

MINSTER PARISH COUNCIL

Minutes of the Meeting of the Council held in the Neighbourhood Centre, Minster

on 7th December 2021 at 7.00pm

Present: Councillors: Mrs. Gimes (Chairman), Jones, Crow-Brown, Day, Quittenden, Torbett, Mills, Owen, Fleming, Burden.

Also present: Kyla Lamb (Clerk to the Council), Clare Wilsdon (Assistant Clerk to the Council), Community Warden Karl Aylett, Cllr Reece Pugh (TDC), Cllr Linda Wright (KCC), Cllr Abi Smith (TDC)

183. APOLOGIES FOR ABSENCE

Cllr McCarthy

184. MINUTES

RESOLVED: That the Minutes of the Council meeting held on 2nd November 2021 be approved.

185. MEMBERS INTERESTS

No members interests noted.

186. POLICING AND COMMUNITY WARDEN REPORT

Community Warden Karl Aylett reported as follows:

- A quiet month overall
- Welfare checks carried out.
- Participated in two days mental health first-aid training.
- Attended Mens Shed meeting.
- Shared job role Community Connector/Community Warden continues on an alternate week basis.
- Thanked Councillors and Clerks for their support during 2021.

PCSO Forsyth was not present but provided a report read out by the Chairman as follows;

Crimes of note;

- Manston Airport Security reported several breaches to their boundary fence resulting in one incidence of criminal damage, one of nuisance youths and one suspicious event. Security has been recently reduced at the site.

Anti-social behaviour;

- Three reported road traffic collisions on Tothill Street.
- Request made to Special Constables for speed-checks to be carried out along Monkton Road following reports speeding and dangerous driving

Items of good work;

- The removal of all cars in preparation for the re-lining work was a big success.
- Fly-tipping reports were dealt with quickly.

Updates of previous reported issues;

- Disappointingly, some of the Elves have gone missing from the lamp-posts. A reminder was posted on Marvellous Minster that they may be captured on CCTV around the village.

187. COUNTY COUNCILLOR & DISTRICT COUNCILLORS REPORTS

Cllr Pugh reported as follows;

- Concerns raised by local residents following a leaflet drop and a letter received from Gladmans on Friday, with details of a proposed application for a housing development on the land east of Tothill Street. This area of land was rejected from the Local Plan due to access issues and should be rejected again
- Lack of burial space was discussed at a recent Governance and Audit committee meeting. The Chief Executive will support the Parish Council in their attempt to try and obtain land for a cemetery extension.
- Southern Water have admitted that the drainage system cannot cope with further development and yet are not commenting to this effect on planning applications.
- A campaign group has been set up to encourage all residents to comment on the planning application when it is submitted.

The Chairman suggested that an Extraordinary Meeting be arranged in order to consider the Council's planning policy on large scale developments.

Cllr Smith was present and reported as follows.

- Attended Day of Action for the Save Kents Green Space campaign.
- As part of TDC bio-diversity policy, tree saplings are going to be available for planting.

Cllr Crow-Brown reported as follows;

- Contacted James Wright regarding the Foxborough Development proposal and will be happy to talk to the council at the relevant time.
- Has been in contact with Paul Valek regarding blocked pipes at Spensers Pond that are leading to flooding on the road.
- The Leader and deputy leader of TDC visited the car park site at St Marys Road.
- The proposed new school at the site of the former Royal School for the Deaf has been cancelled.

Cllr Wright was present and reported as follows:

- Attended a presentation by Southern Water who explained that the Victorian drains can no longer cope with the demands of heavier rainfall along with items such as wet wipes, cotton-buds and nappies being flushed away. A complete overhaul is necessary.
- Green Roofing is encouraged as this may stem the flow .
- Encouraged residents to sign up for flood warnings.

- Six monthly meetings have been requested going forward.

188. CHAIRMAN'S ANNOUNCEMENT

Cllr. Mrs Gimes thanked all those involved in volunteering with the Fireworks display. Overall, it was very successful and a debrief was carried out to discuss possible improvements next year.

The Carol Service is taking place at the Lychgate on Tuesday 14th December at 7pm. The Parish Office will be closed from on 12pm Christmas Eve and will reopen on Tuesday 4th January 2022.

189. REPORT OF THE CLERK

The Clerk circulated a letter from the Environment Agency regarding a new eel-friendly pump that is to be installed in 12-18 months time. In the meantime alterations will be made to current pumping.

190. DOCUMENTS AVAILABLE FOR INSPECTION

Leaflet from Gladmans with details about the proposed development on the land east of Tothill Street.

191. SECTION 106 AGREEMENT

Four additional bollards have been installed in Molineux Road to prevent vehicles parking on the verges.

192. AGENCY PAYMENT RENEWAL AND TAKING OVER THE HIGH STREET AND MONKTON ROAD CAR PARKS AND PUBLIC TOILET

Following a huge effort by staff and the PCSO, Monkton Road car-park was emptied and the re-lining was successful. Cllr Quittenden has received three quotes for tree-works required. These are made more complicated as the trees are located in a conservation area. An Operations committee meeting is to be arranged to discuss further works to the car-parks and the possible installation of electric charging points.

