



Bramshaw Parish Council

New Forest Hampshire

📧: clerk@bramshaw-pc.gov.uk

The Minutes of the Ordinary meeting of Bramshaw Parish Council held in the Community room of Bramshaw Village Hall on **Tuesday 28th October at 19:30.**

Signed: Diana O'Grady, Clerk

22nd October 2025

MINUTES

All Minutes are draft until ratified at the next meeting

Present Cllr Thomas
Cllr Seabourne
Cllr Coutts
Cllr Loveless
Cllr Harrison

In attendance Diana O'Grady, Clerk
4 x members of the public

- 75/25 Apologies for absence
- Cllr Medley. Reason given and apology accepted.
 - Cllr Bennison. Reason given and apology accepted.
 - District Cllr Tipp. Reason given and apology accepted.
- 76/25 Public Participation period
- Members of the public were present to observe and were permitted to contribute to discussions on flooding and traffic calming.
- 77/25 Declaration of Interests and dispensation requests
- None declared.
- 78/25 To confirm the Minutes of the Ordinary Meeting held on 23rd September 2025
- Agreed by all who were present and signed by Chair.
- 79/25 Parish Representative reports
- Cllr Seabourne has researched SIDs. The reduction on speeds, the downstream effect and the practicalities. Cllr Seabourne will research Speedwatch next. Cllr Seabourne has suggested a separate committee to work on traffic calming. This was agreed by all present including members of the public who will be invited to be part of the committee.
- 80/25 District / County Councillor Reports
- Report from District Cllr Tipp
 - I am told that ultrafast broadband, delivered through Project Gigabit - a £5 billion UK government rollout is bringing faster internet to rural areas by 2032. NFDC is facilitating the "Click and Connect" initiative with partners YTKO which offers free support to help people gain digital skills and benefit from faster internet. Funded

Signed Chair

Date

through the government's UK Shared Prosperity Fund, the initiative is designed to support:

- Residents – especially older adults and those who feel excluded from digital services
- Businesses – including micro and small enterprises looking to adopt new technology
- Community groups – aiming to strengthen local connections and reduce isolation
- Businesses and residents can register their interest and find out more at: Click and Connect New Forest - YTKO The idea is that courses will be carried out in local village halls etc. depending on interest.
- Finally on the issue of speed indicator devices I would recommend talking to Lyndhurst PC as I noticed they had a device attached to a lighting column on the A35 and this seems worth exploring.

Items ongoing

81/25 Village flooding

- National Trust have not responded to Cllr Coutts' attempts to arrange a meeting. Cllr Thomas will send another letter to the National trust ranger. Discussion on flooding in the village. This is a real problem for the residents present at the meeting.

82/25 Hedges around the village

- Still a problem on Vice Lane. The hedge outside Ash Cottage has been trimmed but is still causing visibility problems.

83/25 Budget

- No additional expenditure anticipated. Clerk will calculate the precept to request to present to the next meeting.

84/25 New email addresses

- Cllrs Loveless, Coutts and Harrison are yet to set their new email addresses up.

85/25 Approve Freedom of Information Guidelines

- Agreed by the Council

86/25 Approve IT Policy deferred to November meeting

New items

87/25 Approve list of available documents and charges (Publication scheme)

- Agreed by Council

88/25 Clerk salary and back pay

- Agreed by Council

89/25 Documents Circulated

- Freedom of Information Guidelines
- List of available documents and charges
- Updated IT Policy

90/25 Planning

New Applications

25/00824FULL Bramleys, ROAD THROUGH FRITHAM, FRITHAM, LYNDHURST, SO43 7HJ Outbuilding; demolition of existing shed

Decision: 1 We recommend permission for the reasons listed below but would accept the decision reached by the National Park Authority's officers under their delegated powers.

Comments: No comments

25/01121PATC New Forest National Park

Application under part 16 of the Town & Country Planning (General Permitted Development) Order in respect of proposed telecommunication infrastructure works within the New Forest National Park

Decision 4: We recommend refusal for the reasons listed below

Comments: The plans submitted are not representative of the current route and are just desktop plans. The agreements haven't been signed by many of the landowners affected including relevant stakeholders and The Verderers. These permissions need to be obtained before this application is considered any further.

Trees

25/01136CONS Fritham Lodge, ROAD THROUGH FRITHAM, FRITHAM, LYNDHURST, SO43 7HH

Fell 1 x Copper Beech tree (T1 on the plan)

Comments: This is a very prominent tree. The applicant has stated that they will replace with another copper beech. It is hoped this will be monitored and that the replacement copper beech will be as near as possible to the site of the one felled.

25/01172CONS BIGNELL WOOD, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7JA

Prune 2 x Pedunculate Oak trees (*Quercus robur*) (T007 & T022 on the plan)

Fell 4 x Common Ash trees (*Fraxinus excelsior*) (T008, T011., T015 & T026 on the plan)

Fell 3 x Pedunculate Oak tree (*Quercus robur*) (T016, T021 & T023 on the plan)

Fell 7 x Common Beech tree (*Fagus sylvatica*) (T001, T002, T003, T009, T020, T024 & T028 on the plan)

Fell 1 x Scots Pine tree (*Pinus sylvestris*) (T025 on the plan)

Fell 1 group of 5 x Common Ash trees (*Fraxinus excelsior*) (G010 on the plan)

All Works are essential health and safety works - full descriptions, photos and justifications for the tree work is provided in the Arboricultural Survey Report which accompanies this application.

