

## Bank reconciliation

Parish Council Name Ford Parish Council

Financial year ending 31 March 2025

Prepared by Judith Stonebridge RFO/Clerk (Name and Position) Date 06/05/2025

|                                                                                                                                                                                                                 |           |   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---|
| Balance per bank statements as at 31 March 2025:                                                                                                                                                                | £         | £ |
| e.g. Current account                                                                                                                                                                                            | £2,638.35 |   |
| High interest account                                                                                                                                                                                           | 0         |   |
| Building society premium a/c                                                                                                                                                                                    | 0         |   |
| Petty cash float (if applicable)                                                                                                                                                                                | N/A       |   |
| Less: any unpresented cheques at 31 March 2025 (normally only current account)                                                                                                                                  | N/A       |   |
| Cheque number                                                                                                                                                                                                   |           |   |
| Add: any un-banked cash at 31 March 2025                                                                                                                                                                        | £0        |   |
| e.g. Allotment rents banked 31 March 2025 (but not credited until 1 April 2025)                                                                                                                                 | £0        |   |
| Net balances as at 31 March 2025                                                                                                                                                                                | £2,638.35 |   |
| <b><i>The net balances reconcile to the Cash Book (a receipts and payments account, which should be maintained even if your authority uses income and expenditure accounting) for the year, as follows:</i></b> |           |   |
| CASH BOOK                                                                                                                                                                                                       |           |   |
| Opening Balance 1 April 2024                                                                                                                                                                                    | £1,455.07 |   |
| Add: Receipts in the year                                                                                                                                                                                       | £3,046.71 |   |
| Less: Payments in the year                                                                                                                                                                                      | £2,223.43 |   |
| Closing balance per cash book [receipts and payments book] as at 31 March 2025<br>(must equal net balances above)                                                                                               | £2,638.35 |   |