



Plymouth Life Centre  
 Indoor Bowls Club  
 Mayflower Drive  
 Plymouth  
 PL2 3DG

	<p>NEXT MEETING:           <b>AGM and PRESENTATION EVENING</b>  <b>Tuesday 29th April</b></p> <p>VENUE:                      Group Fitness Studio at 7pm          Cafe in the Bowls Hall will be open from 6pm to 6.45pm.</p>
	<p><b>MINUTES: 29.04.25</b></p>
	<p>Present - please see separate register attached at the end of these minutes.</p>
<p>1</p>	<p><b>Chair's opening comments</b>          The chair welcomed everyone to the AGM and presentation evening and to our new adobe.          He asked members to stand for a minutes silence in memory of those who have passed away since our last meeting.          The minutes silence took place.          He went on to explain that this meeting is an opportunity for the Committee to review what we have done during this past year and what we plan for the future improvements. This means celebrating the good and sharing what needs to be done to continue to make improvements for all our members.          I would like to thanks the current members of the committee who give up their time voluntarily to help lead and improve the club, and to run the club on a day to day basis and, although very little of this work is seen by members, he assured everyone that each Committee member does a lot of work in their own time.</p>
<p>2</p>	<p><b>Apologies</b>          Keith Young, Graham Brock, Chris Elliott, Clive Bond, Gloria Morgan, Lesley Martin, Julie Kinchin, Ann Dumbreck, Ailie Henry, Colin Stoneman, Olive Davis, Andy Hurford, Jeff Biagott, Anne Edgecombe, Janet Blake, Sue Luscombe, Ann Dumbreck, Jane Passfield, Malcolm Rowe, Mary Stimpson, Terry Stimpson, Anita Harris.</p>
<p>3</p>	<p><b>Confirm the minutes of last meeting dated 17.04.24</b>          The minutes were agreed as a true record by a majority show of hands.          Proposed: Richard Avent          Seconded: Brain Adams</p>
<p>4</p>	<p><b>Receive any report and transact any matters arising from the minutes of the previous AGM.</b>          There were no matters arising.</p>
<p>5</p>	<p><b>Chairperson's and secretary's report.</b>          The Chair began by thanking the ladies who work in the cafe for all their hard work, and their friendly and welcoming nature. He thanked Emma, Sharon and Zoe, on behalf of the Club for the fantastic job they do and presented them with a thank you card and gift each. Zoe accepted these on behalf of the ladies.           Bill started by saying that the Club had had another great year with games being played successfully at all levels from new players to club level, inter-club level, County and National.</p>

- 5 He explained how the success of the club at County and National levels were putting PLCIBC on the map.

He explained that, in the country there are some big clubs that each year, repeatedly, go to Nottingham, for example; Spalding, Cumbria, Egham, Falcon, Swale, Dolphin – He went on to say how proud he is, that as the chairman, he can say that Plymouth Life Centre Indoor Bowls Club is also one of those clubs who year after year have teams and individuals who are able to compete at National level.

He went on to announce:

- Ken Litchfield, Andy Chapman, Glyn Lawrence & Stuart Evans representing England won the British Isles Over 60 fours title in Llanelli beating Wales, Channel Islands and Ireland in the final.
- The Over 60 double rink team became National Champions in beating County Arts from Norfolk in the final.
  - Paul Daley, Richard Avent , Glyn Lawrence, Phil Downs ( substituting for Mike Avent)
  - Ken Litchfield, Andy Chapman, Roger Penfold & Stuart Evans .
- Stuart Evans was runner up in the National Over 60 singles losing 21-18 in the final.
- Sara Quayle won through to the National Finals at Nottingham in the senior singles .
- The ladies represented by Gill Grantham , Carrie Partridge, Sara Quaye reached the National O-50 triple finals at Nottingham,
- Andy Chapman, Olly Lucas and Stuart Evans lost in the quarterfinals of the National Over 50 Triples .
- Andrew Dale represented England in the Munro Cup v Scotland ( learning disability indoor bowls series)
- Andrew Dale & Amy Brooks competed in the National Disabled finals in March
- Alison Yearling and Steve Hartly represented England against the Irish Indoor Para team . in January

County wise ,

- the men were runners up in the County Top Club and losing semi-finalists in the County Over 60's .
- The ladies -came 4th in the Inter Club competition which was an excellent result bearing in mind how experienced and successful the other teams in the county are and that we were putting up teams with a large number of new player.

The chair went on to express his concern that only two members entered County competitions this year. He would very much like to see more members giving these competitions a try.

