

COUND PARISH COUNCIL

Chairman:	Cllr Simon James Glebe Farm Upper Cound Shrewsbury SY5 6AT	Clerk:	Lisa Harris
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MINUTES OF PARISH COUNCIL MEETING Held at 7.30pm on 23 September 2022 at The Guildhall, Cound

Present: Parish Councillors S James, R Davies, S Green, J Hall, T Roberts, S Scott, and Shropshire County Councillor C Wild

Clerk: Lisa Harris

Also present: Mr Mervyn Smith

44.22 Chairman's Welcome

After welcoming everyone, Councillor James paid tribute to Her Majesty Queen Elizabeth II noting that we had all been deeply saddened to hear of her passing and wished to express heartfelt condolences, on behalf of Cound Parish Council, to The King and the rest of the Royal Family at this sad time.

45.22 Apologies for Absence

Apologies were received from Councillors Sartain and Symonds.

46.22 Disclosable Pecuniary Interests

- a) No disclosable pecuniary interests were declared
- b) There were no applications for a dispensation regarding disclosable pecuniary interests

47.22 Co-option of Ninth Councillor

The Casual Vacancy had been advertised on the Parish Council's website and noticeboards. Two applications had been received and, at the July meeting, a vote had confirmed that the position would be offered to Mr Mervyn Smith.

It was proposed by Councillor Roberts and seconded by Councillor Hall and

resolved (without opposition)

that Mr Mervyn Smith be co-opted as a Parish Councillor. Mr Smith then signed the Declaration of Acceptance of Office, witnessed by the Clerk.

ACTION: Clerk to advise the Monitoring Officer of the co-option.

48.22 Public Participation Session – *a period of 15 minutes will be set aside for the public to speak, with a strict 5-minute limit per speaker. Members of the public may speak on matters appearing on the agenda. However, if a matter does not appear on the agenda, a written request should be submitted to the Clerk no later than 2 working days before the meeting.*

No members of the public were present.

49.22 To approve the minutes of the Parish Council Meeting held on 21 July 2022

The minutes of the previous meeting had been circulated.

It was proposed by Councillor Roberts and seconded by Councillor Scott and **resolved (without opposition)**

that the minutes of the Parish Council Meeting held on 21 July 2022 be accepted as a true record. The minutes were signed accordingly.

50.22 Clerk's report on matters arising since the Parish Council Meeting of 21 July 2022

- Advised applicants of outcome of the Casual Vacancy recruitment process.

51.22 To receive report from Shropshire Councillor and/or Safer Neighbourhood Team (West Mercia Police)

Nobody from the SNT was in attendance.

Councillor Wild presented a brief report which covered:

- Cound Arbour Bridge
 - Repair Works - Gurnek Singh at Shropshire Council had spoken to Kier and although the date was yet to be confirmed (possibly in November), the bridge would only be closed for two days to complete the repairs to the bridge and to site the reflective bollards/concrete blocks.
 - CCTV Camera – Shropshire Council has a mobile CCTV camera which is currently monitoring Clun Bridge. It is hoped that the camera might be shared with Cound Arbour Bridge.
 - Road Widening – the work is in the capital programme and will happen in the next couple of years. Councillor Wilde will ask Gurnek Singh for an estimate of when the work will take place in order to manage the expectations of the parishioners.
- The Proclamation of King Charles III – Councillor Wild had been “proud and heartened” to see quite a few of the Chairs of Severn Valley parish councils attend the event in The Quarry.

Due to the rescheduling of the Parish Council meeting as a result of the period of national mourning, Councillor Wild had a diary conflict and left the meeting at this point.

52.22 To receive the defibrillator audit check for the period

Councillor Roberts had performed the audit checks for the period up to 23 September and confirmed that they were ready to use as and when required. The defibrillator manufacturer had advised that a software update was required. Both defibrillators would be retrieved by the manufacturer who would, at the same time, supply temporary replacements whilst the updates were carried out. It appeared that the residents of Cound Park had settled on a location where their self-funded defibrillator would be sited.

