



Parish Clerk: 07989 638315 E-mail: clerk@petrockstowe-pc.gov.uk

Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting, to be held at 7.30pm on Tuesday 20th July 2026, in the Baxter Hall, Petrockstowe, to which Parishioners are invited and welcome to attend, to discuss the following business.

7.30pm Public Question Time

This section (at the Chairman's discretion may last up to 30 minutes) is not part of the formal meeting of the Council and minutes will not be produced. [Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 1972 s 100.](#)

Questions to County/District Councillor/s if required/available

AGENDA

- 1) **Apologies of Absence** To receive apologies and approve reasons for absence
- 2) **Declarations of Interest** To declare any personal interests and any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item).
- 3) **Minutes** To consider for approval the minutes of the Annual Meeting of the Parish Council on 19th May 2026, the minutes having been previously circulated.
- 4) **Matters arising from previous minutes**
 - a) **America Lane** – c/f to the PROW meeting in July 2026 – update if available
 - b) **Banking** – to remove Cllr Richards as an authorised signatory with NatWest
 - c) **The Square maintenance** (weeds and tree) – **update Cllrs Busby and Richards**
 - d) **Appeal 1/0338/2025/FUL** – comments received and send by the deadline of 19th June
 - e) **Volunteers Policy** – not available on NALC/DALC - c/f
- 5) **Current Business**
 - a) **Finance and the Recreation Ground** – Cllr Busby
 - b) **“Meet your Councillors” evening** – Cllr Busby
 - c) **Email 01/07/26** - Have your say on the future of North Devon and Torridge - local plan Scoping Consultation now open – to be discussed – Clerk
 - d) **Local Government Reorganisation** – Cllr Busby
- 6) **Planning**

Council is asked to discuss the below planning application/s and inform the Clerk of its comments to forward to Torridge District Council. Any planning applications received after the distribution of this agenda will also be considered.

None

Council is asked to receive planning application decisions made by Torridge District Council. Council is asked to note the below decisions:

None
- 7) **Correspondence**

Please see below list of correspondence e-mailed to Councillors for consideration/information.
- 8) **Re-adoption of Council Documents** Councillors need to review, amend if necessary and readopt the Council documents as below. Current versions available on the website with new version emailed.
 - a) Standing Orders – updates emailed to all 04/06/26
 - b) Financial Regulations – no changes

c) Risk Management – no changes

9) **Councillors Reports** for information if required and available.

10) **Finance**

a) **To consider and approve Parish Council grants, donations and rents:**

Baxter Hall – rent for PlayPark - £1

Lord Burnett – rent for RecGrd - £1

Petrockstowe Community Church – grant tbc

Baxter Hall – grant tbc

ODCTG – grant tbc

Citizens Advice – grant tbc

NDRO – donation tbc

b) **Reserve Account balance as at 13/07/26 - £7,764.21**

c) **To note receipt of income since 13/05/26**

None

Previously approved expenditure since 13/05/26 - £1,429.82

22/05/26 – Per Pro Services – £202.50

22/05/26 – Flag purchase reimbursement – £116.92

27/05/26 – HugoFox – website - £11.99

28/05/26 – DALC membership - £182.89

08/06/26 - HugoFox - .gov - £11.99

29/06/26 – HugoFox – website - £11.99

08/07/26 – HugoFox - .gov - £11.99

13/07/26 – Clear Insurance – £879.55 (part from RG)

d) **Payments to approve: £0.00**

None

e) **Previously approved payments to be made**

27/07/26 – HugoFox – website costs - £11.99

08/08/26 – HugoFox - .gov - £11.99

18/08/26 – ICO - £47.00

27/08/26 – HugoFox – website costs - £11.99

08/09/26 – HugoFox - .gov - £11.99

Receipts between 13/05/26 and 13/07/26 – **£00.00**

Payments between 13/05/26 and 13/07/26 - **£1,429.82**

Current Account Balance as at 13/05/26 - £5,656.86

Within both the bank accounts, £1,893.51 is earmarked for the Rec Grd and £1,328.09 is earmarked for the Play Park

Confirm date of next meeting

The next Parish Council Meeting will be on Tuesday 15th September 2026 at 7.30pm (in the Baxter Hall).
A Planning Meeting will be held on Tuesday 18th August 2026 if required.



Fiona Lowe, Parish Clerk
14/07/2026

Correspondence sent to Councillors from 14/05/2026 to 14/07/26 inclusive

15/05/26 – DCC - Proposals for more investment in libraries, Foster Care Fortnight
18/05/26 – NDDH - Latest news from the Royal Devon: May 2026
19/05/26 – Ron Bailey - FW: Disposal of lithium-ion batteries
20/05/26 – Keep Britain Tidy - Join our Great Get Together Clean-up!
28/05/26 – Devon & Somerset Fire & Rescue - Community Conversations- June event
03/06/26 – DCC - Boost your skills 🧠, travel safer 🚗 and enjoy summer in Devon ☀️
03/06/26 – for Geoffrey Cox - Follow up from the Connectivity Forum
08/06/26 – DALC - #26 2026 e-bulletin
08/06/26 – DCC - Independent review highlights positive change, plus more news
12/06/26 – Ron Bailey - Disposal of lithium-ion batteries
12/06/26 – NDDH - Latest news from the Royal Devon: June 2026
22/06/26 – NALC - Chief executive's bulletin - 18 June 2026
22/06/26 – Cllr Cottle-Hunkin - RE: Overnight resurfacing works on the A386 Road from Gribble Cross to Church Ford
LITTLE TORRINGTON
22/06/26 – DCC - For the latest news straight to your inbox...
22/06/26 – DALC - Red heat-health alert
25/06/26 – NALC - NALC events
25/06/26 – DCC - Special bulletin: Extreme heat warning
25/06/26 - NDRO - North Devon Record Office Funders & Supporters Event 2026
25/06/26 – NALC - Chief executive's bulletin - 25 June 2026
25/06/26 – DALC - #29 2026 e-bulletin
01/07/26 – DCC - ☀️ Heat safety, 🏆 World Cup tips and Devon updates
29/06/26 – Scribe - 📖 Register for Scribifest 2026
01/07/26 – NDC&TDC - Have your say on the future of North Devon and Torridge - local plan Scoping Consultation now open
07/07/26 – NALC - Chief executive's bulletin - 2 July 2026
07/07/26 – DALC - #30 2026 e-bulletin
07/07/26 – DALC - DALC LGR bulletin #4
07/07/26 – DCC - County-wide mayoralty would boost Devon's economy, plus more news
07/07/26 – NALC - NALC events
09/07/26 – NDDH - Latest news from the Royal Devon: July 2026
09/07/26 – NALC - Chief executive's bulletin - 9 July 2026
09/07/26 – Planning Application Review - One free planning application briefing report for Petrockstow
13/07/26 – DCC - Heat safety advice, LGR and more Devon news
14/07/26 – TTVS - Torrington 100 Community/Wellbeing Event