

SOUTH HUISH PARISH COUNCIL

Minutes of Parish Council Meeting

Date: 9 th November 2022		Venue & Time: Galmpton Village Hall, 7.00pm
Present: Cllr Jan Carter Cllr Jo Hocking (in the chair) Cllr Darren James Cllr Alan Rundle Cllr Steve Pearson Cllr Tom Windle	In Attendance: Kathy Harrod (Parish Clerk) SHDC Cllr Mark Long SHDC Cllr Judy Pearce Parishioners/guests: 3	Apologies: DCC. Cllr Rufus Gilbert Cllr Darren James

REF 2022/23 MINUTES

134 WELCOME & APOLOGIES

135 DECLARATIONS OF INTEREST & ALTERATIONS TO REGISTERS OF INTEREST

No declarations of interest were received.

136 MINUTES OF PREVIOUS PARISH COUNCIL MEETING

It was resolved to accept the minutes of the 12th October 2022 without alteration, these were signed by the Chairman.

137 CLERKS REPORT

1. Councillor Training: A date for the training sessions is currently being agreed.
2. National Trust Meeting: The meeting is due to take place on Friday 11th November.
3. Business Owner Meeting Request: Councillors recently attended an informal meeting with a local business owner to discuss the relevance of the Neighbourhood Plan and how it was implemented.
4. Reporting Scams: The Citizens Advice Consumer Service (CACS) operate the primary reporting tools for scams in England – collating and passing on cases to Trading Standards.
They offer tools for reporting online and offline scams – both available via <https://www.citizensadvice.org.uk/consumer/scams/reporting-a-scam/>
They also take phone calls via their consumer helpline on 0808 223 1133.
They also encourage consumers to make an additional report to Action Fraud, the national reporting body for fraud. They are part of the National Fraud Intelligence Bureau – who pass intelligence to police and other enforcement agencies for action.
They offer an online reporting tool <https://www.actionfraud.police.uk/reporting-fraud-and-cyber-crime>
They also take phone calls on 0300 123 2040
5. Building Material Complaint: We recently received a complaint regarding building materials that had been left for some time. The materials have now been moved.
6. SMASH November Meeting: See **Appendix A**

138 OPEN FORUM: (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders).

1. 0387/22/VAR Weymouth Park application. Footings have been laid, works continue at the premises. A planning application has been approved which would enable the owners to build, however, the second application has not yet been decided by SHDC and until this has been determined SHDC are saying no action can take place regarding the building that has taken place to date.
2. A reminder was made that Little Shear has submitted an appeal to the planning inspectorate.
3. Refuse lorry has hit the trees outside Ashleigh causing a large branch to hang down. The tree is considered dangerous and requires attention. This will be reported
4. It was noted that a garage is not being built at Lodge House, they are simply erecting a shed.

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5. South West Water left the road in a dangerous state last Saturday morning due to the amount of mud left on New Road. They have also caused damage to trees/hedges due to the size of the vehicles they are bringing in. This will be reported to the company.

DEVON COUNTY COUNCIL REPORT:

CLlr Rufus Gilbert, Email: Rufus.Gilbert@devon.gov.uk

1. The main Modbury through road will be closed off for three months in early 2023 for the Victorian sewers to be upgraded. Further details will be provided.
2. An Avian influenza Prevention Zone has been declared across Great Britain making it a legal requirement for all bird keepers to follow strict biosecurity measures. For full details see the Gov.uk website.
3. DCC Finances – some progress is being made and millions of pounds are being saved, unfortunately millions more need to be saved! The outcome is that there will be a significant cut in some services and other services will be stopped completely. It is hoped that the budget will be set in a few weeks.
4. Fibre broadband continues to be rolled out. Noted the fibre engineers are on a “need” list so there may be an influx of contractors coming in from places like Spain.
5. Investment Zones - DCC has led with Northern Devon and Exeter Area, other than that, no other applications have been made for an Investment Zone. The benefits of these zones include preferential tax and planning approaches. Houses can be built in the zones. In Devon this is worth over £4.8 billion over ten years. If these zones are approved there is a proposal for 8,700 new homes and 450,000 square meters of industrial sectoral space in those areas.
6. Loddiswell Resurfacing & Supporting works 28th November – 5th December:
The planned on-site working hours will be Monday to Friday and from 7am to 6pm. There will be no works over the weekend. Our planned programme for the delivery of the work is:
 - Monday 28th November and Tuesday 29th November: Removal of the existing road surface from Fore Street, New Road and Town Lane loop in Loddiswell Village. Please note- this will be the noisiest part of the works, but we will attempt to keep disruption to a minimum to all residents and businesses.
 - Wednesday 30th November: We will be replacing and resetting drain covers throughout the affected roads.
 - Thursday 1st December and Friday 2nd December: Resurfacing throughout the affected roads.
 - Monday 5th December: Additional day to allow for unforeseen issues / adverse weather conditions.
 - If there are no incomplete works from the previous week, then the roads will be open as normal.
7. Halwell Essential Tree Works:
Works are scheduled to be completed in one night 19:00 – 07:00 on 24th-25th November. The road will be closed and a diversion will be put in place.
8. Road from Elston Cross to Heddeswell Cross:
A one-day road closure in order to access the network and carry out a pole test on 22nd January 2023.

REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

DISTRICT COUNCILLOR REPORTS:

Email Cllr Judy Pearce: cllr.judy.pearce@southhams.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

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1. The brown bin service has now stopped. South Hams Garden waste subscriptions are now live. Residents can sign up to the service in two ways:
The quickest and easiest way to sign up is via the website: www.southhams.gov.uk/gardenwaste - The website is also full of information and useful FAQs on the service.
Alternatively, call: 01803 861234. They expect phone lines to be very busy, so there may be a wait.
2. Information regarding the cost-of-living help is now available on the SHDC website, <https://www.southhams.gov.uk/cost-of-living-help>, this provides help and guidance on a wide variety of help available and also includes a support directory for other organisations.
3. The Council Tax Reduction Scheme has been reviewed and is now in consultation – full details are available on the website.
4. There are changes to the taxation of self-catering properties. If businesses have applied for business rates rather than council tax, from the 1st April 2023 owners will have had to have shown that during 2022 properties were let for more than ten weeks and were advertised as available for at least twenty weeks as well as confirming that the properties will be available for at least twenty weeks during 2023. Between now and 1st April evidence will have to be provided to the valuation agency, those who are no longer able to apply for business rates will have to pay the full council tax rate.
5. Torbay Council are reviewing their local plan and are out to consultation at present. They need to build 10,000 properties which would potentially impact on green land between Torbay and South Hams.
6. The Electoral Registration Annual Canvas is currently taking place. All staff have identification.
7. The Annual Rough Sleep Count is also being undertaken this month – this results in an estimate of rough sleepers in the area. The definition of sleeping rough is anyone who is not sleeping in a house.
8. The Climate Emergency planning statement will now be operative to applications registered after 30th November.
9. Cllr Pearce attended an online meeting for Ukrainian Guest Hosts, the questions raised were very considered, SHDC continue to work with everyone to ensure the Ukrainian guests remain in suitable housing.
It was noted that the homelessness situation is now so bad in Devon that a similar type operation may be a way of helping people find housing.
10. With regards to Avian Flu, there was compulsory housing for birds from Monday 5th November.
DEFRA have recently stated that any dead birds have now become the responsibility of the landowner to clear. If you find any dead birds, please report them directly to the local landowner (if known). An increasing number of organisations including the National Trust and local harbour staff had already taken responsibility to remove any birds that they were made aware of.

It takes two minutes to report a problem, please help keep our community beautiful.

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

139 PLANNING, DECISIONS & ENFORCEMENT

a) LIST OF APPLICATIONS RECEIVED/FOR DISCUSSION:

1. 3499/22/HHO, 14 Weymouth Park, rear extension, new porch & wood burner flue (24/11) **SHPC SUPPORT**
2. 3394/22/HHO, 1 Coastguard Cottages, loft conversion/associated works, new porch & garden access (24/11)

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There are concerns that the Velux will be overlooking and intrusive – a request will be made for obscured glass & blinds to prevent light pollution. **SHPC CONDITIONAL SUPPORT**

3. 3475/22/HHO, Oakdene, Galmpton, external modifications including creation of off-road parking (17/11)
Noted the property has been passed for off street parking twice previously plus permission for a garage once previously. The fencing is too high causing loss of light and amenity to neighbours – there are also concerns regarding the impact of the high winds in this area. The oil tank is shown in the wrong location and it is not clear where this will be moved to and if it will be higher. The plans also suggest the opportunity for additional bedroom(s). A construction plan would be essential due to the size of this engineering project. **SHPC OBJECT**
4. 3559/22/FUL, Atlantic Lodge –this item was deferred due to insufficient information being available

SOUTH HAMS DISTRICT COUNCIL PLANNING DECISIONS:

