

Acklington Parish Council Agenda

Clerk: Clair Lewis
65 Main Street
Felton
Northumberland
NE65 9PT
Tel: 07809205548

To Members of Acklington Parish Council

You are hereby summoned to attend the Annual Meeting of Acklington Parish Council on Tuesday 5 September 2023 at 7:00pm for the purpose of transacting the following business. The Meeting will be held in Acklington Village Hall.

C Lewis
Parish Clerk & Responsible Financial Officer

OPEN SESSION

At the invitation of the Chairman to consider any questions from members of the public prior to commencement of the business to be transacted on the agenda. Questions are limited to a 15-minute period or 3 minutes per person.

AGENDA

BUSINESS TO BE TRANSACTED

1. Apologies for absence

To approve any apologies for absence

2. Disclosure of Interests

To disclose any interests in items on the Agenda and the granting of any dispensations

3. Minutes of previous meeting

To approve as a correct record the minutes of the Ordinary Meeting of the Council held on 4 July 2023

4. Standing Item – Report from County Councillor

To receive a report from County Councillor Watson

5. Planning

To consider any planning matters in circulation (if required). Acklington Parish Council is a consultee on planning applications within the parish. All planning decisions are taken by NCC. Planning applications can be viewed and commented upon via the NCC Public Access Planning Register:

<https://www.northumberland.gov.uk/Planning/Planning-and-building.aspx>

22/02845/FUL	Land North of 18-24 Acklington Village and Former Acklington School – Demolition of existing redundant buildings and construction of four residential dwellings, gardens, access road, open space and other ancillary works	Pending
23/00903/VARYCO	Land West of Barnhill Farm Cottages – Variation of Condition 2 (approved plans) on approved application 21/04696/FUL in order to further construction of barn structures occupying Phase 2 of the development by the use of interlocking concrete panels on the lower walls of the barns rather than blockwork, repositioning of barn entrances, simplification of internal spaces within the smaller	Pending

	agricultural buildings, greywater collection from the northern roof of the barn, the provision of roof mounted Solar OV on the new barn structures and minor additions to the permeable hardstanding.	
23/00979/FUL and 23/00980/LBC	Guyzance Hall – Replace a kitchen/day room; a leisure wing which includes a swimming pool, gym and ancillary facilities; garaging, plant room, observatory and entrance with associated internal changes and external landscaping and ancillary works	Permitted
23/00981/VARYCO	Guyzance Hall – Variation of conditions 1 (approved plans) and 8 (car parking) on approved application 21/02792/VARYCO in order to approve new drawings and new car parking arrangement (see withdrawn application 22/02759/VARYCO)	Permitted
23/00989/LBC	Guyzance Hall – Application to carry out ancillary works necessary to implement s73 planning application to vary planning conditions numbered 1 and 8 of planning permission 21/02792/VARYCO. The following additional changes are also sought to those required to extend the Hall for residential use: minor changes to events venue internal layout space at ground and first floor levels; minor changes to Southern elevation of ballroom; demolition of small building on Northern side of building which is recent post-war addition to Hall. It is being replaced with new building; construction of new small entrance porch (circa 19.5m ² in extent) in keeping with overall elevation design of Hall; all demolition works necessary to implement above; and improvements to drainage system. (see withdrawn applications 22/02752/LBC, 22/02757/FUL and 22/02758/LBC)	Permitted
23/01387/FUL and 23/01388/LBC	Land South Of Magnolia Cottage Guyzance Village – Construction of Glasshouse and Poly Tunnels for continued agricultural use	Withdrawn
23/02309/FUL	2 Laundry Cottages – Demolition of single storey rear extension, construction of single storey extension, installation composite or timber cladding to external elevations, installation of air source heat pumps, installation of roof mounted photo voltaic panels with battery storage, installation of a packaged sewage treatment plant, replace windows and external doors, full refurbishment and associated works including insulation of floors, walls and roofs, installation of 1no timber garden shed	Pending
23/02524/FUL and 23/02525/LBC	Guyzance Hall – Replace existing porch with larger porch	Pending
23/02860/FUL and 23/02861/LBC	4 Dye House Guyzance Bridge – Restore the property’s North elevation, the work includes the replacement of garage door/entrance with a cavity wall and install two wooden-framed, double glazed windows with stone sills that match the existing	Pending
23/03095/HEGRMN	Land South of Guyzance Lea – Hedgerow Removal notice: Removal of 3m of hedgerow	Pending

