,000 towards cost of installation and defibrillator

480/25/04 Update of resurfacing of car park – Cllr Lewis – No update

480/25/05 Melkridge Village Green – to be added to Town & Village Green Register

480/25/06 Land below Ashleigh – Developers have started marking site area

489/25 Visual Inspection of trees in Queens Platinum Jubilee Park

Cllr Vallance reported no issues

490/25 Planning

490/25/01 NCC

Proposal: Retrospective Approval for One Movable Holiday Unit (two person) including screen planting - Approved

Location: Hadrian's Wall Camping and Caravan Site Melkridge

Applicant: Mr & Mrs Miller

Application: 25/2091/FUL

490/25/02 Proposal of delegation of planning application to clerk for non-controversial planning applications following consultation with members

Pro: Cllr Vallance Sec: Cllr Hingston Agreed

491/25 Correspondence

- 491/25/01 NALC – *updates forwarded by email*
- 491/25/02 NALC – website move – existing provider have given notice and will terminate on 31 March 2026
Options - Proposal The Council to move to HugoFox or The Council will move to its own website provider
Proposal The Council to move to HugoFox
Prop: Cllr Lewis Sec: Cllr Hingston Agreed
- 491/25/03 Melkridge face book – update – Agreed not to proceed
- 491/25/04 NCC – Corporate Performance Report – *forwarded by email*
- 491/25/05 NCC – Town & Parish Meeting to be held 8 October 2025 at Hexham mart – Cllr Sharp to attend and report any issues raised
- 491/25/06 NCC – Local Transport Plan – invitation to submit 3 priorities for consideration for inclusion in a 3-year plan
To request resurfacing from Whitchester to Howburn
Cllr Sharp to arrange for road sweeper to clean through the village, if aware of date to consider asking owners to move cars.
Members advised Cllr Sharp of trees overhanging on left hand side of road from village to A69
- 491/25/07 Louise Halbert – correspondence received confirming repairs to bench would be carried out
- 491/25/08 NCC – Wildlife and Countryside Act 1981 Section 53
Definitive Map Modification Order (No 15) RB Nos 27 & 1 (Parishes of Greenhead and Melkridge)
This order was confirmed on 6 August 2025 – to comply with the order it is necessary to serve notice on Melkridge Parish Council
- 491/25/09 NCC - Wildlife and Countryside Act 1981 Section 53
Definitive Map Modification Order (No 15) RB Nos 27 & 1 (Parishes of Greenhead and Melkridge)
This order was made on 13 November 2024 and previously advertised in December 2024, but the landowner, who the Council had been aware of, was inadvertently missed out so the Order is being re-advertised – to comply with the regulations it is necessary to serve notice on Melkridge Parish Council

492/25 Finance

- 492/25/01 HSBC – Safeguarding review complete
- 492/25/02 HSBC – Removal of £8 monthly account fee after 1 July 2025
- 492/25/03 HSBC – Reducing savings account interest rate
- 492/25/04 Update on grass cutting tender
To consider payment of invoice from Connor Courtney dated 18 June 2025 - £150
Prop: Cllr Vallance Sec: Cllr Hingston Agreed
- To consider payment for J Lewis for grass cutting
Due to issues with grass cutting proposal to make payment of £60.00 for tiding and sorting grass in the village
Prop: Cllr Hingston Sec: Cllr Oliver Agreed
- 492/25/05 To discuss and consider annual salary review for clerk
Proposal to increase by 5%

492/25/06 Prop: Cllr Oliver Sec: Cllr Lewis Agreed
 Accounts for approval and payment:
 Prop: Cllr Lewis Sec: Cllr Hingston Agreed

28.05.25	100546	Connor Courtney – Grass Cutting			£150.00	£8,424.54
06.06.25	DR	Charges			£10.00	£8,414.54
06.06.25	TFR	To Business A/c	7,000.00			£1,414.54
06.06.25	DR	Interest		1.30		£1,414.54
20.06.25	DD	ICO			£47.00	£1,367.54
06.07.25	DR	Charges to 14 June			£13.00	£1,354.54
20.08.25	100547	Craig Watson – Grass Cutting			£200.00	£1,154.54
17.09.25	100548	K Little – Salary, Admin & Expenses			£318.98	£835.56
17.09.25	100549	HMRC		7306.30	£73.40	£762.16

493/25 Date and Time of next meeting – 12 November 2025

Meeting closed at 8.30pm

**SIGNED AND ACCEPTED AS A TRUE AND ACCURATE ACCOUNT OF THE
 MINUTES FOR THE PARISH COUNCIL MEETING HELD ON 17 SEPTEMBER 2025**

Chairperson.....

Date.....

