MALBOROUGH PARISH COUNCIL

NOTICE OF THE NEXT MEETING

VENUE: Malborough Village Hall Annexe
DATE: Wednesday 21st October 2026
TIME: 7pm

Councillors, I hereby give you notice that the monthly meeting of the Parish Council will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below. Dated this 14th October 2026

To: All Members of the Council cc: District Cllrs Samantha Dennis & Mark Long, County Cllr Louise Wainwright

BUSINESS TO BE TRANSACTED

1. **Welcome & Apologies**
2. **PARISHIONERS OPEN FORUM** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)
   During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.
   After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
   - **TO RECEIVE REPORTS FROM: DEVON COUNTY COUNCIL & SOUTH HAMS DISTRICT COUNCIL**
3. **TO APPROVE THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING.**
4. **TO RECEIVE DECLARATIONS OF INTEREST and ALTERATIONS TO THE REGISTER.**
5. **TO RECEIVE THE CLERKS REPORT**
6. **PLANNING & ENFORCEMENT:**
   None to discuss

7. **BUSINESS TO BE NOTED/DISCUSSED:**
   a) Highways Report
   b) Tender Documents Update
   c) Brief Survey Update
   d) Land Transfer and Fields in Trust Update
   e) Alston Rise Footpath
   f) S.M.A.S.H Request for Funding
   g) BT Phone Box Payment Approval
   h) Malborough Messenger Update
   i) Malborough Community Park Presentation Event

8. **FINANCE & GOVERNANCE Receipts & Payments –** Month 7

a) Accounts to pay: Nick Walker £27.00 and £281.00, SHDC £600.00, Amazon £67.00, Jewson £9.31, X2 Connect £142.20 and £28.20, Fresh Air Fitness £72.12, G&J Hocking £250.00, British Gas £23.41, Source for Business £25.64

b) To ratify: Windeatts £1,167.00

c) Standing orders: Clerk Salary, Pension & HMRC, Lloyds Bank Fee £5.90, Dave Bawden MVH £235.00, SHEPS £220.00, Do It All Svs Malb Park £200.00, Wrangles Public Toilets £459.33 & Lengthsman work £200.00, Hugo Fox £11.99 & £20.99

d) Governance
   1. Quarterly Budget Review

Proposed dates of next meetings: 18th November, 20th January, 17th February **Village Hall Annex 7pm**

Signed: *Rebecca Webster* Clerk to Malborough Parish Council