

WROXETER & UPPINGTON PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held in the Wroxeter Vineyard Visitor Centre, Wroxeter on the 15th July 2019 at 7:30pm

Present: Councillors Mr B Nelson (Chairman), Mrs J Davies, Mr M Millington, Mr K Rowlands and Mr I Sherwood
In attendance: Sarah Morris (Clerk)

1. PUBLIC SESSION

There were no members of the public present.

2. TO ACCEPT APOLOGIES FOR ABSENCE

Cllr P Davies.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS

None.

4. MINUTES - To approve and sign the minutes dated 13th May 2019.

It was **RESOLVED** to accept the minutes of the previous meeting and the Chairman duly signed the minutes.

5. MATTERS ARISING FROM THOSE MINUTES

There were no matters arising from the minutes. Residents had raised a number of concerns at the Annual Parish Meeting on 13th May which the Clerk had reported and provided the following updates:

- Leak on road, Eyton to Dryton : Severn Trent Water had confirmed that they would send an engineer to investigate;
- Flooding from guttering at Norton Farmhouse : National Trust had confirmed that this was in hand;
- Falling stones at the Lodge : This was in hand;
- Repairs to Back Lane road surface : No response from Severnside Housing;
- B4380 road surface : The Highways Manager had confirmed that this road was not in the repair schedule for 2019/20 due to the Shropshire Council budget cuts.

Councillors highlighted that the B4380 was becoming increasingly dangerous. The Parish Council had highlighted the need for repairs over the last three years and now expressed concern about going into another winter without the necessary repairs. **ACTION:** Clerk to respond to Highways Manager with concerns.

6. SMART WATER INITIATIVE

Those residents present at the Annual Parish Meeting had been broadly in support of the Smart Water initiative. The Clerk had circulated the application details which showed that the cost to the Parish would be £799 to provide Smart Water to 70% of households. Councillors expressed willingness to support the Police in distributing the Smart Water to residents. It was **RESOLVED** to apply to the 'We Don't Buy Crime' initiative to provide Smart Water across the Parish, at a cost of £799.

7. DEFIBRILLATOR

The Chairman had been approached for the Parish Council to consider installing a defibrillator in the Parish. Councillors discussed the various options available which included adopting the two phone boxes within the Parish, or seeking an appropriate building to house a defibrillator, such as the Church or the Roman City Visitor Centre. Initial quotations

indicated that the cost would be around £1,500-2000 per defibrillator. It would be possible to apply for grant funding from the British Heart Foundation for part of the cost. Councillors discussed the most appropriate siting for defibrillators given the rural nature of the parish, the potential for theft of the equipment and the need to factor in maintenance costs to any decision taken. The initial indicative costs were not affordable within the current Parish Council budget and Councillors discussed potential for contributions towards the cost from the Roman City and the Raby Estate. Further research was required to inform a decision on whether defibrillators could be purchased and installed.

ACTIONS: Cllr J Davies to investigate experience in neighbouring parish.
 Clerk to seek advice on siting, equipment and costs from West Midlands Ambulance Service;
 Clerk to seek quotations from suppliers;
 Clerk to approach Raby Estate and English Heritage with regard to funding contributions.

8. NEIGHBOURHOOD FUND

It was noted that the Neighbourhood Fund must be spent towards infrastructure improvements, and therefore could not be used towards either the Smart Water initiative or the defibrillators. It was **RESOLVED** to use the Neighbourhood Fund to contribute towards the purchase of a new piece of equipment for the Uppington playground. It was understood that the Residents Group had carried out fundraising which would also contribute towards the purchase. **ACTION:** Clerk to inform the Residents Group of the decision of the Parish Council.

9. PLANNING MATTERS

(a) Planning notifications

Norton Farm alterations (window replacements) : Grant permission

(b) Planning applications for comments None

10. FINANCIAL MATTERS

a) To approve payments made between meetings

It was **RESOLVED** to approve the following payment, for which payment had been authorised between meetings by the Chair and Vice-Chair due to an error in receiving the invoice:-

Cheque Number	Payee	Description	£ Amount
509	Came and Company	Insurance	£294.71

b) To approve invoices for payment

Cheque Number	Payee	Description	£ Amount
SO	ICO	Registration fee	£35.00
510	Sarah Morris	Salary and expenses June/July	£414.30
511	SALC	Clerk's training	£13.50
512	HMRC	PAYE Q1	£3.60

c) To approve the Q1 budget report and bank reconciliation

It was **RESOLVED** to approve the Q1 budget report and bank reconciliation, which was duly signed by the Chairman.

11. CORRESPONDENCE

a) Review of polling stations

The Shropshire Council review of polling stations accessibility was noted. The Parish Council had no comments to submit.

12. PARISH MATTERS

a) Ironbridge Power Station Development

Minutes of the meeting held with Harworth and local parish councils had been circulated to Councillors. Shropshire Council would hold a consultation meeting on Wednesday 17th July at Buildwas Village Hall to consult on the site as one of the preferred strategic development sites. The Chairman would attend on behalf of the Parish Council.

b) Grass verge cutting

It was noted that the verges on the cross roads had been recently cut. Councillors highlighted that the hedge at the Roman City car park from the bus shelter needed cutting back to improve visibility on the crossroads. **ACTION:** Clerk to report to English Heritage.

c) Blocked gullies

Councillors highlighted two areas of flooding caused by blocked gullies: around Ishmore Lane and at Norton Crossroads. **ACTION:** Councillor Millington and Councillor Sherwood to report via the My Shropshire app.

13. DATE OF NEXT MEETING

Monday 9th September 2019 at 7:30PM Visitor Centre, Wroxeter Vineyard

The meeting was declared closed at 8:21pm.

Signed (Chairman):.....

Date:.....

DRAFT