6. Village Gateways

To consider purchase of Village Gateways and to request funding from County Cllr Watson out of his Members Small Schemes budget

7. Footpath Working Party Update

- a. To consider purchase of a ride-on mower and to request funding from County Cllr Watson out of his Members Small Schemes budget
- b. To receive an update from the Footpath Working Party

8. Finance:

a. To receive Financial Summary and bank reconciliation to 27 August 2023 (pages 9 and 10)

b. To authorise payments

Supplier	Reason	Amount
C Lewis/HMRC	Salary (Aug-Sep)	£
Zurich	Insurance	£754.73
For Outdoors Ltd	Zip Wire Cable	£179.99
Glasdons	Wheelie Bin Housing and 2xGeneral Waste Bins	£2,056.38

c. To note receipts

Date	Source	Reason	Amount
10/7/23	Lloyds	Interest	8.23
9/8/23	Lloyds	Interest	8.97

9. Neighbourhood Plan

To receive update from the Neighbourhood Plan Steering Group

10. Play Area

To receive update and agree any actions

11. Streetlights

To receive update and agree any actions

12. Car Parking

To discuss car parking issues and to agree any actions

13. Items for Next Agenda

14. Date of Next Meeting

Tuesday 7 November 2023 at 7:00pm, Acklington Village Hall

The minutes of the Meeting of Acklington Parish Council held on 7.00pm on 4 July 2023 at Acklington Village Hall.

PRESENT: Cllrs L Craig, S Ingleby, S Malone, T Mezza, J Newton (Chairman), S Thorpe. Cllr S George joined the Meeting after his co-option (Minute 2023/23).

2022/91 Apologies for Absence

Cllrs Barras, Shanks

2022/92 Disclosure of Interests

None.

2022/93 Co-option of New Member

RESOLVED to co-opt Steve George to the Parish Council.

2022/94 Minutes of Previous Meeting

RESOLVED that the minutes of the Meeting of the Council held on 9 May 2023 were agreed as a true record.

2022/95 Report from County Councillor

- a. County Cllr Watson is willing to contribute towards the cost of new village 'gateways' from his Members' Small Schemes Budget. He will need to see copies of any quotes and it is likely Highways permission will be needed; County Cllr Watson can assist with this.
- b. NCC are returning to carry out further repairs to the roads between Acklington and Warkworth, which are still in poor condition despite prior repairs.
- c. County Cllr Watson has received a large volume of correspondence on Planning Application 22/02845/FUL (Land North of 18-24 Acklington Village), in particular regarding road safety issues and the measurements relied on by NCC Highways in their assessment. There is a Local Area Committee meeting next week, but the application is likely to be heard at the following meeting.
- d. An issue with a streetlight on St Omer Road has been reported. It may be possible to have a back-shade put onto the light to prevent light shining into the property. The Parish Council noted that there are other streetlights on the same side of the road.
- e. An application has been received for 480 houses in Amble. Outline permission has already been applied for and granted. There may be issues with construction traffic. The Parish Council noted that there is no additional healthcare infrastructure planned. The Parish Council noted that the new school car park will be available out of school hours for use by visitors to the Welfare Ground which should ease parking issues at popular times.

2022/96 Local Transport Programme Plan 2024-25

RESOLVED:

- a. To set the following three priorities for submission to NCC, to be considered for inclusion:
 - 1) Resurfacing of the road between Acklington and Morwick.
 - 2) Resurfacing of the road between Acklington (crossroads) and North Broomhill.
 - 3) Resurfacing of Acklington Drive.
- b. To request separately the extension of the 30 mph zone near the junction of Churchill Way.

2022/97 Village Gateways

Deferred until quotes obtained.

[County Cllr Watson left the Meeting.]