The chair went on to explain that we had experienced some challenges this season. He exemplified this with the example of the “disappearing jacks” and how this impacted on everyone who was trying to play, particularly at one point in December when we only had 5 jacks available. He explained that apart from this being very annoying and disruptive to the game it was also has an unnecessary cost to the Club: each jack is about £35.

The chair stated, "A very pleasing thing has been the number of teams in the various leagues now wearing their team colours. Its great to see , it gives teams an identity and it gives visitors and new members who walk through the doors to the club a bright and colourful positive experience – not just all in various shades of grey – we get enough grey when we walk outside and look up at the sky."

The Chair was very pleased to state that the coaching team, led by Gilly Ainslie, have, over the winter, been coaching up to 6 new players each and every month.

He finished by adding that with a Club that has over 70% of it's membership aged over 70, "it doesn't take a rocket scientist to realise that without new, and new younger players, this club will reduce in membership over the next decade."

### **The Secretary's report**

The secretary confirmed that she would report on the achievements of the Club throughout the year and would explain what needs to be focussed on this coming year. This was presented using the green, amber and red categories that were introduced last year.

#### **GREEN = Good**

- The day to day running of the Club
  - Sandie thanked the committee as each and every volunteer spends a lot of time ensuring the variety and opportunities to play run smoothly. She particularly thanked Lissa who had been extremely supportive when things got challenging this year.
  - She went on to give high praise for the long term commitment and hard work of Pat May who was finally handing over to someone new after 20 dedicated years. His role had grown from managing two leagues to managing four leagues with multiple divisions, dealing with a mammoth number of scorecards - around 70,000 - and rearranging enormous numbers of games. This last year had been particularly tricky at the start of the season, but he owned up to the fact that his "senior moments" were more frequent and finally agreed with his wife who says, "He can't remember a thing!" The members gave a resounding round of applause and wished Pat a happy future and looked forward to seeing him on the rink.
- All aspects of Governance are stronger, for example
  - General Data Protection Regulations (GDPR) are now in place
  - The Club has excellent policies and procedures
- Development Planning is embedded
  - We must produce a Bowls Development Plan (BDP) each year and the cycle for carrying this out is in place. We are a little behind with the annual survey of our members but it will be out at the beginning of the new season.
  - For this coming year we want to continue to focus on increasing the number of members taking part in competitions. To attempt to achieve this the In-House Competition Secretary has suggested that anyone who wants to enter does so by ticking the relevant competition they wish to play in. There will then be a simplified selection process where experienced players will be placed in one hat, and less experienced players in another. The teams will then be drawn out out of the hats.

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- Coaching and New members

- The coaches have excellent systems in place and offer a wide variety of opportunities for new players and more experienced players to develop their skills. The coaches continuously review and revise that provision and where possible all the coaches have a say in the process.

- Right person in the Right Place

- As a committee we want to ensure that we have the right person in the right place and this year we want to amend the constitution as follows:
  - Sadly, the visually impaired section of the Club has folded as a unique part of the club. The falling numbers and lack of new members has led to this decision. Sandie confirmed that all visually impaired players who wish to continue playing will be part of the Club.
  - Change the title of "Club Captain and Fixtures Secretary" to "Friendlies and Touring Teams Secretary" and move this role to Management Committee. This ensures the role is correctly titled and, as with the Ladies, the job of Club Captain will be nominated for the day as required.
  - Change the title of "Vice Club Captain and Fixtures Secretary" to "Vice Friendlies and Touring Teams Secretary".
  - Change the Executive to include "The Match Secretary" as this person brings a wealth of experience along with a working knowledge of the history of the Club.
- Sandie explained that we do have a vacancy for Safeguarding and that this role must be filled otherwise the Club will not be able to function next season. As our Club is large it is appropriate to have a male and female Officer. We need a male Safeguarding Officer. Interested members were asked to come forward. No one came forward at that time.

**AMBER = Some improvements made but further improvements needed**

- The Club's financial position is Improving

- The total number of members is 564 which is down by 13 from last year. In turn, this is a lower figure from the year before that which demonstrates that the downward trend is slowing down. It is interesting to note that the ladies have two more members than this time last year. Whilst member numbers continue on a downward trend we must ensure that we maintain this much better financial position and will therefore be increasing membership fees by a small amount which is slightly above inflation.
- We also need to ensure that the 5 "free" days - when we as a Club can benefit from the proceeds of the day - are utilised accordingly.
  - We had additional income of over £500 from Touring Teams this year.
  - We want to use some of the other time to increase income similarly.

