

**SUTTON-ON-TRENT PARISH COUNCIL**  
**Minutes of the Full Parish Council Meeting held at the Sports Club**  
**on Monday 21<sup>st</sup> June at 7.30 pm.**

**Present:** P. Hibberd (Chair), B. Blanchard, R. Jones, J. Mear, J. Keeton, P. Marshall, S. Hadley

**In Attendance:** Three members of public, Cllrs Michael and Laughton.

**Locum Clerk:** LJ Campbell

**Public Forum**

A member of public reported that footpaths 5, 7 and 27 were in desperate need of attention.

**21/028 To receive and approve apologies for absence.**

Apologies were received and accepted from Cllrs Walker, Pike and Hutchinson. Cllr Pike requested indefinite leave which was approved.

**21/029 To receive and note any declarations of interest**

There were no Declarations of Interest

**21/030 To receive and approve the Minutes from the meeting held on 24<sup>th</sup> May 2021.**

The Minutes of the meeting held on 24<sup>th</sup> May 2021 were approved as a true record and signed by the Chairman.

**21/031 To receive and note matters arising from the minutes not covered elsewhere on the Agenda.**

There were no matters arising.

**21/032 To receive reports from County and District Councillors**

Cllr Michael gave an update on the Covid vaccination roll-out. Cllr Michael reported that PC Aitkin will resume Safer Neighbourhood meetings from 22<sup>nd</sup> July and that the IDB have confirmed and agreed that Cuckstall pumping station needs to double its capacity; funding and logistics are being considered. Cllr Michael confirmed that the Carlton Mill drain works is still scheduled for the summer. Cllr Michael was asked to circulate the Minutes from the IDB meeting to Cllrs.

Cllr Laughton informed the PC that NCC has a committed Highways committee that is focusing on all highways issues. The PC congratulated Cllr Laughton on his re-election.

*Cllr Laughton left the meeting at 20h08*

**21/033 To receive and adopt the proposal for Councillor strategic roles**

This was deferred until further notice

**21/034 Planning**

a) *Applications:* 21/01259/FUL, Land off Old Great North Road – SUPPORTED

21/00863/HOUSE, Cowpat Cottage - SUPPORTED

b) *Decisions from NSDC (for information only):* None at the time of setting the Agenda

**21/035 To receive an update on the doctors Surgery car park**

Cllr Keeton has two signed copies of the licence and will arrange for Cllr Hibberd to sign and then file the PC copy and return a signed copy to the surgery.

**21/036 To receive feedback on the LIS repositioning of funding and a quote for the playground fencing and to make a decision based on this information.**

Deferred to July

**21/037 To agree the maintenance required on the village hall notice board and approve costing**

It was agreed that a spend of £200 can be used to fix the noticeboard; Cllr Blanchard will arrange for the maintenance.

**21/038 To decide on the proposal to re-wild the church grounds**

It was agreed to remove from the Agenda until further information can be obtained and Mr Hall brings it back to Council.

**21/039 Financials**

a) To record receipts: There were not receipts to record

b) To agree payments: Four payments totalling 1267.93 were authorised.

c) To approve bank reconciliation: The bank reconciliation was approved.

d) To approve figures for the 20-21 AGAR: Approved.

**21/040**

**To receive updates and agree actions:**

- a) Playing Field: It was agreed to pay £20 per month for litter picking in the playing field. The fence has been put back and welded to prevent further removal. The fence around the playing field needs to be replaced and it was suggested that a working party could be put together. Clerk to follow up with the repositioning of the LIS funding.
- b) Cemetery: Cllr Blanchard reported that the burial ground is not looking very presentable due to the mole hills and way the grass has been cut. Clerk to contact F. Allen about the grass cutting in the burial ground. Clerk reported that the Mole man is no longer doing that work; Cllr Mear got a quote from another Mole technician for £135 (including set up and follow up visit) – the PC agreed to the spend. It was reported that the Memorial Garden needed topping up with stones; Cllr Mear was given a £100 budget to cover the costs of materials and installation.
- c) Highways: nothing to report
- d) Community Speed Watch update: Cllr Hadley to be the temporary liaison for the Community Speed Watch group and Safer Neighbourhood until Cllr Pike returns.
- e) Public Footpaths: The Clerk was asked to follow-up on the Witch Lane right of way due to delivery vehicles using it.
- f) Sports Club: Rebecca reported that the refurb of the Sports Club is ready for phase 2; the PC gave them their full support.
- g) Library Support Group: There was nothing to report
- h) Social media and website update: The Clerk will update social media and the website and Cllr Marshall will update the noticeboards.
- i) War Memorial: The LIS funding application needs to be completed and submitted to cover the costs of moving the lighting column; ongoing
- J) Village Hall
  - adoption of business plan: This was deferred to the July meeting to give Councillors ample opportunity to review.
  - proposed further survey: They are not in a position to take this any further at present; ongoing.
  - fundraising plan: A fundraising plan is in the process of being developed but cannot be implemented until confirmation of exact funds are need; ongoing.
- k) Any other reports: There were no other reports

**21/041**

**To receive, note, and action any correspondence or items brought to the attention of the PC**

All correspondence received was circulated electronically and dealt with offline.

**21/042**

**To receive items for consideration on the next Agenda.**

Co-option of a Councillor, replacement of play equipment, appointing a Clerk, repositioning of LIS funding.

The meeting was closed to the public at 20h48

**Exclusion of Public (where confidential items need to be discussed)**

*In accordance with Public Bodies (admission to meetings) Act 1960 section 1(2) the Council exclude the public and press from the meeting by reason of the confidential nature of the business to be transacted.*

**21/043**

**To decide the next step in moving the Village Hall development forward**

The PC agreed to request a cost estimate at no more than £500 (plus VAT).

**Close:** There being no other business the Chairman closed the meeting at 21h10

Next Meeting will be on Monday 12<sup>th</sup> July 2021 at 7.30pm in the Sports Club