2022/98 Planning

- a. 22/02845/FUL – Land North of 18-24 Acklington Village. The Parish Council noted County Cllr Watson’s comments and that the matter will now be decided by NCC Planning.
- b. 23/01387/FUL and 23/01388/LBC – Land South of Magnolia Cottage, Guyzance Village. The Parish Council considered the application and noted the size of the three proposed polytunnels, which will be sited on the location for which an earlier planning application was submitted for two cottages. Cllr Ingleby spoke on the impact which the proposed polytunnels will have on the street scene of the village, which is an identified feature under the Conservation Area. The Parish Council also considered the impact on the nearby Grade 2 Listed Wall, the neighbouring properties and the ecological impact of commercial polytunnels with extensive hours of lighting. The Parish Council expressed concerns about noise and disturbance, impact on dark skies, the nature of the crop, and noted the objections submitted by Historic England.

RESOLVED to object to Planning Applications 23/01387/FUL and 23/01388/LBC for the above listed reasons.

2022/99 Finance

- a. The financial summary, bank reconciliation and budget monitoring to 28 June 2023 was received. The Parish Council noted that the unspent Locality Grant amount (Neighbourhood Plan) had been returned, and that the correct current balance was £1,019.28 for the Neighbourhood Plan Earmarked Reserve Fund and £0 for the Neighbourhood Plan Locality Grant Earmarked Reserve Fund.
- b. **RESOLVED** to authorise the following payments.

Supplier	Reason	Amount	Payment Ref
Acklington Village Hall	Parish Council Meetings	£11.67	
S Malone – reimbursement	Footpaths Warden Scheme	£199.55	
T Mezza – reimbursement	Footpaths Warden Scheme	£47.20	
PlaySafety	Play Area	£106.80	
L Hamlin	Audit	£80.00	
C Lewis	Salary (May-Jul)	£304.64	
HMRC	PAYE	£12.40	

- c. The following receipts were noted.

Date	Payee	Reason	Amount
9/5/23	Lloyds	Interest	£6.88
9/6/23	Lloyds	Interest	£7.71
16/6/23	Groundworks UK	Repayment of unused Locality Grant Funding in line with terms of grant	-£3,290.00

2022/100 Footpaths Working Group Update

- a. The Footpaths Group regularly mows 7.5km of pathways in the parish per month. The Group is continuing to help Warkworth Footpaths Group, which is still establishing itself, in particular with Footpath 137/044.
- b. Northumberland Estates have started work clearing Station Wood and work is expected to take six weeks with a target reopening date mid-August.
- c. Cllr Malone had a very productive meeting with Bob Hodgson (NCC Area Manager, Neighbourhood Services) and his colleague Martin Duddy. Mr Hodgson has offered to clear and collect large managed piles of cut vegetation by agreement with the Footpaths Group. There were issues at the start of the

season with machinery resulting in missed cuts by NCC but these have now been resolved.

- d. The Group is happy to report great support from landowners during May and June, in particular High Park Farm, Morwick Dairy Farm, Acklington Park Farm and Coal Houses Farm.
- e. The Group's priority is now to deal with two urgent issues: a 500m overgrown section of Footpath 101/007 as it exits Station Wood towards Rake Lane; and a 700m section of Footpath 101/016 (Rake Lane) which is badly rutted and overgrown.

2022/101 Bins

RESOLVED to purchase two general waste bins and one wheelie bin housing. The current dog bins will be relocated.

2022/102 Neighbourhood Plan

The consultant has amended the draft Neighbourhood Plan to incorporate the Parish Council's comments, all of which the Steering Group found to be very useful. The amended draft has been circulated to councillors and the Parish Council was asked to approve this. The Steering Group is waiting for the SEA Screening to be completed by NCC before it can then be published for public consultation. This has been delayed by NCC staffing issues.

2022/103 Play Area

- a. The zip wire is out of action while awaiting repair. Cllr Mezza has removed the seat to ensure it cannot be used in the meantime.

RESOLVED to instruct The Zip Wire Company to carry out the replacement of the overhead wire.