Comments: No comments

25/01188CONS Little Popes Cottage, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE

Fell 1 x Silver Birch tree (T1 on the plan)

Comments: No comments

91/25 Finance

The following documents circulated electronically:

- Community room booking invoice October £30

BRAMSHAW PARISH COUNCIL Budget

	APPROVED	APPROVED	APPROVED	APPROVED	ACTUAL	Variance	DRAFT
	2022/23	2023/24	2024/25	2025/26	2025-26	2025-26	2026-27
	Budget	Budget	Budget	BUDGET	TO DATE	AGST BUDGET	BUDGET
	£	£	£	£	£		£
Payments							
Clerk's salary (incl production of BT)	7,070.52	8,132.28	7,000.00	7,500.00	5,469.15	2,030.85	6,500.00
Clerk's Office (mileage, wfh , tax and NI)	300.00	300.00	250.00	250.00	811.71	-561.71	1,650.00
Clerk's Office (home worker) allowance	97.00	129.19	325.00	325.00	0.00	325.00	0.00
Stationery/Admin	150.00	50.00	150.00	150.00	14.25	135.75	150.00
Clerk & Councillor Training	0.00	0.00	300.00	300.00	0.00	300.00	300.00
Election Expenses	0.00	125.00	0.00	0.00	0.00	0.00	100.00
Insurance	380.00	362.26	550.00	550.00	426.57	123.43	550.00
Subscriptions	345.00	340.00	450.00	450.00	567.86	-117.86	600.00
Audit	150.00	160.00	200.00	200.00	190.00	10.00	200.00
Room Hire	250.00	200.00	300.00	300.00	125.00	175.00	400.00
Village Maintenance: <i>Drainage, ditches etc.</i>	2,100.00	750.00	1,000.00	1,000.00	175.00	825.00	1,000.00
Annual Parish Meeting refreshments	25.00	25.00	30.00	30.00	0.00	30.00	30.00
S137 <i>NF Disability, Church, Citizens Advice, Victim Support, RBL Poppy Appeal</i>	500.00	500.00	500.00	500.00	300.00	200.00	500.00
Other e.g. Defib	0.00	0.00	1,500.00	1,500.00	0.00	1,500.00	1,500.00
VAT paid					30.98	-30.98	50.00
Gross Payments	11,367.52	11,073.73	12,555.00	13,055.00	8,110.52	4,944.48	13,530.00
Precept	8,000.00	10,000.00	10,000.00	11,000.00	11,000.00	0.00	12,000.00
VAT reclaim				0.00	53.73	53.73	40.00
NFDC				0.00		0.00	
Lengthsman				1,100.00	1,100.00	0.00	1,100.00
Other				0.00		0.00	
Gross Receipts	8,000.00	10,000.00	10,000.00	12,100.00	12,153.73	53.73	13,140.00
BAND D contribution to Precept	£23.20	£29.38	£29.12	£32.03			£34.94
VARIANCE			-2,555.00	3,989.48	4,043.21	-4,890.75	-390.00
		End 2021/22	End 2022/23	End 2023/24	End 2024/25	End 2025/26	
Carry forward figure (Box 7 AGAR)		6,173.00	7,607.48	10,162.48	11,650.69	5271.73	
<i>of which Animal Deaths Fund</i>			1,000.00	1,000.00	1,000.00	1000	
<i>of which Lengthsman Scheme</i>				1,897.00	1,897.00	1897	
Unrestricted Reserves			6,607.48	7,265.48	8,753.69	2,374.73	
Operational Reserves (mths) for 2023/24			7.93	8.72	9.55	2.59	

Signed Chair

Date

BRAMSHAW PARISH COUNCIL				
CASH FLOW REPORT		Period: July -Oct 2025		
PAYMENTS				
Date Paid	Method	Payee	Details	TOTAL
25-Jul-25	SO	Diana O'Grady	July Salary and expenses	440.93
25 July 2025	Online	Bramshaw Parochial church council	Churchyard maintenance	300.00
24-Jul-25	DD	HMRC	Quarterly Tax and NI	343.71
27.08.25	SO	Diana O'Grady	August Salary and expenses	440.93
2.09.25	Online	Bramshaw Village Hall	Community room booking July 2025	30.00
2.09.25	Online	Bramshaw village hall	Community room booking September 2025	30.00
19.09.25	DD	Hugo Fox INV-18341	Website and email addresses	20.99
19.09.25	DD	ICO	Annual subscription	47.00
25.09.25	SO	Diana O'Grady	September salary	404.93
25.09.25	SO	Diana O'Grady	September expenses	36.00
25.09.25	Online	Diana O'Grady	Envelopes and stamps	14.25
10.10.25	Online	Bramshaw Village Hall	Community room booking October 2025	30.00
20.10.25	DD	Hugo Fox INV19316	Website and email addresses	20.99
			TOTAL	2,138.74
RECEIPTS				
Date	Method	Payer	Details	TOTAL
01.09.2025		Hampshire Highways	Lengthsman Scheme 2025-2026	1,100.00
29.09.2025		NFDC	Precept part 2	5,500.00
			TOTAL	6,600.00
FOR APPROVAL				
Inv Date	Method	Payee	Details	TOTAL
25.10.25	Online	Diana O'Grady	Clerk back pay from April increase	117.76
			TOTAL	117.76
UPCOMING				
Date	Method	Payee	Details	TOTAL
25.09.25	SO	Diana O'Grady	October salary and expenses	440.93
			TOTAL	440.93
BANK				
	BALANCE 21 Oct 25	18,516.11		
	FORECAST	17,957.42		
Payments Approved				
		Printed Name and Date		

92/25 AOB for discussion only

93/25 Future Meeting

The next ordinary meeting of Bramshaw Parish Council will be held on **Tuesday 25th November** 2025 at 19:30, in the Community Room of Bramshaw Village Hall

Meeting closed at 20:45

Signed Chair

Date