

**Minutes of the Annual Parish Meeting held on Tuesday 9th May 2017 in St Michaels Church Hall Lyneham commencing at 7.30pm**

**Those present:** Attendees were asked to complete an attendance register, the following are the names recorded:  
Registered Electors: David Allen, Paul Labbett, Jenny May, Nigel Nunns, Philip Burchell, Ann Allen, Sue Hunt, Richard Marshall and Ann Kingdom.  
Others: Stefan Mackley, Joshua Cornos, Carlton Brand and Allison Bucknell.

**Councillors Present:** G Jackson-Haines, J Webb, T Webb, L Thrussell, R Gill, J Digman, R Glover and D Lambourne and T Clarkson.  
Clerk for the meeting Cllr John Webb

1. The Chairman of the Parish Council welcomed all present to the meeting.
2. The Minutes from the previous Annual Parish Meeting held on 11<sup>th</sup> May 2016 were approved and signed as a true record.

**3. Chairman's Annual Report**

The Chairman read through his report and the general report to all present. A copy of his report and the full Parish Council Report will be put on the parish notice boards, in the Library, in the office at Church Park and Lillybrook and on the Parish web site.

**4. Open Forum**

4.1 Jenny May read out the following statement:

As a resident of Lyneham I have been attending Monthly Parish Council meetings as often as I can and it seems to me that generally the only people that attend the monthly meeting are those who are interested in a particular item. There is nothing wrong with this as we voted in our Parish Council and we all trust that they act in the best interest of the villages they represent.

What concerns me is that some of the residents who attend the meetings and make comments, often behave in an abusive and rude manner – I think we should all recognise and appreciate, that our Parish Council are UNPAID VOLUNTEERS and, personally, I would like to thank them for all the hard work they put into helping to keep our villages a pleasant and safe place to live.

Jenny was thanked by the Chairman and the Councillors.

4.2 Anne Allen asked if an area on the Green close to the Methodist Church could be cleared as she considered it to be an eyesore and possible a health and safety risk. The Parish Council agreed to investigate what action could be taken to improve the area.

The Annual Parish Meeting was closed at 7.20pm.

Signed ..... Date .....  
Chairman

**Draft Minutes of Lyneham & Bradenstoke Annual Parish Council Meeting held on Tuesday 9th th May 2017 in St Michaels Church Hall Lyneham following the Annual Parish Meeting.**

**Councillors Present**

Cllrs: Geoff Jackson-Haines, Rod Gill, John Webb, L Thrussell, Judy Digman, Tim Webb, R Glover, D Lambourne and Trudie Clarkson.

There were also 13 members of the public present

**Public participation included:**

1) A short report from Wiltshire Councillor Allison Bucknell. Cllr Bucknell said it had been a quite month for Wiltshire Council and that following the elections they were welcoming new councillors and delivering extensive training for the new members.

2) Question from N Nunns and Richard Marshall

Item 5a of the Agenda shows Cllr T Webb as a member of the Parish Council Planning Committee.

Given that Cllr T Webb sold Gleeson a Legal option to build on 20 Hectares at Pound Farm, on six Green Fields, does this not give the appearance of a conflict of interest that could be in favour of the Gleeson development and potentially prejudicial to other planning applications the Parish Council will consider, such as the Gladman application at Green Farm, item 12b on today's Agenda?

Does this new Parish Council still unanimously support the Gleeson development at Pound Farm?

**Item 1 – Election of a Chairman**

1.1 Cllr Jackson-Haines was nominated as Chairman for the ensuing year, there were no other nominations and the vote was passed unanimously.

1.2 Cllr Jackson-Haines signed the Declaration of Acceptance of Office.

**Item 2 – Election of Vice Chairman**

2.1 Cllr J Webb was nominated as Vice Chairman for the ensuing year, there were no other nominations and the vote was passed unanimously.

