

EXBOURNE WITH JACOBSTOWE PARISH COUNCIL

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Minutes of the Parish Council Meeting held on Tuesday 26th February 2019
at 8:00pm in The Village Hall, Exbourne

Present: Steve Blakeman (Chair), Adam Hedley (Vice Chair), Kirk England, Brian Cobb and Rose Williams

In Attendance: Zena Tett – Clerk

99. **Welcome:** Steve Blakeman, Chairman of the Parish Council, welcomed everyone to the meeting.

100. **Apologies for Absence:** Councillors Lawson and Guy

101. **Minutes of the Last Meeting:** the minutes of the meeting held on Tuesday 29th January 2019 were agreed and signed as a true record, proposed by Cllr Hedley, seconded by Cllr Cobb, all in favour.

102. **Declarations of Interest:** Cllr Blakeman item 106.2 Village Hall

103. **Public Speaking Time:** there were no public present.

104. **Borough Councillor Report:**

Borough Councillor Lois Samuel sent her apologies and a note informing the meeting that the Borough Council had decided to not take forward the ideas of a hotel in Tavistock and a retail pod in Okehampton.

105. **Matters Arising**

105.1 Neighbourhood Plan (NP)

Cllr Hedley reported the first meeting of the year was held at the end of January and was well attended. The Group have agreed to split into teams to develop policy areas and will initially focus on housing and parking. It was also noted that the Group held a public meeting last week, with Duncan Smith presenting, who is the Neighbourhood Planning Officer for West Devon and South Hams. He gave a briefing on what Neighbourhood Plans were capable of, in particular focusing on housing and numbers in the context of the Joint Local Plan. He provided the Group with some useful information that they can move forward with and he felt the Group had made good progress so far.

105.2 Maintenance of Parish Assets

Cllr Blakeman reported no change other than the strimmer and the paperwork for the P3 had been returned

105.3 Devon Air Ambulance Trust

Cllr Williams reported all quotes have now been received and the next stage in the process would be to talk with the architect and resubmit the plans so that a grant can be applied for.

105.4 Post Office Sign

Cllr Blakeman reported that the application will be completed before the March meeting.

SJB

- 105.5 Provision of Sandbags and Sand
Councillors decided that only sandbags would be required. **Action Clerk**

- 105.6 Planning Consultation – Projector
The Clerk will download plans onto the Parish Laptop in readiness for meetings to enable Parish Councillors to view plans after 1st April 2019. In the meantime, Cllr Williams will investigate costs of a projector. **Action Cllr Williams**

106. New Items

- 106.1 Lengthsman Works
The cost of lengthsman works carried out by the Parish Council has historically been covered by grants, which are no longer available. The question of whether this work should be funded by increases in the precept in coming years was discussed. Councillors decided that they would need to put more pressure on Devon County Council to carry out any necessary work and they would need to look at the situation again before any further spending and the next budget was set. **Action Clerk**

- 106.2 The Village Hall
The Village Hall Committee have requested help with funding the works to the external wall of the Village Hall. The old render has been removed to expose the original stonework which has been cleaned and the joints filled with lime mortar. The toilet and kitchen blockwork has been painted and an asbestos stench pipe has also been replaced. The total cost came to £3,541.80. Parish Councillors questioned whether the Village Hall Committee could afford this project without the help of the Parish Council as the Parish Council will be dipping into their reserves to make a donation. The Clerk was asked to request the last 3 years accounts from the Village Hall Committee in order that the Parish Council could make a decision. **Action Clerk**

- 106.3 Meeting Dates
The annual meeting must be held on, or within fourteen days after, the day the new Councillors take office (i.e. the fourth day after the day of the election which will be a Monday). Due to these regulations, the annual meeting date has been brought forward to 14th May 2019.

- 106.4 Night Pollution
Cllr England had nothing to report at this time, however, he said he will contact Devon County Council again when the Neighbourhood Plan is complete. **Action Cllr England**

- 106.5 Footpath Access
Cllr Blakeman was asked to find out what width of footpath should be left unploughed or uncultivated in a field for people to walk across – he confirmed the width is 1.5m.

- 106.6 Neighbourhood Plan Domain Name
Cllr Hedley reported that the Parish Council had inadvertently lost its domain name when it deactivated its email service last year. He proposed an account is opened with 123 Reg and the domain exbournewithjacobstowepc.org.uk purchased, this was seconded by Cllr Williams, all in favour. **Action Cllr Hedley**

107. Planning

- 107.1 Other Applications
There were no other applications notified to the Parish Council after the Agenda for this meeting had been published, however, it was noted that:
- 107.1.1 The Old Mill, Jacobstowe had been granted a conditional approval
- 107.1.2 Land at SX 601 102, West side of North Road Exbourne had no objections raised to the T1-8: Hawthorn/Ash removal of pollarded stumps.

SJB

108. Clerks Report

108.1 Correspondence

The following items of correspondence were discussed/reviewed:

94.1.1 Highways: roadworks from Terris Cross to Farthingland Cross

94.1.2 Highways: roadworks on Narratons Road Okehampton

There were two additional items of correspondence which were delivered after the Agenda.

94.1.3 DCC: Rouse Credit Scheme – Consultation

94.1.4 DCC: Bridge Road, Exeter closure on the night of Thursday 28th February 2019

108.2 Elections

The Clerk made a few comments on the upcoming elections:

- Packs containing nomination papers will be delivered week commencing 4th March 2019 and the nomination period will commence on Friday 22nd March until 4pm Wednesday 4th April 2019.
- Nomination papers will require the candidate to include the electoral numbers of their proposer and seconder.
- There is new legislation that permits local election candidates to have their home address excluded from the Statement of Persons Nominated notice and the ballot papers, there is a form to complete within the nomination pack if this is your wish.
- Candidates must put their name in full on the nomination paper but they can complete the "commonly used" section if they are known by an abbreviated or different name (i.e Andy instead of Andrew).
- Nomination papers must be hand delivered between the hours of 10am and 4pm from Thursday 21st March and Wednesday 3rd April to the West Devon Borough Council offices, Kilworthy Park, Tavistock, PL19 0BZ – nominations are dealt with on a first come first served basis.

The Clerk was asked to put this item on the next Agenda for further discussion.

Action Clerk

109. Councillors Reports and Items for Future Agenda

- 109.1 Cllr England reported the shop had been awarded a lottery grant of £9,900.00 which will go towards a part time helper in the shop and to buy a new fridge. Congratulations were given from the Parish Council.

110. Finance

- 110.1 The following payments were proposed by Cllr Cobb, seconded by Cllr Williams, all in favour. **Action Clerk**

110.1.1 Clerks Expenses £43.00

110.1.2 Yewtopia: Lengthsman Works £900.00

110.2 Bank Balance Review

The balance in the Parish Council Account as of 15th February 2019 was £15,044.17. Outstanding payments, including the cheques above, amount to £1,018.00, giving the parish an actual balance of £14,026.17.

110.3 Paris Clerk Salary

To confirm the discussion held in Part II at the end of the last meeting of the Parish Council to increase the Clerks Salary in line with the National Salary Award for Clerks. The salary will increase to £10.57 as of 1st April 2019.

111. **Date of Next Meeting:** Councillors confirmed the date of the next meeting of the Council would take place on Tuesday 26th March 2019 in the Vestry, Jacobstowe at 8pm.

112. **Part II – closed session.**

With no further business, the meeting closed at 9:20pm



SIGNED AS A TRUE RECORD: *S Blal* (Chair)

NAME: *S BLAKEMAN* DATE: *26 March 2019*