- Continue to improve elements of Communication

- We now have a Facebook page. If you haven't seen it then do take a look. This can be found using the link on our website as well.
- Reintroduce regular Newsletters as these have been well received in the past.

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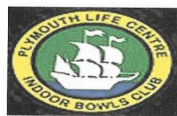
- Continue the good work for Succession Planning
  - For example: the new “Mens and Mixed League Secretary” will be supported by Lissa to send out the paperwork inviting team organisers to enter teams for next season. This will be out by 10th May. He will be given support by Sandie for setting up the Fixtures Lists which, this year, will all be produced using the same format with large print!!
- Consider applying for the Bowls Disability Mark
  - The Club has achieved this in the past but needs to consider reapplying. We have very good provision for the disabled. The question is do we want external recognition for this?

**RED = highest priority for improvement**

- Volunteers needed
  - This is actually about recruiting more members to help with special events. Last season we ran two “Touring Team” days ourselves - the same people from the Committee were volunteers along with Di Bufton (not certain of surname here) and Amy Brooks - to whom we are v very grateful.
  - To move forward, each “free” day will
    - have a clear structure,
    - have two members of the Committee as organisers
    - have volunteers roles clearly defined and advertised early, so
    - please please, come forward and help. Thank you
  - This information will be ready for the Pre-Season Meeting.

6 **The treasurers Report**

The treasurer was pleased to present the audited and signed accounts for the previous year.





PLYMOUTH LIFE CENTRE INDOOR BOWLS CLUB

TREASURERS REPORT

Income & Expenditure as at 31st March 2025

Income	2023-2024	2024-2025	Expenditure	2023-2024	2024-2025
Membership /Locker Keys	£13761.00	£15280.81	Affiliation Fees & Insurance	£5025.55	£4822.99
County Comps	£310.50	£110.00	Competition Fees & Expenses	£2879.30	£2934.00
Sponsorship	£92.00		Officers Expenses	£1182.81	£219.86
Club Shirts	£1988.00	£1011.00	Club Wide Rquirements	£225.00	£603.81
Team Fees	£723.00		Bowls Hall Replacement Equipment		
Bursaries	£362.50		Miscellaneous	£1904.50	
Club Comps	£343.00	£315.00	Shirts	£3133.00	£1511.00
Fund Raising		£1034.50	Fund Raising Events		£496.24
Donations		£113.90			
<b>2023-2024</b>	<b>£17580.00</b>			<b>£14349.96</b>	
<b>2024-2025</b>		<b>£17865.21</b>			<b>£10587.90</b>
Opening Balance 1st April 2024		£13304.93			
Closing Balance 31st March 2025		£20582.24			

Signed  Treasurer 5th April 2025 Date  
 Signed  Auditor/Checker 9th April 2025 Date

The accounts show that income exceeded expenses, which has been the main focus for the Committee over the past few years. As a result we have improved the financial position by just over £7000.

The reasons for this include:

- an increase in membership fees from the previous year - £13258
- a successful focus on raising additional funds - £538
- a lower expenditure than expected (the is mainly due to some changes in affiliation fees - a one off!)

- the budget plan for September 2025 - 2026 was presented and approved by a majority show of hands

Budget 25/26 Season							
	24/25	25/26	Act to date		24/25	25/26	Act to date
Membership	£13258.00	£14583.00		Sound System	£150.00	£0.00	
Locker/Keys	£2022.81	£2022.00		DCLIBA/DCIBC	£1712.00	£1883.00	
Club Winnings				Medals & Trophies		£500.00	
County Games				EIBA	£3060.00	£3366.00	
Shirts	£1011.00	1000		Training			
Donation	£113.90	£0.00		Bowls Development plan	£50.99	£50.00	
Bursaries				Expenses	£219.86	£240.00	
Club Comps	£315.00	346.50		Website	£74.88	£35.88	
EIBA	£110.00			Stationary	£378.93	£416.00	
Fund Raising	£1034.50	1137.95		Shirts	£1511.00	£580.00	
				Mens Comp Exp	£2280.00	£2508.00	
				Ladies Comp Exp	£654.00	£719.00	
				Insurance			
				Presidents			
				Fund Raising	£496.24	£545.00	
Totals	£17865.21	19089.45	£0.00		£10587.90	£10842.88	£0.00

- the committee are pleased with the budget but to safeguard against continued falling numbers and general price increases we have increased the membership fees by slightly above inflation rate,
  - renewal fee by £1
  - new members fee by £2
- Finally, the treasurer thanked all members for their contributions to our success.

7 **Election of accountant.**  
 Gordon Thomas.  
 Proposed: David Bray  
 Seconded: Lissa Grindrod  
 Agreed by a majority show of hands.

