

WROCKWARDINE PARISH COUNCIL

Admaston House, Wellington Road, Admaston, Telford, TF5 0BN
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THE PUBLIC & PRESS ARE WELCOME TO ATTEND

PARISH COUNCIL MEETING

The next meeting of Wrockwardine Parish Council is at Admaston House (Bratton Room) on Wednesday 11th May 2022 at 7.30p.m. The business to be transacted is set out on the agenda below.

Dated this: 3 May 2021

Signed:
(Clerk to the Council)

AGENDA

1. Welcome
2. Election of Chairman
3. Chairman's Declaration of Acceptance of Office – to note signing
4. Apologies for absence
5. Election of Vice-Chairman
6. Declaration of Interests: a) Pecuniary b) Personal
7. Public Session (15 mins) - the Meeting will be adjourned for 15 minutes to allow questions to the Chairman and Council from members of the public
8. Minutes - to confirm the minutes of the Council Meeting held on **Wednesday 13th April 2022**
9. Borough Councillors Report - To receive a verbal report
10. Appointment of Members to Committees
 1. Finance & General Purposes Committee
 - a) Election of Chairman
 2. Parish Improvements Committee
 - b) Election of Chairman
 3. Human Resources Committee
11. Appointment of Representatives to Working Groups & Others
 1. Traffic Working Group
 2. Leaton Quarry Liaison Group
 3. Allscott meads Stakeholder Group
 4. Haygate Road Liaison Group
 5. Wrekin Area Committee
 6. Admaston House
 7. Allotments Group
 8. Mental Health Liaison
 9. Rural Forum
 10. Bus User Group

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11. **Armed Forces Covenant Representative**
12. **White Ribbon Accreditation Representative**
13. **Conservation Management & Maintenance Group**
12. **Meetings of the Council** – to approve the dates, venues and frequency of meetings for the next 12 months
13. **Review of Documents & Policies** – to consider any amendments and approve the documents
 1. Standing Orders
 2. Financial Regulations
 3. Risk Management Document
 4. Policies (no amendments)
 5. Policies (with amendments)
14. **Annual Subscriptions** – to consider membership and approve payment when due:
 1. Membership of NALC (National Association of Local Councils)
 2. Membership of SALC (Shropshire Association of Local Councils)
 3. Membership of SLCC (Society of Local Council Clerks)
15. **Planning** (*details to date attached*)
 - 1) **Permissions & Refusals** – for information only
 - 2) **New applications** – to consider comments to be submitted
 - 3) **New applications received after the agenda was circulated** – to consider comments to be submitted
16. **Finance**
 - a) **To confirm the final accounts paid in April**
 - b) **To confirm the Bank Reconciliation for April**
 - c) **To confirm the Accounts for Payment in May**
17. **Annual Governance & Accountability Review (AGAR) 2021/22**
 1. **To approve the Year End Accounts 2021/22**
 2. **To review & confirm the Asset Register as at 31st March 2021**
 3. **To receive the Internal Audit Report, consider any recommendations & agree actions**
 4. **To agree content & approve AGAR Section 1 “Governance Statement”**
 5. **To approve AGAR Section 2 “Accounting Statements”**
 6. **Notification of Public Rights - To approve the dates for the public rights of inspection: 13/6/22 – 22/7/22 (being 30 working days including the first 10 working days of July)**
18. **Wrockwardine Playing Fields Car Park** – To receive an update on the canvassing of local residents and consider next steps
19. **SID Statistics** – to receive data
20. **Grant Applications**
 1. 1st Wrockwardine Brownies

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21. Correspondence

1. **Community Meeting, Waters Upton Village Hall re Fly Tipping** – to note date & venue
2. **Street Trading Renewal Application (King Cone Ice Cream Van)** – to consider any comments for submission

22. **Date of the next meeting** - Members are asked to note the date & time of the next meeting, on **Wednesday 8 June 2022 at 7.30p.m** at **Admaston House**

Item 15 Planning Report

All applications can be viewed on **Telford & Wrekin Council's Planning Portal**

1. Permissions & Refusals – For information only

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|----------------------|------------------------------|---|--------------|
| TWC/2022/0204 | 27 Broomfield Road, Admaston | Erection of a single storey side & rear extension with wrap around lean-to roof | Full Granted |
| TWC/2022/0166 | Tiddicross, Charlton | Change of use of stables back to a riding school and creation of a ménage (Retrospective) | Full Granted |

2. New Applications

| | | | |
|----------------------|----------------------------|---|---------------------|
| TWC/2022/0369 | 4 Bostock Close, Admaston | Erection of 2 storey side extension & gr flr front & rear extensions Telford & Wrekin Council | Comments by 19/5/22 |
| TWC/2022/0349 | Holly Tree House, Allscott | Erection of 1 st flr side extension with front dormer window & rear balcony Telford & Wrekin Council | Comments by 14/5/22 |
| TWC/2022/0343 | 6 Newill Grove, Admaston | Erection of single storey side & rear extension Telford & Wrekin Council | Comments by 13/5/22 |

TWC/2022/0073. 9 Bratton Road, Bratton – Appeal against Planning Refusal – Erection of single storey extension to existing annexe – The Parish Council made no comment to the application on 10/2/22. Any additional comments by 12/5/22

3. **Applications received after the agenda was circulated** – to be presented at meeting if applicable