

ASH-CUM-RIDLEY PARISH COUNCIL

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent, DA3 8JZ

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14 April 2016

Dear Councillor

You are hereby summoned to attend the next meeting of the Ash-cum-Ridley parish Council which will be held at **8.30pm on Thursday 21 April 2016 at Ash Village Hall, The Street, Ash.**

Yours faithfully

A de Jager

Alison de Jager
Parish Clerk

AGENDA**1. APOLOGIES FOR ABSENCE****2. DECLARATIONS OF INTEREST**

- a. Declarations of Interest – Notification of Disclosable Pecuniary Interests and of Interest Other Than Pecuniary declarations of interest which have not already been entered in the Members' register of interests.
- b. Changes to Register of Interest – a reminder that any alterations or new interests must be registered with the Monitoring Officer within 28 days.

3. DISPENSATIONS

To consider any requests received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matters to be considered at this meeting where a Member has an interest in Appendices A or B of the Council's adopted Code of Conduct.

4. TO APPROVE THE MINUTES of the Parish Council meeting held on Thursday 17 March 2016 (Attached).**5. PLANNING****(APPENDIX A GOLD)**

- a. Applications attached
- b. Decisions attached
- c. Appeals None at time of Agenda
- d. Enforcements None at time of Agenda
- e. To note the minutes of the Planning Committee meeting 07 April 2016.
- f. To note the notes of the Neighbourhood Development Plan Working Party meeting held on 04 April 2016.

6. FINANCE**(APPENDIX B PINK)**

- a. To note the current financial position and accompanying reports. (2015-16 Green. 2016/17 Purple)
- b. To authorise the cheques signed since the last meeting.

- c. To note that the next meeting of the Finance Committee will be held on 16 May 2016.
- d. To note that the completion of the internal audit will take place on 29 April 2016. To review the Effectiveness of the System of Internal Audit 2015-16 as per the attached. (Assertion 2 of the Annual Governance Statement contained in Section 1 of the Annual Return requires Members of the Parish Council to confirm:
*"We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption **and** reviewed its effectiveness."*)(carried out by Cllrs M Brown and I Paddy last year)
- e. To authorise the annual subscription for membership to the Kent Association of Local Councils in the amount of £1,235.00 plus VAT.
- f. To authorise the annual subscription to the Institute of Cemetery and Crematorium Management in the amount of £90.00.
- g. To note a response from New Ash Green Village Association, attached.
- h. To give consideration to the quotations received to replace the noticeboards in the shopping centre and at Ash Village Hall.

7. SPORTS CENTRE

- a. To note that the next meeting of the Sports Centre Management Committee held on 17 May 2016.

8. BARNFIELD PARK

- a. To note that the next meeting of the Liaison Group will be held on 13 June 2016.

9. NORTHFIELD

- a. To note that the next meeting of the Northfield Management Committee will be held on 09 May 2016.

10. BURIAL GROUND

- a. To note that the minutes of the meeting of the Burial Ground Committee held on 18 April 2016 will be distributed with the May 2016 Agenda.

11. YOUTH

- a. Youth Club –
- b. 8 – 12's Steering Group –

12. HIGHWAYS

- a. To note the current Highways Report emailed to members.

SUSPENSION OF MEETING TO ALLOW FOR THE COUNTY AND DISTRICT COUNCILLORS' REPORTS

13. TRANSPORT

14. ASH, HODSOLL STREET AND RIDLEY

- a. Ash –
- b. Hodsoll Street –
- c. Ridley

15. THE BULLETIN AND PARISH WEBSITE

- a. Bulletin –
- b. Website – to note that Cllr I Mann and the Clerk attended website training and will be looking at launching revised websites for the Sports Centre and Parish Council. The current Parish Council website is sufficient , but will be replaced in time to the new Community version hosted free of charge by Hugo Fox.

16. NEW ASH GREEN FOCUS GROUP AND POLICE (APPENDIX C BLUE)

- a. To note the notes of the Focus Group meeting of 11 April 2016.

17. THURSDAY LUNCH PROVISION

18. KENT ASSOCIATION OF LOCAL COUNCILS

19. REPORTS, CIRCULARS AND CORRESPONDENCE. (All publications available from the Clerk)

- a. Sevenoaks District Council Planning Application List 2404 – 2406
- b. Sevenoaks District Council Press releases to date
- c. Sevenoaks District Council Current state of Premises Licence Applications
- d. The Clerk – March 2016
- e. Oast to Coast - Spring 2016
- f. In Shape Spring 2016 – Sevenoaks District Council newsletter.
- g. Kent Voice – Spring/Summer 2016
- h. Countryside Voice – Spring 2016
- i. Clerks & Councils Direct – March 2016

RISK ASSESSMENTS: *Copies of the risk assessment visual check sheets for the Burial Ground and Hodsoll Street Playing field are available from the Parish Office.*