2.2 Cllr J Webb signed the Declaration of Acceptance of Office.

**Item 3 - Apologies for absence**

3.1 Apologies were received from Jacquie Henly the Clerk and Carole Short.

**Item 4 – Declaration of Interest in items on the Agenda**

4.1 There were no declarations of interest.

**Item 5 – Appointment of Members to the following Committees**

5.1 Administration and Employment Cllrs: J Webb, Thrussell and Glover

5.2 Planning Cllrs: J Webb, Gill, Jackson-Haines, T Webb and Glover

5.3 Finance Cllrs: Jackson-Haines, T Webb and J Webb

**Item 6 – Appoints of Members to the following Working Groups**

6.1 Allotments (Cllrs: Thrussell, Gill and T Webb)

6.2 Flower Beds and Litter Cllrs: Jackson-Haines, Thrussell, Gill, Digman and Lambourne

6.3 Communications Cllrs: Thrussell, Digman and Jackson-Haines

6.4 Emergency Planning Cllrs: Glover, Thrussell, Gill and T Webb

6.5 Highways and Maintenance Cllrs: J Webb, Digman, Thrussell, Gill, T Webb and Lambourne

6.6 Open Spaces Cllrs: T Webb, Thrussell, Gill and Digman

6.7 Young People and Families Cllrs: Thrussell, Lambourne and Digman

**Item 7 – Appointment of Members to Outside Representative Groups**

7.1 Neighbourhood Planning Cllr J Webb

7.2 Community Area Transport Group Cllr J Webb

7.3 Royal Wootton Bassett & Cricklade Area Board Cllrs: Jackson-Haines, T Webb, J Webb and Glover

7.4 Lyneham Village Hall Trust Cllr T Webb

7.5 Lyneham Relief in Need Parish Council Representative Malcolm Petch (former Parish Councillor)

7.6 Lyneham and Neighbouring Parishes Forum Cllr: J Webb

7.7 Brandenstoke Community Benefit Fund Cllr: Jackson-Haines

**Items 5, 6 and 7** above were proposed and approved en block.

**Item 8 – Approval of Minutes from the previous meeting**

8.1 Minutes from the Parish Council meeting dated Tuesday 11th April 2017 were approved as correct by all members present and signed by the Chairman, It was noted that an amendment had been made since issuing the

draft minutes to an item in the Finance section. Cheque number 710 was for a grant award to the Lyneham Church Hall not the Village Hall.

#### **Item 8a, Responses to questions raised.**

The Chairman pointed out, once again, that Cllr. T Webb absented himself every time the Pound Farm development was discussed, after first making a declaration of his interest in the project.

#### **Item 9 – Clerks Report**

9.1 The new notice for the dog walking field was ordered as approved at the April meeting, following delivery it was passed to Cllr Gill to hang on the gate.

9.2 Feed back from the two Neighbourhood Plan drop in sessions was posted on the Parish Council web site.

9.3 Policies and other Parish Council documents were amended and adopted. New updated documents were uploaded onto the Parish Council web site.

9.4 The Annual Accounts were completed.

9.5 Arranged for the Internal audit of the accounts to take place.

9.6 Informed the Trustees of the Memorial Hall in Lyneham that responsibility for progressing the Memorials Project has been passed to them.

9.7 The vexatious policy was sent to a resident of the Parish along with other documents as requested.

9.8 Received quotes as planned for the refurbishment of Pound Close Play Park, Lyneham.

9.9 Send feedback to the WC Planning Department on applications discussed at the April meeting.

9.10 Allotment Tenants were asked their opinion on whether the gate into the allotments from the Bradenstoke Play Park should remain locked or the padlock code be issued to allotment tenants on request. The majority of tenants that voted said the padlock code should be issued to allotment tenants on request.

9.11 The Chairman then passed on the following message from the Clerk - In her absence the Clerk has asked me to give her very best wishes to residents of Lyneham and Bradenstoke Parish. She has also asked me to convey her regret at coming to the decision to resign her position as Clerk.

Over the past few months she has received numerous e-mails and many false allegations from one of our newest members. Whilst she has been willing to supply answers to queries and defend false allegations made about her own actions and other parish council members, it has been completely impossible to have any line of communication with him.

Once it was confirmed he would take an uncontested seat on the Parish Council she submitted her resignation as her self respect would not allow her to work with such a destructive and unreasonable person. This individuals ignorance, she feels may bring the Parish Council into disrepute. His persistent attacks on the Parish Council, our Wiltshire Councillor and other organisations, have shown no attempt at wishing to resolve any misunderstandings he has. This is not the behaviour one would expect from someone wishing to stand in public office.

Jacque genuinely wishes that the new Council will serve the parish well and hopes all the positive plans for the future are carried forward.

#### **Item 10 – To receive reports from Working Groups, Committees and representative members of outside bodies**

##### **10.1 Report from the Allotment Working Group:**

a) Following a report from a member of the public the police were informed that an allotment tenant had stolen the padlock from the gate to allotments coming from the play park. The police followed up but the member of the public that reported the offence changed her story when visited by the police and the person accused of taking the lock said he thought it must have been children, but admitted to taking the chain, as it was his.

b) The Tenant on allotment 20 gave notice and the plot was reallocated to the next person on the waiting list.

##### **10.2 Report from Highways & Maintenance Working Group:**

The traffic speed survey request for the A3102 by South View has been acknowledged and we have been informed that it should take place within a 6-week period from when the request was made. The metro count is now currently in situ.

