

# High Halden Parish Council



ALL COUNCILLORS ARE HEREBY SUMMONED to the  
**Parish Council Meeting due to take place on  
Monday 9 February 2026 at 7pm in the Memorial Hall**

where it is proposed to transact the business shown in the agenda below.

The Meeting will be open to the press and public: Public Bodies (Admission to Meetings) Act 1960)

*Louise Goldsmith*

Louise Goldsmith, Clerk to High Halden Parish Council

4 February 2026

## **197/25 ADMINISTRATION:**

Fire Exits, Fire Meeting Point, Mobile Phones, intention to record.

## **198/25 TO RECEIVE THE RESIGNATION OF COUNCILLOR PHILIP DRURY**

## **199/25 APOLOGIES:**

To receive and accept apologies for absence. (LGA 1972 s85 (1))

## **200/25 DECLARATIONS OF INTEREST:**

To receive any declarations of interests.

## **201/25 MINUTES OF THE LAST MEETING:**

To consider the minutes of the Parish Council meeting held on the 12 January 2026 and if in order to authorise the Chair to sign as a true and accurate record

## **202/25 CLERKS REPORT/PAST MATTERS**

## **203/25 COUNTY COUNCILLORS/WARD MEMBER REPORTS**

## **204/25 OPEN SESSION:**

No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration.

Councils cannot lawfully decide any business not specified on the agenda

- a) To comment on Agenda items other than Planning Applications
- b) To raise new issues with the Parish Council
- c) To comment on Planning Applications

## **205/25 PLANNING**

### **Planning Applications**

#### **PA/2025/1572: Land southeast of Hatchentan, Plurenden Road, High Halden**

Material change of use of land for the stationing of two residential caravans (mobile homes) and two touring caravans for Gypsy/Travellers; the erection of a building and the creation of an access (part retrospective). Amended plan, additional documentation submitted – Day room (amenity building) plans and elevations provided and amendment to site layout plan (relating to tourer caravan and car parking positions).

#### **PA/2025/2296: Chart Hills Golf Club, Weeks Lane, Biddenden**

Remodelling of existing driving range.

#### **PA/2025/2238: Harbourne Vineyard, Harbourne Lane, High Halden**

Use of a current winery building for the sale of wine and wine tasting, including the sale of hot refreshments, snacks and local gifts. Siting of a composting toilet for staff and visitors.

#### **PA/2026/0017: Hales Place Granary, Woodchurch Road, High Halden**

Conversion of integral garage/annex into full annex with changes to fenestration including fenestration (part retrospective).

#### **PA/2026/0159: Land between Monarch House and Bourne Farm, Ashford Road, High Halden**

Lawful Development Certificate - Proposed - To establish under consent Ref 21/01882/AS, that essential enabling groundwork qualifies as "permitted development"

#### **PA/2026/0109: 30 Tilden Close, High Halden**

Proposed first floor side extension and front porch.

### **Decisions from ABC: *Response from HHPC in italics***

#### **Approvals:**

##### **PA/2025/2231: 8 Pope Gardens, St Michaels,**

Single-storey rear extension. *Resolved: Support.*

#### **Refusals:**

##### **PA/2025/1403: Land northwest of Moat Barn, Oak Grove Lane, High Halden**

Construction of new dwelling, access, garage, parking and associated works.

*Resolved Object: The Parish Council objects to the application, which is outside the village confines and which was initiated to clearly define the village. The number of unsold new properties would suggest that in the past two years there is no demand for large dwellings in the village. The positioning of the new dwelling is at a point in the road that is deemed dangerous as Oak Grove Lane is used as a short cut to Ashford Road from Biddenden Road.*

**Withdrawn:** None to consider.

### **Other Planning Matters:**

#### **Enforcement Cases: To receive any update and to discuss any action**

**ENF/2025/0107: Old Place Farm, Woodchurch Road, High Halden: Alleged erection of building; erection of front boundary fencing:** To note that planning permission has been granted under PA/2025/1875 and PA/2025/1920 and that the enforcement case has been closed.

**ENF/2025/0310: Field West of Old Place Cottage known as Oak Tree Field, Woodchurch Road, High Halden: Alleged stationing of mobile homes for residential purposes**

**ENF/2025/0418: Land between Ransley Oast and Greenside, High Halden, alleged breach of planning condition regarding landscaping.**

**Appeals: To receive an update and to discuss any action**

**New Appeal: Refusal of planning permission: PA/2025/1498: Belvedere Stables, High Halden Lane, High Halden: Conversion of the former stable building to form one dwelling (self build) with cycle/bin store and soft landscaping.**

## **206/25 PARISH MATTERS**

- 1. Community Warden/Kent Police/Anti-Social Behaviour**
  - a) To discuss any recent ASB incidents
  - b) To receive an update on the Community Warden
  - c) To discuss the meeting with the new Beat Officer
- 2. Review of provision/facilities for young people**
  - a) To receive an update.
- 3. Grass Pitch Funding**
  - a) To receive an update
- 4. Assets of Community Value**
  - a) To receive an update
- 5. Allotments**
  - a) To receive an update on the renewals
- 6. Highways:**
  - a) Outstanding Faults
  - b) New Faults to be reported

## **207/25 RESOLUTIONS**

- 1. Staffing Committee**
  - a) To receive the draft minutes of the meeting held on the 19 January 2026
  - b) To ratify a recommendation from the Staffing Committee to appoint Mr David Rice as the Clerk and Responsible Finance Officer
  - c) Contract, terms and conditions
  - d) To note the handover arrangements to include payroll and annual leave
  - e) To adopt a disciplinary, capability and grievance policy
- 2. Asset Register**
  - a) To review
- 3. Open Spaces**
  - a) To agree a request to use the village green for a Palm Sunday Service
  - b) Bollards on the village green/Jubilee Park: To accept a quote
- 4. Finances**
  - a) Request for a donation from St Mary the Virgin Church
  - b) S106 update
  - c) To ratify the purchase of a laptop and software for the new Clerk
  - d) VAT Claim
  - e) To receive the updated accounts as at the 31 January 2026
  - f) To receive a bank reconciliation as at the 31 January 2026
  - g) To receive the timesheets for the Caretaker and Park Keeper
  - h) To agree payments in accordance with the Budget

**208/25 REPRESENTATION AT MEETINGS/TRAINING**

- a) KALC Area Committee  
To receive the minutes of the meeting held on the 28 January 2026
- b) Village Hall Committee
- c) HHVEC
- d) Any other external meetings

**209/25 CORRESPONDENCE/CONSULTATIONS**

- a) NPPF Consultation
- b) MP Katie Lam Weald of Kent Water Survey

**210/25 ITEMS FOR THE NEXT MEETING**

**211/25 DATE OF NEXT MEETING: Monday 9 March 2026**

**212/25 CONFIDENTIAL ITEMS:** Consideration of items to be taken in private (Exclusion of Public and Press). In accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.