

STELLING MINNIS PARISH COUNCIL

Chairman: Max Couch
Clerk: Gail Hubbard, 7 Bifrons Road, Bekesbourne, Canterbury CT4 5DE
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Website: www.stellingminnisparishcouncil.gov.uk

AGENDA

TO: ALL MEMBERS OF STELLING MINNIS PARISH COUNCIL, PRESS AND PUBLIC

Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on Wednesday **8 JULY 2026** at 7.30pm in Stelling Minnis Village Hall.

G. HUBBARD, CLERK TO THE COUNCIL
2 JULY 2026

Chairman to remind all present that they may be filmed, recorded, photographed or otherwise reported on during the meeting. If anybody present is not participating in the meeting and do not wish to be filmed, recorded, photographed or reported on, they should sit in the designated area in the far corner of the meeting room. Anyone filming, recording, photographing or otherwise reporting on the meeting should not include those people in their record.

1. Apologies, Declarations of Interest and Dispensations

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting. These shall be tendered to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of changes to the Register of Interests
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations
- 1.5 Declarations of Lobbying

2. Minutes of the meetings held **13 MAY 2026**: To CONSIDER and AGREE as a true record.

The meeting will then be adjourned for parishioner's questions and comments on agenda items only

3. Correspondence

- 3.1 FHDC Electoral services – Change in legislation from 29 June will mean all Cllrs home addresses are redacted from DPI forms
- 3.2 FHDC –Local Plan timetable and Notice of Intention to Commence Local Plan preparation
- 3.3 FHDC – Draft Statement of Licensing Policy 2026-2031 – consultation live 29 June-23 August

4. Planning

- 4.1 To RECEIVE any relevant updates on planning matters
- 4.2 To DISCUSS new planning applications received since the last meeting

26/0825/FH	Erection of agricultural building South Lodge Farm, South Lodge Road, Stelling Minnis CT4 6BL	Response by 9 July
26/0895/FH & 26/0909/FH Listed consent	Erection of a porch, addition of vents, replacement double glazed timber windows, enlargement of windows to kitchen and garden room, lowering of external ground level, removal of chimney, rainwater goods to be replaced with cast iron, removal of render from south west elevation, installation of cast iron air bricks and repairs to roof using reclaimed tiles and	Response by 23 July

	replacement of defective roof timbers to main dwelling. Installation of PV panels to detached outbuilding. Coxhole Farm, Bossingham Road, Stelling Minnis CT4 6AQ	
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4.3 To NOTE applications considered since the last meeting

26/0767/FH	Listed building consent for replacement of existing timber windows with double glazed timber windows. Yew Tree Cottage, Stone Street, Petham CT4 5PU	No objections from SMPC
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4.4 To NOTE decisions by the planning authority since the last meeting

26/0293/FH	Erection of a bungalow and detached garage Land lying NE of Sandy Lane, Stelling Minnis CT4 6AP	Refused
26/0878/FH	Listed building consent for the erection of an agricultural building South Lodge Farm, South Lodge Rd, Stelling Minnis CT4 6BL	Withdrawn
26/0463/FH	Single storey rear extension with rood terrace, glazed canopy and new front porch	Approved

5. Village Matters

- 5.1 To RECEIVE an update on the KCC divestment of Stelling Minnis Windmill from the Trustees
- 5.2 To RECEIVE information on the Community Farm at Knowler Farm and other forthcoming events this summer
- 5.3 To RECEIVE the latest review of the two SMPC Defibrillators and CONSIDER the replacement of the hall one as budgeted for this year at a cost of £895 plus VAT.

6. KFRS Consultation

To CONSIDER the response from SMPC to this consultation and the proposal to remove local on call stations (Wye)

7. Reports

7.1	Website/Facebook reports	Cllr Smith/Clerk
7.2	Kent County Council	Cllr Hespe
7.3	FHDC Council	Cllr Hollingsbee/Cllr Martin
7.4	Stelling Minnis Hall	Cllr Day
7.5	Stelling Minnis Trees	All Cllrs
7.6	Windmill	Cllr Morley-Smith
7.7	The Minnis	Cllr Haffenden
7.8	Highways	Cllr Hubble

8. Finance

- 8.1 To NOTE the clerk has prepared the annual CIL Funding Statement for 2025-26 and sent to FHDC with a remaining balance of £2,022.48 (circulated to Cllrs and published on website)
- 8.2 To NOTE receipts of income

None	
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TOTALS £0.00

- 8.3 To AUTHORISE payments

Direct Debits to note

DD	Hugo Fox – monthly website fee May & June	23.98
DD	Hugo Fox – monthly email fee May & June	5.98
DD	ICO – Data protection annual renewal	47.00
DD	Unity Trust – CHQ cancellation fee	8.00
DD	Unity Trust – account charge May & June	12.00
TOTALS		£98.96

Payments for authorisation

BACS	SMS & CIS Payroll – payroll for 1 st QTR (already paid)	36.00
BACS	Clerks reimbursement for expenditure (MS Office renews from Clerks CC) (already paid)	84.99
BACS	Clerks salary June (already paid)	317.00
BACS	HMRC – PAYE for 1 st QTR (already paid)	237.60
CHQ063	KSS Air Ambulance Charity – annual donation 26-27	100.00
BACS	Clerks wages July (to be paid 31 July)	317.00
BACS	HMRC – PAYE July (to be paid 31 July)	79.20
BACS	Anthony Haldow – strimming May & June	110.00
TOTALS		£1,281.79

8.4 To RECEIVE the Bank reconciliation and budget expenditure report to 30th June 2026

Dates of future meetings: 9 September, 11 November 2026.