

Coombe Bissett Parish Council

Annual Parish Council Meeting Agenda

Christine Nielsen, Parish Clerk
parishclerkcoombebissett@gmail.com

Coombe Bissett Councillors

You are hereby summoned to attend the Annual Parish Council meeting of **Coombe Bissett Parish Council** to be held on **Tuesday 12 May 2026** at The Homington Room, Coombe Bissett Village Hall. The meeting will start after the Annual Parish Meeting which begins at 7pm.

Public

The press and public are invited to attend. Before the meeting there will be a 10-minute period public comment or questions on relevant Parish Council business. Members of the public may speak for up to 3 minutes per item unless otherwise permitted by the Chair. Following the public session, members of public may not comment unless invited to do so by the Chair. There will be an announcement if the meeting is to be recorded.

Agenda

1.2026

To **elect** Chair of Parish Council for 2026-27.

2.2026

To **elect** Vice Chair of Parish Council for 2026-27.

3.2026 Apologies

To **receive** and **consider** acceptance of apologies for absence.

4.2026 Vacancies

One

5.2026 To consider and approve nominations for parish council representatives

6.2026 To consider and approve nominations for parish council responsibilities

7.2026 Declaration of Interest

1) To **receive** disclosures of interest in matters to be discussed and to **decide** whether to grant any requests from Councillors for dispensation.

8.2026 Urgent items

1) To **discuss** any urgent matters raised either by Councillors or in the public session and **decide** whether any items will be added to the July agenda.

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9.2026 Minutes

To **review** and **approve** the Minutes of meeting held 10 March 2026.

10.2026 Policies

Review and adopt the following:

- 1) Standing Orders
- 2) Code of Conduct
- 3) Cemetery fees

11.2026 Internal audit

To **receive** the internal audit for year ending 31 March 2026.

12.2026 Bank reconciliation

To **receive** bank statement year ending 31 March 2026.

13.2026 Certificate of Exemption

To **approve** and **sign** the Certificate for 2025/6.

14.2026 Annual Governance Statement

To **approve** Section 1 of the Annual Governance Statement and Accountability Return (AGAR) 2025/26.

15.2026 Accounts statement

To **approve** Section 2 of the Annual Return for 2025/6.

16.2026 Exercise of Public Rights

To **approve** dates for the exercise of public rights period for the AGAR year ending 31 March 2026: 3 June to 14 July.

17.2026 Internal auditor

To **appoint** the internal auditor for financial year 2026/7.

18.2026 Cricket club lease

To **note** the Club will be invoiced £10 for the 2026/27 year.

19.2026 Parish Council Insurance

To **approve** or **amend** the insurance policy (renewal due 1 June).

20.2026 Bus Replacement Shelter application

To **receive** an update.

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21.2026 Playpark improvements

To **receive** an update.

22.2026 Flood defence

To **discuss** the catchment walk scheme (£125) and **decide** next steps to mitigate the effects of flooding.

23.2026 Asset List

To **review** and **approve** updated asset list, amended to omit the second bus shelter, portable printer and add new pump.

24.2026 Homington bench

To **receive** an update.

25.2026 Speed indicator device

To **receive** an update on repair of current SID and purchase of new device.

26.2026 Assertion 10 compliant website and emails

To **receive** an update.

27.2026 Clerks Report/standing items

- 1) Parish Steward visit
- 2) CHAVS

28.2026 Planning

- 1) To **consider** any new planning applications received.
 - a. Holmbury, Blandford Road, Coombe Bissett, Salisbury SP5 4LR:
Consultation PL/2026/02232 (deadline to respond 13 May)
- 2) To **consider** any new planning applications received between publication of agenda and meeting.
- 3) To **confirm** any planning application responses by email for since last meeting.
- 4) To **note** planning application decisions made by Wiltshire Council.
 - a. Pear Tree Cottage, Lower Road, Homington SP5 4NQ.
 - PL/2026/01599 – No Objection
 - b. Coombe Down Farm, Blandford Road, Coombe Bissett, SP5 4LJ.
 - PL/2025/09304 - Refuse
 - PL/2025/09224 - Withdrawn by Applicant
 - PL/2025/09295 - Refuse
 - PL/2025/09300 - Refuse

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29.2026 Finance

- 1) To **note** bank accounts.
- 3) To **approve** Direct Debit/Standing Payments for year 26/27
- 4) To **approve** the Schedule of Payments.
- 5) To **approve** a bank signatory to replace Cllr Abi Bird after the May 2026 meeting.

30.2026 Parish Council phone

To **receive** an update on the purchase of a low-cost mobile phone for council use, subject to approval of quote via email.

31.2026 Cricket Field

Review proposal to repair Cricket Field gate post.

To **note** parking requests since the last meeting:

- 1) 11 April SMC Salisbury
- 2) 23 April School Bingo
- 3) 7 & 8 May Spring play
- 4) 17 May private event (not granted due to cricket match)
- 5) 30 May private event in VH
- 6) 19 June School disco
- 7) 22 July School disco
- 8) 22 August VH private event

32.2026 Correspondence

- Procedural guide to planning appeals update 1 April.
- Briefing note 26-04 update to Crisis and Resilience fund
- Briefing note 26-03 revision to Service Devolution and Asset Transfer Policy.
- PCC newsletter 17

33.2026 Items to be carried forward

34.2026 Date of next meeting

July 14, 2026 at 7:15pm

35.2026

To **close** the meeting.