- b. The Clerk has arranged play area visits with consultants from Playdale and Streetscape.
- c. A new post is needed for the No Dogs Sign.
- d. The ROSPA Safety Inspection Report has been received and the Clerk will circulate this.

2022/104 Streetlights

No action required until construction completed – carry forward to the next Meeting.

2022/105 Noticeboard

The Parish Council noted that the Clerk is still waiting for an installation date from the contractor holding the noticeboard.

RESOLVED to recover the noticeboard from the contractor.

2022/106 Items for the Next Agenda

- Parking Issues

2022/107 Date of Next Meeting

Tuesday 5 September 2023 at 7:00pm, Acklington Village Hall.

The Chairman closed the meeting at 8:37pm.

Bank Reconciliation and Budget Monitoring

ACKLINGTON PARISH COUNCIL					
Financial Position at 27 August 2023					
BALANCE b/f at 1 April 2023			22,902.82		
RECEIPTS		Budget	Income YTD		
VAT Refunds		250.00	-		
Precept		9,760.00	4,880.00		
Interest received		15.00	39.44		
Donations		-	-		
Neighbourhood Plan		-	3,290.00		
Jubilee Fund		-	-		
Footpath Warden Scheme		-	-		
Miscellaneous		-	-		
		10,025.00	1,629.44		
PAYMENTS	Reserves (1/4/22)	Budget Allocation	Other Income/ Transfers	Expenditure YTD	Current balance
Clerk's Salary		1,400.00		914.98	485.02
Clerk's Expenses		50.00		-	50.00
Room Hire		-		89.99	
Stationery		50.00		-	50.00
Insurance		300.00	454.73	754.73	-
Audit Fees		200.00		80.00	120.00
Subscriptions/Training		300.00		152.89	147.11
IT Costs		75.00		75.00	-
Street Furniture	1,464.88	-		-	1,464.88
Landscaping/Grass Cutting	1,351.27	1,700.00		-	3,051.27
Play Area	11,632.57	-		154.00	11,478.57
Footpath Warden Scheme	736.41	1,000.00		316.18	1,420.23
Flower Planters	213.25	250.00		20.00	443.25
Community Defibrillator	184.10	250.00		-	434.10
Neighbourhood Plan	539.28	500.00		20.00	1,019.28
Neighbourhood Plan - Locality Grant	3,290.00	-	- 3,290.00	-	-
Miscellaneous		-		-	-
Donations		1,200.00		-	1,200.00
Recoverable VAT		250.00		36.13	213.87
Election Costs	331.80	-		-	331.80
Jubilee Fund	390.96	-	-	-	390.96
VAS		-		-	-
	20,134.52	7,525.00	- 2,835.27	2,613.90	22,300.34
General Reserves	2,768.30	2,500.00	- 5,105.56	454.73	- 291.99
BALANCE C/F				21,918.36	
BANK RECONCILIATION					
Balance per bank statements as at 27 August 2023					
Lloyds Treasurers Account				9,786.74	
Lloyds Business Bank Instant Account				12,131.62	
				21,918.36	-

Earmarked Funds

Fund	Balance c/f at 1 April 2023	Grants and donations	Other income	Transfer from General Res.	Allocation of budget	Expenditure	Current Balance
Childrens' Play Area	11,632.57				-	154.00	11,478.57
Street Furniture	1,464.88				-	-	1,464.88
Ground Maintenance	1,351.27				1,700.00	-	3,051.27
Election Costs	331.80				-	-	331.80
Flower Planters	213.25				250.00	20.00	443.25
Jubilee Fund	390.96				-	-	390.96
Neighbourhood Plan	539.28				500.00	20.00	1,019.28
Neighbourhood Plan - Locality Grant	3,290.00	- 3,290.00			-	-	-
Footpath Warden Scheme	736.41				1,000.00	316.18	1,420.23
Community Access Defibrillator	184.10				250.00	-	434.10
Total Earmarked Reserves	20,134.52	- 3,290.00	-	-	3,700.00	510.18	20,034.34
General Reserves	2,768.30	- -	5,105.56		2,500.00	454.73	- 291.99
Working Balance	-	-	3,825.00		-	1,648.99	2,176.01
							21,918.36