53.22 Guildhall Matters

Councillor Sartain was not at the meeting but having attended the recent meeting of Trustees, Councillor Roberts provided a brief update: The new heating system is working well; Flicks in the Sticks had recommenced earlier this month; and there are plenty of bookings coming in for a variety of events.

54.22 Current Year Financial matters

a) Payments

Authorised payments for August and September 2022 from Treasurer's Account

Date	Payee	Description	Amount
23/09/2022	Miss L Harris	Clerk's expenses Aug/Sep	£ 82.36
23/09/2022	Miss L Harris	Clerk's Salary Aug/Sep	£ 469.16
23/09/2022	HMRC	PAYE on Clerk's salary	£ 117.40
23/09/2022	D Burns	Environmental Maintenance Jul/Aug	£ 290.00
TOTAL			£ 958.92

It was proposed by Councillor James and seconded by Councillor Scott and **resolved (without opposition)**

that the above accounts be approved for payment.

b) Bank reconciliation to 20 September 2022

The bank was reconciled at £8,903.69, being the online banking balances on the date the meeting agenda was prepared. The bank reconciliation was agreed and signed by Councillor James.

55.22 Planning

1. Decisions to note:

None

2. Planning applications for consideration:

a) Ref: 22/03326/FUL

Address: Brook Hatch Cound Moor Shrewsbury Shropshire SY5 6BB

Description: Erection of porch and 2No dormers

Validated: 28 Jul 2022

Status: Pending Consideration

b) Ref: 22/04126/FUL

Address: Cound Lodge Cound Shrewsbury Shropshire SY5 6AF

Description: Erection of Single Storey Double Garage

Validated: 8 Sep 2022

Status: Pending Consideration

No comments were recorded on any of the above planning applications.

56.22 To review and update schedule of works for maintenance contract

The schedule of works and terms and conditions for the Environmental Maintenance Contract had been circulated for review by councillors before the meeting. Some minor amendments were made to the schedule.

It was agreed (without opposition) that when the current contract expires in March 2023, the new contract will be issued for a period of three years.

ACTION: Clerk to put the Environmental Maintenance Contract on the agenda for November's meeting, when a decision will be made on when the invitation for expressions of interest in the new three-year contract will be advertised.

57.22 Care and management of the War Memorial

A discussion took place on the inappropriate placement of signage at the War Memorial site. Whilst it was appreciated that it is a recognisable landmark in the area, it is important that out of respect for the War Memorial and what it represents, no signage is attached to the posts, the chains or on the ground contained within. Free standing signs (such as A-frame boards) and those on stakes can be used on the ground between the kerb and the chains.

ACTION: Clerk to write to both the Cricket Club and the Tennis Club reminding them of the appropriate placement of signage at the War Memorial junction.

58.22 To approve Clerk/RFO's salary with effect from April 2022

It was agreed (without opposition) that having gained the CiLCA qualification and successfully completed a year in post, the Clerk would be awarded a salary rise of two incremental points on the NJC pay scale, moving from Spinal Column Point (SPC) 10 to 12, backdated to 1 April 2022.

59.22 To consider rescheduling the date of the meeting in May 2023

It was agreed (without opposition) that the meeting in May 2023 be moved from the third Thursday in the month, to the second Thursday (11 May 2023).

60.22 Correspondence

- Email from Shropshire Council (received the day prior to the meeting) advising that planning application 22/03326/FUL (see above) had now been granted.

61.22 Minor matters not included elsewhere on agenda and future agenda items

- Councillor Roberts gave a very brief update on progress regarding The Platinum Jubilee Plaque

ACTION: Clerk to add to November's agenda

- As Councillor Sartain was not present, there was no update on the painting of the railings of the white bridge near the tennis court.

ACTION: Clerk to add to November's agenda

- Councillor Green asked if there was any update on the ownership of Church Lane.

ACTION: Clerk to add to November's agenda

62.22 Dates of next meeting

Thursday 17 November 2022 at 7.30pm at Cound Moor Village Hall.

The Chairman thanked everybody for attending and the meeting closed at 8.30pm.

Signed by Chairman:

Date: 17 November 2022