##### **10.3 Report from Young People and Families Working Group:**

Quotes from 3 different contractors have been sought for the refurbishment of the Pound Close Play Park.

#### **Item 11 - Finance**

11.1 Account Balances inclusive of all cheques written and deposits made - Current Account £43513.96

Deposit Account £58194.84

11.2

Cheque No	Payee	Amount
713	WALC – Annual Subscription	1010.16
714	J Henly – Clerks Salary April	552.75
715	J Henly – Exp – Sign, Consumables, Postage	86.86
	Money Received	Amount
	Precept	22000.00
	Allotment Rent	18.00

11.3 Quotes for the refurbishment of Pound Close Play Park in Lyneham were discussed. Cllr Thrussell gave a report on her consultations with the various contractors.  
Following discussion it was resolved to appoint Sovereign who had submitted a quote for £20,200.00. This was the cheapest quote but as Cllr Thrussell explained their equipment also had a 20 year warranty rather than just 10 years on the other quotes, and is also the same supplier as we used for the Bradenstoke play area.  
11.4 The Annual Governance Statement for the external auditors had previously been circulated to members who served during the financial year 2016/2017 and was approved and signed by the Chairman.  
11.5 The Annual Accounting Statement and Accounts for the year ending 31<sup>st</sup> March 2017 had previously been circulated to members who had served during the financial year 2016/2017 and were approved and signed by the Chairman.  
11.6 It was resolved to approve a budget of up to £1000 for the purchase of equipment and items to meet reasonable requirements relating to the Disability Discrimination Act 1995 and the Equality Act 2010.  
The Chairman explained the reasoning behind the budget.

#### **Item 12 - Planning**

12.1 An update on planning applications had previously been circulated to members  
12.2 Planning application 17/03292/OUT for demolition of agricultural buildings and the erection of up to 235 dwellings, up to 2,600m<sup>2</sup> of B1 business and up to 600m<sup>2</sup> of D1 community uses as well as public open space, landscaping and sustainable drainage system and vehicular access point from Chippenham Road. All matters reserved except for means of access. – Land at Green Farm, Chippenham Road, Lyneham SN15 4PA was discussed. Concerns were raised about it being a large cul de sac, the overall size of the development, the incomplete nature of the archeological report, and the location of the commercial area being hidden at the far back of the site. Although it was also pointed out that we need both more affordable homes and business premises. It was put to the vote and decided to object to it as it stands 7 to 1 with Cllr T Webb abstaining.  
12.3 Application 17/02635/FUL – Construction of new two storey rear extension to dwelling - Woodside New Zealand Calne was discussed. The Parish Council had no objections to this application, although it was felt that it should be highlighted to the MoD due to its proximity to the base.  
12.4 Application 16/12057/VAR – Variation of condition – Stable Court Barton Close Bradenstoke was discussed. No objections were raised  
12.5 Application 17/03657/FUL – Proposed rear extension and front porch – 22 Lancaster Square, Lyneham was discussed. No objections were raised.  
12.6 Application 17/03661/FUL – Extensions and alterations – The Tops, Barton Close, Bradenstoke was discussed. No objections were raised

#### **Item 13 – Exchange of Information**

13.1 Cllr Lambourne asked for the logo for the Welcome Signs to be made an agenda item for the next meeting.  
13.2 Cllr Thrussell made the following statement: I would just like to say it has been a great honour and privilege to work with our clerk Jacquie Henly. Her dedication and inspiration has been second to none. She has worked tremendously hard and has never faltered. Lyneham and Bradenstoke Parish Council went to Jacquie in troubled times, she came and supported us through some harsh times and has proved herself over and over as a true professional. She has worked over and above what was expected of a clerk. The amount of hours she has given in her free time has been outstanding. The support she has shown to all of her councillors and to Lyneham and Bradenstoke Parish will never replicated, we have lost an incredibly loyal hard working lady and colleague.  
13.2 Cllr J Webb advised that he had contacted MoD regarding an MGB that had been parked on the verge on land belonging to MoD and it was causing problems with visibility for road users.  
13.3 The Chairman drew attention to the fact that Mr James Elford and Mrs Carole Short had not turned up to the meeting tonight nor had they signed an Acceptance of Office form. He explained that the Council needed to decide if they wished to give them a date in the future to sign the form or if they wished to make the two positions vacant.  
Following discussion it was resolved both positions would be made vacant.

#### **Item 14 – Date of the Next Meeting**

14.1 The date of the next Lyneham and Bradenstoke Parish Council meeting is scheduled to take place on Tuesday 13<sup>th</sup> June 2017 at St Michaels Church Hall Lyneham at 7.00pm.

The meeting closed at 8.20pm

Signed .....  
Chairman

Date .....