8 **Election of Officers:**  
 Following a majority agreement to carry out a group vote, the following members were elected to the Committee by a majority show of hands.

EXECUTIVE

**Chairperson:**

**Secretary:**

**Communication, Advertising and Fundraising Secretary:**

**Treasurer:**

**Match secretary:**

Bill Grantham

Sandie Roberts

Lissa Grindrod

Carrie Partridge

Stuart Evans

<p>8 cont.</p>	<p><u>MANAGEMENT</u></p> <p><b>President:</b> Keith Young  <b>Safeguarding Officer:</b> Vacancy  <b>Support safeguarding representative:</b> Karen Pope  <b>Friendlies and Touring Teams secretary:</b> Chris Elliott  <b>Vice Friendlies and Touring Teams Secretary:</b> Graham Brook  <b>Membership secretary:</b> David Bray  <b>Disabled Representative:</b> Graham Brock  <b>Coaching representative:</b> Gilly Ainslie  <b>Ladies secretary:</b> Gillian Grantham  <b>Ladies Assistant secretary:</b> Lissa Grindrod  <b>Ladies league secretary:</b> Gillian Grantham  <b>Mens and Mixed League secretary:</b> Anthony Old  <b>Competition secretary:</b> Brian Adams  <b>Summer League secretary:</b> Volunteers supported by Lissa Grindrod</p> <p><i>Please note the ladies were elected to the positions at the Ladies AGM and ratified with this vote..</i></p> <p><u>SELECTORS</u></p> <p><b>Egham:</b>  <b>Ladies:</b> Sara Quayle, Sue Luscombe, Gloria Morgan  <b>County A</b> (<i>Denny, Wessex, County Trophy, County Top Club</i>):  <b>County B:</b> (<i>Charles Parrot</i>): George Draper  <b>Over 60s A:</b>  <b>Over 60s B:</b> George Draper</p> <p>The ladies were elected to the positions at the Ladies AGM.  <b>ACTION:</b> <a href="#">The matter of Selectors will be put forward to the Pre-Season Meeting.</a></p>
<p>9</p>	<p><b>Amendments to constitution:</b>          To rebid members, all amendments were briefly described. It was decided to vote on them as a whole.          Proposed: Dave Bray          Seconded: Lissa Grindrod          Agreed by majority vote.</p>
<p>10</p>	<p>Motions for consideration          No motions were received.</p>
<p>11</p>	<p><b>Nominations for Honorary Life Membership</b>          This year has been to a member for outstanding service to the Club and the wider bowling community. He is without doubt the one player everyone goes to, to check this or that out about playing the game.</p> <p>Over the many years he has been a member of the Club he has carried out a vast amount of voluntary behind the scenes, as a selector , fixture sec, and outstanding player.</p> <p>Part of the winning team , representing England in the British Isles 060 4s and the English over 60 4s.</p>

	<p>Runner up in the over 60s singles this year..</p> <p>Semi finalist the previous year in the O60s pairs.</p> <p>Previously a National runner up in the National triples v Brett and Harlow.</p> <p>In one way or another I cant remember a year when he has not represented the club at the National Finals.</p> <p>I'm sure everyone is aware that I am referring to Stuart Evans and it is with pleasure that the committee we would like to give life membership to – Stuart .</p>
12	<p>Presentation of awards: The presentation of Awards took place whereby all runners up and winners of in-house competitions, special cups and leagues received a group certificate and had their photograph taken.</p> <ul style="list-style-type: none"><li>• the framed certificates were handed back in order that they can be displayed in the long corridor from the “fob key door” dow to the bowls hall</li><li>• all photos will be put on Facebook</li></ul> <p>The Committee thanked all the members and teams for turning up to receive their awards.</p>
13	<p>Chair’s closing comments The Chairman concluded the night, thanked everyone for coming and wished them a good journey home.</p>

Distribution list:

Committee members

Keith Young, Brian Adams, Sandie Roberts, Carrie Partridge, Lissa Grindrod, Chris Elliott, Gillian Grantham, Stuart Evans, David Bray, Graham Brock, Gilly Ainslie, Pat May.

Membership

All members currently on the secretary’s contacts list - by email

For members not on the email contact list - copies will be placed in the bowl’s hall

Could members who are on email and know another member who who cannot get into the bowls hall to pick a copy up, please be kind enough to inform the secretary, a copy will be posted out.

Thank you.

[secretary-lifecentrebowls@outlook.com](mailto:secretary-lifecentrebowls@outlook.com)