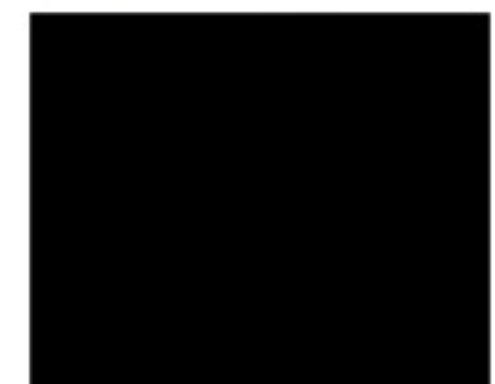


## WOLVERTON PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 23 July at 7.30pm at Wolverton Church Hall.

1. Record of members present: Cllr Easterbrook, Chair; Cllr P Wood; Cllr Wynn-Evans; K Hollinrake, Clerk . Apologies for absence: Cllr Anthony; District Councillor Richards. No members of the public.
2. The minutes of the Extra Ordinary meeting held on 4 June were agreed and signed by the Chair.
3. Declaration of pecuniary interest – none
4. The Clerk confirmed the Annual Governance and Accountability Return had been completed and sent.
5. Claverdon Community Land Trust (CCLT) proposal for affordable housing in Norton Lindsey
  - a. A representative of the CCLT did not attend the meeting. Councillors noted a number of inaccuracies in the application, including the position regarding housing need in Wolverton (Housing Needs Survey 2019); and an implication that the Parish Council supported the application. **Cllr Easterbrook to raise these matters with John Horner, as chair of the CCLT; and to respond to his letter on the subject.**
  - b. Councillors noted the points raised by Wolverton parishioners in the recent survey on the proposals, which will inform the Council's ultimate response to SDC. Councillors extended thanks to Norton Lindsey Parish Council for including Wolverton residents in the survey; and to those parishioners who took the time to complete it. The results are available on WPC's website.
  - c. Councillors raised a number of points about the proposed development, notably the distance from Claverdon services. **Clerk to ensure SDC inform the Council of the status of the application. Cllr Wynn – Evans to lead on the Council's response to the application.**
6. Report from County Councillor Horner - None
7. Written report from District Councillor Richards – noted with thanks.
8. Councillors accepted, with regret, the resignation of Cllr Wood and thanked him for his service to the community. WPC now has two vacancies that need to be filled. **Clerk to write to all households, inviting applications and seeking permission for**





**email contact, to improve communication with parishioners; and place new adverts on the notice boards and website.**

**9. Matters arising from meeting on 14 May 2019:**

**a. Emergency Plan** – little response to the information request on the website. The Council needs to know both about sources of help in the event of an emergency and of people who may be vulnerable.

**b. Tree survey results** –no action required. **Clerk to circulate the report.**

**c. Housing Need Survey** – noted, available on the website.

**d. Grass cutting Norton Lea** – **Cllr Wynn-Evans to clarify what is required; Clerk to discuss with Mr Sagrott.**

**e. Clerk confirmed Kapersky virus protection installed; Cllr Easterbrook to progress data storage arrangements.**

**10. Councillor training.** Clerk advised of the need for training on key matters, notably responding to planning applications and fiscal management. **Clerk to advise councillors of training dates; and forward information from recent session on developing affordable rural housing. Cllr Wynn-Evans to lead on planning matters;** otherwise, portfolio allocation deferred, pending recruitment to councillor vacancies.

**11. Parish Plan** – review to be deferred, pending recruitment of new councillors.

**12. Planning matters**

**a. Community infrastructure payment (CIL).** Likely to be in the region of two to three thousand pounds, accruing from the barn conversions by the Green, payable circa October 2019. **Cllr Easterbrook to propose spending criteria.** Initial ideas include a donation to repairs at the playground in Norton Lindsey; and improvements to the Green, once the making good is completed.

**b. Decisions and responses to applications noted.**

**13. Finance**

**a. Balance at 1 May noted**

**b. Expenditure from 1 May noted.**

**c. Balance at 16 July - £2,257.34 noted**





**d. Proposed expenditure:**

<b>Payee</b>	<b>Reason</b>	<b>Amount</b>	<b>Proposer and seconder</b>
Clerk	Wages	111.54	Proposed Cllr Wood, seconded Cllr Easterbrook
Tranter Training Solutions	Defibrillator battery	250.80	Proposed Cllr Wood, seconded Cllr Easterbrook
Warwickshire County Council	Tree survey	350 + VAT	Proposed Cllr Wood, seconded Cllr Wynn-Evans
Mrs Mann	Hall hire 2018	30	Proposed Cllr Wood, seconded Cllr Easterbrook
Clerk	Kaspersky IT protection	34.99	Proposed Cllr Wood, seconded Cllr Wynn-Evans
Mr Sagrott	Grass cutting	170	Proposed Cllr Wood, seconded Cllr Easterbrook

**e. Review of financial policies and procedures – Clerk and Cllr Easterbrook to progress.**

**14. Vermin control.** Cllr Easterbrook stated that, following representation from a parishioner about rats, he had posted on the website an inquiry as to whether or not vermin are a wider village issue. No responses had been received – but if vermin become a problem, councillors will seek expert advice. **Cllr Easterbrook to report back to the parishioner.**

**15. Correspondence** – nothing to note.

**16. Future meeting dates:**


Tuesday 17 September 2019

Tuesday 19 November 2019

Tuesday 21 January 2020

Wednesday 17 March 2020.

The meeting closed at 8.45pm.

Signed  Chair

Date 19/9/19