193. THE QUEENS PLATINUM JUBILEE WEEKEND 2ND-5TH JUNE 2022

The Chairman provided an update on arrangements. Cllr Quittenden is organising the beacon lighting. The RBL and the WI are keen to be involved. A small working party will be formed to make arrangements for the event.

194. KALC 2022 COMMUNITY AWARDS SCHEME

Members were asked to consider nominations for the KALC 2022 community awards scheme. Nominations must be made by Monday 14th February 2022.

195. CONTAINS OUTBREAK MANAGEMENT FUND

The Clerk reported to members that a funding application to the value of £2479 has been prepared. This includes costs incurred between 1st November 2020 to date and estimated future costs up to 31st March 2022. A breakdown of these costs was circulated. Members

RESOLVED: To submit the funding application as detailed.

196. NEW PARISH OFFICE BUILDING

The Clerk reported that borrowing approval has been received. Members AGREED to change the balcony on the proposed building is to a Juliet balcony.

A pre-start meeting will be held with the builder on 10th January 2022 and the start date for the build is 31st January 2022.

197. MINSTER SHED PROJECT REQUEST FOR FUNDING

Cllr Burden provided an update on the project. Premises have now been secured in an outbuilding at the Bell Inn. Grants have been applied for, including a community grant of £500 from Cllr Crown-Brown (KCC) and a grant from active.mob. The Co-op have also been contacted.

Cllr Wright approved a members grant of £500.

198. SPEEDWATCH IN MINSTER

Cllr Quittenden provided an update on the Speedwatch initiative and explained that it has been badly-run and has failed. Each parish would now need to be responsible for their own Speedwatch group and its activities.

RESOLVED: To withdraw from Speedwatch.

199. REQUEST FOR BENCH IN MEMORY OF JILLIAN FOX

Members considered a request from Sarah Curtis, for a memorial bench for Jillian Fox, to be placed in the village.

AGREED: That a memorial bench can be placed with possible location being at the end of Prospect Road or alternatively in the Memorial Garden by the church.

200. PLANNING APPLICATIONS

Cllr Crow-Brown provided an update as follows;

Applications

PNO1/TH/21/1865 - 5 Prospect Road, Minster

Erection of single storey rear extension to extend 6m in depth, 2.7m to eaves and overall height of 3m – **NO OBJECTIONS**

F/TH/21/1811 – Richborough Energy Park, Sandwich Road

Removal of condition 4 of planning consent F/TH/21/0831 Extension of the existing 400kV substation to remove restriction and allow use of 4t Telehandler October to March. – **NO OBJECTIONS**

Decisions

TCA/TH/21/1527 – Rivers Court Durlock,

3 No Chestnut T1 T2 T3 – Crown lift to 5.5m from from ground level, together with radial reduction of 1m to the car park side.- **GRANTED**

FH/TH/21/1488 - 8 Norton Drive

Erection of a two storey side extension and single storey rear extension following demolition of existing garage - **GRANTED**

F/TH/21/1420 – 137 Monkton Road, Minster

Erection of a first floor extension with 3No dormers to the front elevation 3 No dormers to the rear elevation and a Juliet balcony to the west elevation. - **GRANTED**

F/TH/21/0879 – Land adjacent Former Primrose Cottage Wayborough Hill Minster

Erection of a detached two storey, three bed dwelling with associated garden and parking following the demolition of existing stables.- **GRANTED**

201. COMMITTEE REPRESENTATIVE REPORTS

Members received reports from representatives of the following bodies:

TALC

Cllr Quittenden reported that KALC AGM took place on 13th November via Zoom.

Terry Martin will be standing down in January 2022 as he is re-locating to Ireland.

A presentation was given on Climate Change. Details are available on their website. One motion this year from Deal Town council to lobby government to bring Air B&B into regulation as it is causing hardship to first time-renters. Last years motion to have vehicle registration numbers printed on takeaway packaging/receipts to discourage littering was rejected as unworkable.

Attended a Standard Board committee meeting on 25th November. A recommendation was made to full council to introduce a training scheme on the Code of Conduct, for new Councillors. TDC have offered to give a presentation to MPC.

Minster School

Nothing to report.

Twinning Assn.

Cllr Burden reported that he is no longer on the committee. Anniversary arrangements may be complicated due to passports now being required instead of just ID cards.

A quiz is being planned for early in the New Year.

202. REPORT OF THE RFO

RESOLVED:

- (a) the Bank balance statement be received and noted,**
- (b) the statement of Receipts and Payments for the month of November 2021 be approved.**
- (c) the Budget/Income expense report to 30th September be received and noted.**

203. QUESTIONS FROM THE PUBLIC

Barbara Quittenden reminded everyone that the Community Christmas event is taking place this on Saturday 11th December from 4pm until 7pm.

Time concluded: 8.37pm

11th January 2022