

## Irton Parish Council

### Minutes of Ordinary Meeting of the Council held on Monday 19 January 2026 at 7pm in Seamer & Irton Memorial Hall

Present:

Irton Parish Council: Cllr. John Luckock (Chair)  
Cllr. Shelley Luckock  
Cllr. Denise Palmer-Jenkinson  
Cllr. Charlene Joyce

North Yorkshire Council: Cllr Heather Phillips

Clerk: Emily Jewell

5 members of public were present

#### 1) APOLOGIES FOR ABSENCE

To receive apologies and any reason for the absence of Councillors.

**NOTED: No apologies received** 131/25

#### 2) DECLARATIONS OF INTEREST

To receive declarations of interest in the business to be transacted below.

*Councillors are reminded to update their Register of Interests (ROI) within 28 days of any material change.*

**NOTED: No DOI's received** 132/25

#### 3) PREVIOUS MINUTES

To confirm as a true record, the minutes of the meeting held on 17 November 2025.

**RESOLVED: The minutes were approved as a true record and signed.** 133/25

#### 4) REPORT OF NORTH YORKSHIRE COUNCILLOR

To consider any report by Councillor Heather Phillips.

*Executive meeting tomorrow which recommends level of council tax rise. 4.99% extra. Currently using reserves but the council need to make savings and the rise is to preserve the reserves. 'Let's talk money' survey – overwhelming response to protect children and older individual. Investment into leisure activities to boost socialisation and fitness. Needed to help take the pressure off the GP's and NHS services.*

**NOTED: The above report was noted.** 134/25

#### 5) POLICE REPORT

To receive the latest local police report for January.

**NOTED: The above report was noted.** 135/25

#### 6) PUBLIC PARTICIPATION

To consider questions raised by members of the public regarding items on the agenda  
*Public reported a black car parked at top of Racecourse Road which is obstructive. Cllr Phillips explaining that little can be done from an enforcement point of view as he is not illegally parked. Concerns that the layby is still being used as a building site. Hedge on the corner continues to be a problem.*

**RESOLVED: The above comments were noted. Cllr Phillips will speak to the individual regarding the layby. Cllr Luckock will make contact with the resident regarding the hedge.** 136/25

## 7) FINANCE

- a) To approve the Bank Reconciliation to the end of December 2025.  
**RESOLVED: The bank reconciliation was approved.** 137/25
- b) To approve the Payment Schedule - January 2026.  
**RESOLVED: The payment schedule was approved.** 138/25
- c) To approve the Budget vs Actual to end of December 2025  
**RESOLVED: The budget vs actual was approved.** 139/25

## 8) DOG FOULING

To consider measures that can be put into place to reduce dog fouling including signage. *Dog bin bag dispensers have been installed on the bin and appear to be used. Dispenser will be installed on the new bin. The Council will look into purchasing signs to encourage responsible dog ownership. Residents are reminded that they can report dog fouling on the North Yorkshire Council website.*

**RESOLVED: The Council will put some signs up to try and encourage responsible dog ownership. Budget not to exceed £250.** 140/25

## 9) CLERK REPORT

To receive a verbal update from the Clerk in respect of:

- a) Grit Bins  
b) Dog Waste Bin

**RESOLVED: Grit bin in Porrit Lane remains empty. Clerk will ask Area 3 to fill it. The Council will also add bungee cables to keep the lids held down.** 141/25

## 10) PLANNING

To consider any planning applications received including after the distribution of the agenda

**NOTED: No applications received.** 142/25

## 11) LOCALITY BUDGET

To put forward ideas for projects that may be eligible for funding under the Locality Budget.

**RESOLVED: Cllr Phillips saying there is no locality budget now until May.** 143/25

## 12) VILLAGE MAINTENANCE TENDER

To consider any tender applications received and appointment of new contractor.

*The Council received one tender application from North Yorkshire Council. The Council was minded to retain a 3-year contract providing that a break clause after 1 year could be inserted into the contract in the event the Council were unhappy with the service.*

**RESOLVED: The Council agreed to contract option 1 from NYC and agree a three-year contract.** 144/25

## 13) COMMUNITY PAYBACK SCHEME

To consider any projects that may be suitable to be recommended to the Community Payback Scheme.

**NOTED: No projects were put forward and the Council decided to adjourn resolution to the next meeting.** 145/25

## 14) EMERGENCY PLAN

To consider the implementation of a parish emergency plan.

**RESOLVED: Councillors to have an informal meeting to draft emergency plan to bring back to the council** 146/25

## 15) ITEMS FOR THE NEXT MEETING

To receive items from the Council and members of the public for consideration at the next meeting of the Council.

**RESOLVED: Clerk to add the black car on Racecourse Road, Emergency Plan, Pot holes on Moor Lane and Cllr Luckock requested to replace marble benches with new benches. All items will be added to the next agenda.** 147/25

**16) MEETINGS 26/27**

To agree future meeting dates for 26/27 from May onwards including Annual Meeting of the Parish Council and Annual Parish Meeting.

