



	<p>Cllr. Scott asked had the motion sensor lights been considered for this position. <b>IT WAS AGREED</b> that Cllr Scott would send Cllr Stacey a link to the website for the lights and he would assess their suitability.</p>	LS/TS
	<p>6.3 <b>Hedge</b> - After much discussion on possibilities of replacing the Recreation Ground Hedge, Cllr. Scott advised that Gatwick Greenspace would be happy to advise on replacement / improvements for the Recreation Ground Hedge and the PC should ask if they would be interested in carry out any work required as they have lots of experience. Cllr Stacey asked for contact details to be sent to him and he would arrange a meeting.</p>	LS/TS
	<p>6.4 <b>Trees</b> - Cllr Stacey reported that the trees running along the boundary with Tifters Drive have been removed. Cllr Stacey also informed the committee that a tree survey was carried out a year ago during the planning for the new car park. <b>IT WAS AGREED that</b> this would be an acceptable timescale to use this survey. <b>IT WAS ALSO AGREED</b> that this would be shared with the rest of the Cllrs via the Clerk so they could decide on work now required.</p>	JC
	<p>6.5 <b>Parking</b> - Cllr Stacey advised that bookings were being lost to the Pavilion due to the lack of parking which had been restricted due to the condition of the football pitch. Options for various barriers to section off the field, were discussed so that parking could resume, without the necessity to drive on the field. <b>IT WAS AGREED</b> that Cllr Stacey will review options and Cllr Scott would share details of small block barriers for him to consider. Cllr Rawlinson raised a concern that the small barriers might not be picked up by parking sensors on larger Vehicles and there was a general concern that they could be a tripping hazard in the dark.</p>	LS/TS
	<p>6.6 <b>Outside toilet</b> – The Asst. Clerk reported that the hand dryer in the outside toilet was not working. <b>IT WAS AGREED that Asst. Clerk</b> should ask the Contractor to repair it if possible.</p>	HH
	<p>Councillor Stacey reported that residents have reported concerns about the amount of dog poo on the football pitch. <b>IT WAS AGREED</b> that more signs (larger than the current one) are required, on each entrance to the Recreation Ground and the Millenium Field entrance with wording mentioning the potential of a fine for owners mentioned (4). Parish/Assistant clerk to discuss and order. Cllr Stacey to arrange placement if needed. <b>IT WAS ALSO AGREED</b> that Councillor Scott would mention the issue in the PC Newsletter.</p>	JC/HH
94/23	<p><b>7. GLEBE FIELD</b> Cllr Stacey reported that enquiries were still being made into the lease and there was a possibility that the lease has not been renewed. However, as the PC had paid the rent for the period not covered by the lease it was likely that the PC's obligations under the lease still applied.</p> <p>Cllr Stacey also mentioned that the Charlwood Society were in the process of drafting the content of an application form to make Glebe Field an asset of community value and would forward to the Clerk once completed. The Clerk would use the content from the Charlwood Society to complete and submit the application form.</p>	LS
	<p>The Hovel was discussed and Cllr Stacey advised that the Diocese have asked Weald and Downland Museum to take it. Cllr Stacey was of the opinion that it be fenced off by the Diocese. <b>IT WAS AGREED</b> that the Clerk would contact the Diocese to ask them to fence off the Hovel.</p>	JC
95/23	<p><b>8. WICKENS ORCHARD</b> The Asst. Clerk reported that the bench has been replaced with new wood and looks</p>	

	very good. The gate was not done at the same time so Clarion should be reminded of this. <b>IT WAS AGREED</b> the Asst. Clerk would contact Clarion.	HH
96/23	<b>9. GROUNDS MAN</b> Cllr Stacey advised that the Grounds man needed to be asked to stop putting cut hedging onto a dump behind Pavilion. <b>IT WAS AGREED</b> that the Clerk would advise the Grounds man.	JC
97/23	Cllr Stacey mentioned that there was a need for another Grounds person to do other necessary jobs around the recreation ground. The Clerk to liaise with Cllr Stacey to obtain details of the additional work and source a Contractor. <b>10. MILLENIUM FIELD</b> Tree Survey now in place to be shared with Councillors. <b>IT WAS AGREED</b> that Cllr Stacey would draft a letter to tree surgeons requesting quotes for work. Cllr Rawlinson suggested asking local farmers to undertake work.	TS/ JC TS
98/23	<b>11. ANY OTHER BUSINESS</b> 11.1 Gate lock at the Recreation Ground - Cllr Stacey has sent costings for new locks on the gate. He suggests 2 lock system to be used.  11.2 <b>Key Inventory</b> - Asst. Clerk advised that Parish Clerk had the retrieval of keys to the Pavilion in hand. Key Cupboard still to be actioned.  11.3 <b>Newsletter</b> - Cllr Scott advised she was aiming to get the Newsletter completed and delivered before Christmas, to include Clearing ditches, replacement of Rec. Ground hedge, Dog poo.  11.4 Ditch outside property at junction of Stanhill/ Norwood Hill Road. This is on S.C.C. LIST OF THINGS TO DO IN Charlwood but will not be actioned until later in 2024. Cllrs agreed it was more urgent than that and Cllr. Rawlinson kindly agreed to put up post with reflective plate on it. She would arrange to speak to the property owners, Asst. Clerk to email first to enquire if they would be happy for this to take place outside their property.	AR/HH
99/23	<b>12. DATES OF FORTHCOMING MEETINGS OF THE COMMITTEE</b>	
	<ul style="list-style-type: none"> <li>• Services &amp; Amenities Committee - Monday 8<sup>th</sup> January 2024 – 5.00pm in the Pavilion</li> <li>• Planning Committee Meeting – Monday 8th January 2024 – 7:30pm in the Pavilion</li> <li>• Full Parish Council Meeting – Monday 15th January 2024 – 7:30pm in the Pavilion</li> </ul>	

There being no other business the Chair closed the meeting at 6pm

Signed as a true record of the meeting, and approved at the Full Parish Council meeting of the 15<sup>th</sup> January 2023

Signed.....