

Brandon Town Council
Full Council Meeting
Monday 11th December 2023

Note: In the case of non-members, this Agenda is for information only

BRANDON TOWN COUNCIL
Old School House, Market Hill, Brandon, Suffolk, IP27 0AA
Telephone 01842 811844

6th December 2023

TO ALL MEMBERS OF THE FULL COUNCIL

You are hereby summoned to join the **FULL BRANDON TOWN COUNCIL MEETING** to be held at Old School House, Market Hill, Brandon on Monday 11th December 2023 at 7pm



Donna Allen
Acting Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council.

AGENDA

- 1 **APOLOGIES** for absence and approval of reasons tendered.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.
- 3 **TO RECEIVE A REPORT FROM SQN LDR GEARY - RAF LAKENHEATH**
- 4 **TO RECEIVE, CONFIRM AND SIGN MINUTES**
- Of the Brandon Town Council Meeting of Monday 13th November 2023.
- 5 **MATTERS ARISING** for information exchange only of the Full Council Meeting of 13th November 2023.
- 6 **URGENT BUSINESS** any items the Chairman considers a matter of urgent business – to be submitted no less than 48hrs prior to the meeting or by discussion with the Chairman.
- 7 **TO RECEIVE WRITTEN REPORT** from the Town Clerk.
- 8 **PUBLIC FORUM** monthly event limited to 3 minutes duration maximum per resident, this will include reports from County, District and Town Councillors also Community Group Representatives.
- 9 **CORRESPONDENCE**
- Suffolk County Council – Street Lighting Contract.

- 10 **ACCOUNTS** To approve the payments for November 2023 (see attached).
- 11 **TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR OCTOBER 2023**
- 12 **GRANT APPLICATION** discussion to consider S137 grant from Abbeycroft Leisure (Explore Outdoor.)
- 13 **RESOLUTION from Cllr P Wittam No. 448**
Brandon Town Council resolves to pay the grant to Brandon Remembrance Playing Fields in one payment at the start of the financial year.
- 14 **TO NOTE MINUTES OF EVENTS COMMITTEE MEETING** of 23rd November 2023.
- 15 **TO NOTE MINUTES OF PLANNING COMMITTEE MEETING** of 4th December 2023.
- 16 **DISCUSSION** re Queens Memorial.
- 17 **RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**
That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.
- 18 **TO RECEIVE AND CONFIRM CONFIDENTIAL MINUTES**
- Of the Brandon Town Council Meeting of Monday 13th November 2023.
- 19 **MATTERS ARISING**
- 20 **RESOLUTION from Cllr T Nolan No. 449**
Brandon Town Council resolves to approve the salary increases as agreed by H.R.Committee.
- 21 **QUOTES**
 - 21.1 **RESOLUTION from Cllr P Wittam No. 450**
Brandon Town Council resolves to accept the quotation to carry out the remedial electrical works at the BRPF yard to achieve an overall satisfactory assessment.
 - 21.2 **RESOLUTION from Cllr P Wittam No. 451**
Brandon Town Council resolves to accept the quotation to replace the complete street lighting column/lantern, unit 532 on Tower Close.
 - 21.3 **RESOLUTION from Cllr G Brocklehurst No. 452**
Brandon Town Council resolves to consider quotations from Hampshire Flag Company Ltd to replace the worn town flag at Old School House (various options.)