

## **Togston Parish Council (TPC)**

### **Parish Council Meeting**

**Held Friday 14th March 2025**

**Togston Social Club 18:30**

(Venue acknowledged by NALC)

Draft minutes until signed

#### **25:01 Present**

**Councillors:** A Cairns, I Blewitt, C Thomson

#### **In attendance:**

Members of the public attending - none

**25:02 Apologies for absence received:** Cllr Lisle, Cllr Moore, Clerk M Burn

#### **25:03 Chairman of the meeting**

25.03.01 The meeting was chaired by Cllr Cairns

#### **25:04 Declaration of Interests, and grant of any dispensations:**

Cllr Cairns/ Cllr Blewitt – Allotments and garages

#### **25.05 Public Forum**

25.05.01 None

#### **25:05 Minutes of Previous Meeting (Chair)**

25.05.01 The minutes were signed

#### **25:06 Matters Arising (Chair/clerk)**

06.01 Access to allotments via Guyzance Ave – Persimmons to erect a fence on the boundary of the allotments. Original fence to remain in place until everything is confirmed as access is restricted.

06.02 Parish council business only email – ongoing as some councilors do not want or have two email accounts.

06.03 X20 Bus Broomhill – Passed to T Clark for further action.

06.04 Defibrillator registration confirmed – Inspections confirmed by Cllr C Thompson

06.05 Pathways in poor repair – Moved to next meeting for new clerk to follow up.

06.06 Flower tubs and plants estimate – Cllr Thompson to check prices on current orders to previous year.

06.07 Parking Issues – Obtain permission from the club to erect considerate parking signs.

06.08 There was no police report

### **25:07 Financial Matters (Clerk)**

25.07.01 Urgent Banking review – on hold until new clerk is appointed.

25.07.02 NCC invoice for green spaces – now paid in full J Hood appointed as new maintenance contractor.

25.07.03 Invoices paid / Future payments noted and paid

Salary previous clerk Dec 2024 NCC 681777	confidential
NCC Clerk salary tax mth 10 (incorrect) 681891	confidential
NCC green spaces 24/25 299043	925.88 GBP
Non Routine Invoices NCC Clerk tax month 11	Confidential
Internal Auditor fee	140.00 GBP

25.07.04 Possible funding from Cliamte Team NCC – On hold until new clerk is appointed.

25.07.05 Powergrid Wayleave – Check we are receiving the correct tariff payment.

### **25:08 Parish Council Elections 1<sup>st</sup> May 2025**

25.08.01 Circulation of information to Cllrs – All Cllrs must complete and return form so we can submit to county hall.

### **25:09 Parish meeting venue required**

25.09.01 Discussion took place regarding the venue of our council meetings. No further action was required the venue is suitable as there is no other building in our parish.

### **25:10 Internal Audit**

25.10.01 To acknowledge the TPC internal audit requirement for April/ May – Agreed to use the same as previous year.

### **25:11 Allotments – Contracts and invoicing 25/26**

25.11.01 Discussion took place regarding the invoicing and collection of payments. – Agreed to round the allotment and garage bands up to the nearest pound.

**25.12 Planning**

- 25.12.01 East Farm Togston Barns 25/00276/FUL – Past closing date
- 25.12.02 Development of local plan for the parish – Suspended until a later date
- 25.12.03 18 Togston Crescent – Contract agreed.
- 25.12.04 21 Togston Crescent – Contract agreed.

**25:13 Vacancy – Parish Clerk**

25.13.01 Council agreed to appoint a new parish clerk Barry Flux – Appointment will commence in April

**Date of Next scheduled meeting:**

**Friday 9th May at 6:30pm.**

**Togston Social Club**

The meeting closed at 8pm

**Signed** .....Cllr

**Date**.....