

**ASH-CUM-RIDLEY PARISH COUNCIL  
SPORTS CENTRE MANAGEMENT COMMITTEE**

**Minutes of a meeting of the Sports Centre Management Committee held on Monday  
22 July 2019 in the Viewing Gallery of Ash Green Sports Centre commencing at 6.30pm.**

Present: Cllr I Mann  
Cllr Mrs Clark  
Cllr J Kelly  
Cllr M Manley  
Cllr V Ngwenya

Mrs A de Jager – Parish Clerk and Sports Centre Manager  
Ms K Law – Assistant Clerk and Finance Officer

**1. Election of Chairman for the 2019/20 Year**

Cllr J Kelly PROPOSED that Cllr I Mann be elected for the year 2019/20 SECONDED:  
Cllr Mrs Clark and AGREED

**2. Apologies**

Cllr M Brown

**3. Declarations of Interests**

None

**4. Minutes of the Previous Meeting**

The minutes of the meeting of 07 May 2019 were approved and signed as a true record.

**5. SPORTS CENTRE MANAGER'S REPORT**

**Usage Figures in the Gym**

	2017/18	2018/19	2019/20	Diff		2017/18	2018/19	2019/20	Diff
April	707	733	927	194	October	480	838		358
May	652	710	917	207	November	503	786		283
June	616	671	994	323	December	393	598		205
July	723	770		47	January	714	976		262
August	624	686		62	February	743	912		169
September	542	686		144	March	764	1026		262

**Racket Sports**

	2017/18	2018/19	2019/20	Diff		2017/18	2018/19	2019/20	Diff
April	296	313	317	4	October	295	233		-62
May	322	249	248	-1	November	371	237		-134
June	292	236	195	-41	December	238	191		-47
July	304	234		-70	January	330	236		-94
August	348	253		-95	February	255	234		-21
September	265	226		-39	March	269	292		23

**Classes**

	2017/18	2018/19	2019/20	Diff		2017/18	2018/19	2019/20	Diff
April	142	217	309	92	October	205	270		65
May	157	143	348	205	November	154	317		163

June	188	227	347	120		December	109	235		126
July	173	257		84		January	198	366		168
August	85	145		60		February	192	271		79
September	43	228		185		March	217	325		108

Yoga – the Monday class attracts an average of 14 members. The Wednesday class has an increased average of 7 attending. Total for June 66

Gentle Exercise Classes – five classes a week are held and are well supported. Total for the month 167

Circuit Training – interest in these classes has grown and the last few weeks have seen around 10 people attending each session. Total for June 62

Summer Holiday Offer – 11 – 16 year olds. £20 from 24 July – 31 August . All racket sports and sports included. Additional guests £1.

### **Premises and Equipment**

Squash Court – the internal repairs to the squash court will be carried out on 14 and 15 August 2019.

Quotes are being obtained to install air-conditioning in the circuit training room and to repair/replace the extractor fans in the squash court.

The tennis coach has asked if the courts can be re-marked. Quotes will be sought.

Equipment – an ex demo Life Fitness upright cycle will be purchased to replace the existing one.

### **Staffing**

Sam has handed in his notice and he will be joining the London Fire Service. His last day was 17 July 2019 as he has taken annual leave to his official leaving date. Adverts for a part-time fitness instructor will be placed in the Bulletin and on the local facebook page.

## **6. Finance**

- 6.1 Current Financial Position – The Finance Officer took members through the reports noting that although we are showing a deficit of £3,148, this is where we would expect to be as wages have been paid and the rest of the month's income is yet to be received. General Reserves are sitting at approximately 2.3 times running costs. There will be an overspend on the licence budget as more membership cards need to be ordered and the minimum order is 500. The payment to PPL/PRS has increased as the number of classes has increased and the charge is per class. Tennis income has improved slightly. Staff costs – the contract cleaning will be over budget as we are doing a quarterly deep clean in the changing rooms and toilets. The repairs to the squash court will put Repairs & Maintenance over budget. Studio sessions have been good, but include the payment for personal training sessions which will stop at the end of July. It was NOTED that there has not been an increase in the fees and charges, but income has increased.

Cllr I Mann PROPOSED that a recommendation is made to the Finance Committee to authorise the drawing of £7,500 of the grant as needed. SECONDED: Cllr Mrs Clark and AGREED.

Members were taken through the payments.

- 5.2 Cllr V Ngwenya PROPOSED that the cheques signed since the last meeting are approved. SECONDED: Cllr M Manley and AGREED.

**6 Sports Centre Website**

The photographs on the website need to be improved, however we do not want to use stock photographs which may give the wrong impression about the actual facilities on offer.

**7 Leigh Academies Trust and Lease**

No update to report a response is still awaited from Mrs S Crocker, Business Director of Leigh Academies Trust or Mr S Norris, Milestone Academy Business Manager.

**8 Date of Next Meeting**

The date of the next meeting was set for 21 October 2019 at 6.30pm

The meeting closed at 7.10pm

Signed: ..... Date: .....  
Chairman