**RESOLVED: Provisional dates as follows:**

**23 March / 18 May / 20 July / 21 Sept / 23 Nov / 18 Jan 27 / 22 March 27**

**The meeting on 18 May will also host the Annual Parish Meeting and the Annual Meeting of the Parish Council.** **148/25**

**17) NEXT MEETING**

- a) To agree the date of the next meeting: **MONDAY 23 MARCH 2026**

There being no further business, **the Chair declared the meeting closed at 20:15**

Signed.....  
**Cllr John Luckock (Chair)**

Dated: 23 March 2026

**Prepared by:** Emily Jewell, Clerk and RFO

**Date:** 22.1.26

**Irton Parish Council**

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**Bank Reconciliation**

<u>Details</u>	<u>Expense</u>	<u>Income</u>	<u>Balance</u>
<b>OPENING BALANCE (Apr 2025 Bank Statement)</b>			£ 8,496.30
Unpaid expenses from previous year	£ 11.99		
<b>OPENING BALANCE (2025-2026 Fical Year)</b>			£ 8,484.31
<b>INCOME</b>			
NYC Precept (1st Payment)		£ 4,150.00	
NYC - Model Agreement (1st Payment)		£ 233.65	
NYC - Other		£ 389.90	
HMRC VAT Reclaim		£ 541.45	
Friends of Irton Group - Donation		£ 268.50	
NYC - Locality Grant (Planters)		£ 300.00	
NYC Precept (2nd Payment)		£ 4,150.00	
NYC - Model Agreement (2nd Payment)		£ 233.65	
NYC - Locality Grant (Bins)		£ 400.00	
<b>Total - Income</b>		<b>£ 10,667.15</b>	<b>£ 19,151.46</b>
<b>EXPENSES</b>			
Accounts Passed for Payment (19 May 2025)	£ 1,395.83		
Accounts Passed for Payment (21 July 2025)	£ 1,483.92		
Accounts Passed for Payment (27 October 2025)	£ 1,797.40		
Accounts Passed for Payment (17 November 2025)	£ 705.49		
Flag Shop	£ 35.70		
Bin for Goose Mire Lane	£ 468.00		
HugoFox	£ 11.99		
HugoFox	£ 11.99		
Clerk Salary	£ 277.12		
HMRC	£ 69.20		
HugoFox	£ 11.99		
<b>Total - Expenses</b>	<b>£ 6,268.63</b>		<b>£ 12,882.83</b>
<b>CLOSING BALANCE (Dec 2025 Bank Statement)</b>			<b>£ 12,882.83</b>

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**Accounts Passed For Payment****Date:** 12/01/2026

<u>Payee (Details)</u>	<u>Amount</u>	<u>Payment Type</u>
<b>Accounts Paid</b>		
<b>HugoFox</b>	£ 47.96	Debit
Website Hosting - Nov 2025	£ 11.99	
Email Accounts - Nov 2025	£ 11.99	
Website Hosting - Dec 2025	£ 11.99	
Email Accounts - Dec 2025	£ 11.99	
<b>North Yorkshire Council</b>	£ 468.00	Debit
Bin for Goose Mire Lane	£ 468.00	
<b>Flag Shop</b>	£ 35.70	Debit
Flags for Village	£ 35.70	
<b>Clerk</b>	£ 277.12	BACS
Salary - Dec	£ 277.12	
Salary - Jan	£ 276.92	
<b>HMRC</b>	£ 138.60	BACS
Tax Payable - Dec	£ 69.20	
Tax Payable - Jan	£ 69.40	
<b>Accounts Unpaid</b>		
<b>Total</b>	£ 967.38	

**Approved for Payment:**

<b>Irton Parish Council Budget and Reserves</b>	Budget 2024-25	Actual 2024-25	<b>Budget 2025-26</b>	Actual Dec 2025
<b>Income</b>				
NYC - Taxation (Precept)	8,300	8,300	8,300	8,300
NYC - Model Agreement (Grass Cutting)	440	455	470	467
HMRC - VAT Reclaim (Previous Year)	0	454	450	541
Other	370	25	390	1,358
<b>Total Income</b>	<b>9,110</b>	<b>9,234</b>	<b>9,610</b>	<b>10,667</b>
<b>Employment Expenses</b>				
Salary	4,880	3,409	3,744	2,760
Holiday Pay	0	395	412	305
Expenses	0	262	0	0
Payroll Service	230	176	0	0
Other	130	4,061	0	121
<b>Total - Employment Expenses</b>	<b>5,240</b>	<b>8,303</b>	<b>4,156</b>	<b>3,186</b>
<b>Administrative Expenses</b>				
Stationery, Printing & Postage	600	34	150	72
Website		114	175	203
Insurance		520	520	241
Internal Audit	1,000	264	270	300
ICO Registration Fee		40	40	47
YLCA Membership Fee		143	145	158
Meeting Room Hire	180	125	150	125
Other	200	283	0	0
<b>Total - Administrative Expenses</b>	<b>1,980</b>	<b>1,523</b>	<b>1,450</b>	<b>1,146</b>
<b>Operational Expenses</b>				
Grass Cutting	1,800	2,160	2,300	0
Asset Maintenance	300	297	300	125
Defibrillator Sundries	200	187	200	0
Additions & Improvements	400	468	1,500	948
Other	200	191	200	865
<b>Total - Operational Expenses</b>	<b>2,900</b>	<b>3,303</b>	<b>4,500</b>	<b>1,938</b>
<b>Reserves</b>				
Opening Balance	12,500	12,379	8,484	8,484
Income	9,110	9,234	9,610	10,667
Expenses	-10,120	-13,129	-10,106	-6,270
<b>Total - Reserves (Year End)</b>	<b>11,490</b>	<b>8,484</b>	<b>7,988</b>	<b>12,881</b>
Cashflow (months of expenses)			9.5	