1. 2098/22/VAR, Land adjacent to 39 Weymouth Park. **No Decision Yet.**
2. 2761/22/HHO, 2 Brandy Rock, Grand View Rd, extensions & alterations (22/9). **Conditional Approval.**
3. 2886/22/HHO, 39 Weymouth Park, rear extension/alterations (22/9) **No Decision Yet.**
4. 2618/22/FUL, Court Barton Farm, Provision of agricultural building. (29/9) **Conditional Approval.**
5. 2553/22/HHO, Spray Cottage, installation of new oil tank/concrete base (13/10) **Conditional Approval.**

b) ENFORCEMENT

Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via

www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

140 BUSINESS TO BE DISCUSSED:

1. Signing of the Civility & Respect Pledge – deferred as certificate not received.
2. South West Water: Works in the parish & cliff erosion Issue. We understand the contractors have highlighted the cliff erosion issue to SWW. The October meeting was cancelled and is due to be rescheduled.
3. A meeting with South Hams District Council Enforcement has been requested.
4. It was resolved to approve the updated policy regarding parish benches.
5. It was resolved to approve the updated policy for charitable donations.
6. Police & Crime Commissioner Councillor Advocate Scheme.
Please note the following email which should be used to report suspicious activity or continued anti-social or drug related activity. The more information and intelligence provided, enables the local police force to take action to disrupt any criminal activity.
Kingsbridge & Salcombe: kingsbridge@devonandcornwall.pnn.police.uk
7. Defibrillator Locations Update. Our preferred site for the Galmpton defibrillator has been turned down, potential secondary sites will be discussed with the respective landowners. Cllr Windle to take forward.

141 FINANCE & GOVERNANCE:

- a) **Receipts & Payments – Month 8, See Appendix B, Clerks Salary & HMRC, Flete Gardens P3 (to ratify at the next meeting) £345.60**

It was unanimously resolved to accept all payments, a mandate sheet was produced and signed.

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b) Governance:

1. Finance Review: It was resolved to update the accounts system to one offered by SCRIBE at an annual cost of £348 plus a one off set up fee (discounted by 50%) to £123.

142 At 20.15 hrs the Chairman thanked everyone for their attendance and declared the meeting closed.

The Council then went into closed session to discuss confidential staffing information at which time it was resolved to approve the NALC pay increase effective from 1st April 2022 for council staff. This is an increase of 4.04% and to agree an additional one-day annual leave entitlement. With effect from September the spinal point rating would be increased to 24 which equates to payment of £16.12 per hour. Proposed: Cllr Carter, seconded by Cllr Windle and approved unanimously.

Items for the next agenda:

Lantern Lodge road condition.

Next Meeting Dates – 7th December – **Parking Project & Finance Review, 7.00pm, Venue Galmpton Village Hall.**
Please watch the website and noticeboards* for details of meetings and other pertinent information.

*** SHPC are not always able to update the noticeboard opposite the Post Office due to vehicular obstruction.**

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

Distribution List : Cllrs Carter, Hocking, James, Pearson, Rossiter, Rundle & Windle **for Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Dist. Cllr Mark Long, South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

APPENDIX B

Category	Descriptor	Date	Month No. of Report to Council	banked	Paid In	Paid Out	Cash Book Balance
Payment	October Wages	31/10/2022	8	Y	-	497.12	39,157.23
Payment	Nick Walker Printing	08/11/2022	8	Y	-	106.00	39,051.23
Payment	HMRC Quarterly Accounts	14/10/2022	8	Y	-	35.40	39,015.83
TOTALS YTD Financial year 2022/23					£ 20,824.77	-£ 6,290.54	39,015.83
RECONCILIATION CASH BOOK TO BANK							£
Cash book balance b/d					FY 2022/23 month	8	£ 39,121.83
Balance at bank at end :						08-Nov-22	
Revenue Accounts					receipts	39,015.83	
Unpresented Items					payments	-	
						£ 39,015.83	106.00
							Variance
FUNDS:					ACCOUNTS FOR PAYMENT		
14,000.00	Fishermans Car Park & Parking Project				Wages	Via DD	-538.12
3,000.00	Defibrillator Renewals						
4,000.00	Maintenance				Plus		
500.00	Website & Computer Equipment					Flete Gardens	- 345.60
200.00	Sustainable Malborough & South Huish Sub-Committee						
146.15	P3						
1,076.00	Snow Warden/Gritter						
250.00	Election						
15,949.68	General Funds						
39,121.83	TOTAL				Meeting Sub Total		- 883.72