

**Minutes of the Parish Council Meeting
held on Monday 2nd July 2018 in the Village Hall**

Present: Charles Mathew (CM) Chairman
 Matthew Judson (MJ) Councillor - Vice Chairman
 Graham Dixon-Brown (GDB) Councillor
 Jose Eaton (JE) Councillor
 Joe Deane (JD) Councillor
 Colin Wells (CW) Councillor
 Trudi Gasser (TG) Parish Clerk

In Attendance: Hilary Fenton (HF) WODC District Councillor
 5 Members of the public

MIN REF	ITEM
18/080	APOLOGIES FOR ABSENCE
	Steve Good (SG) WODC District Councillor
18/081	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> • CM owns property near the Leys, the Green and the School • MJ – family member works in the shop
18/082	APPROVAL OF MINUTES OF 4th JUNE 2018
	<p>The Minutes were approved.</p> <p>Matters arising: 18/068 – Thanks were given to JD for producing a flower display in the church for festival week. CM praised all involved in the Festival, there were outstanding displays in the village.</p> <p>18/075 Maps of the areas for grass cutting to be scanned and circulated for discussion at the next meeting.</p> <p>Eva had yet to respond on the condition of trees on the Small Green.</p> <p>The WODC reports of the bin monitoring were circulated. CW had made recommendations as discussed at the previous meeting. JD proposed that the waste bin outside the school is to be upgraded with the spare new bin – MJ seconded – it was resolved to replace the bin. TG to obtain prices for a replacement dog waste bin.</p> <p>TG to add a request to the Airfield Planning Application to add a number of bins, waste and dog, to the development.</p> <p>Public Session: MJ suggested that Steadys Lane to Pink Hill Bridle Way be considered for a cycle track – CM to raise with OCC.</p>
18/083	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	<p>DISTRICT: HF – Invited all to a one-hour long tour of the anaerobic digestion plant near Cassington on 31 July see how food waste is recycled and used to generate electricity.</p>

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	<p>The local plan had been delayed until September, due to an inclusion of a Directive on Air Quality.</p>
	<p>COUNTY: OCC are discussing the appointment of a Chief Executive – the appointment will be going to the Board.</p> <p>Development on the A40 are ongoing, a new roundabout is underway and various crossings are being proposed- further aids to potential congestion.</p>
18/084	PLANNING
	<ul style="list-style-type: none"> • APPLICATION NO: 18/01611/FUL PROPOSAL: The erection of 66 dwellings 2, the retention and conversion of the 'Guard House' as a community use building, retention and conversion of the 'Ground Instructional Building' as a car port, retention of the 'Water Tower', 3 x blast shelters and 1 x air raid shelter, demolition of all other existing buildings upon the site and provision of green infrastructure, public open space and access from Main Road. LOCATION: Land At Former Stanton Harcourt Airfield Main Road Stanton Harcourt Circulated for comment – once all comments received TG to circulate submission for approval. • APPLICATION NO: 18/01647/FUL PROPOSAL: Erection of 2 detached dwellings, formation of vehicular access and provision of parking 2 with associated works. LOCATION: The Bungalow Blackditch Stanton Harcourt Circulated for comment – No objections received, TG to confirm no access through to village for contractors and no contractor parking on Blackditch. • West Oxon Garden Village – Eynsham The details of the proposal will be taken forward through a new 'Area Action Plan' (AAP) which will establish an overall vision for the new garden village together with a series of guiding principles and policies. As a first step in the AAP process the Council has produced an 'issues paper' which is available for comment from Friday 22 June until Friday 3 August 2018. Copies of the consultation paper and standard response form are available on the Council's website and hard copies will be available They are also available various local location, TG to publish locations on the SHPC website.
18/085	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.
18/086	VILLAGE SHOP AND POST OFFICE
	CW confirmed that the shop is paying £360 per annum to the village hall, CM disagreed

MIN REF	ITEM
	<p>with the figure. The Village Hall Committee Treasurer who was present confirmed that the rent was £360 per annum. CM stated that was not what he had been told and would discuss with the shop keeper.</p> <p>CM asked whether discussions had taken place with the Village Hall Committee to reduce the rent, CW replied that the Committee were not of the opinion that reducing the level of rent paid would be of any benefit.</p> <p>The village hall committee were requested to provide the PC with a copy of the agreement between the committee and the PC and a copy of latest accounts.</p>
18/087	VILLAGE HALL CAR PARK
	<p>The long term car park refurbishment proposal was discussed following amendments by JD & CW (inclusion of additional tarmac adjacent to Village Hall and deletion of strip in front of one driveway – a revised final to be supplied to TG. See Appendix/Annex</p> <p>JD proposed that quotes are requested along with timescales, MJ seconded. JE abstained.</p> <p>It was resolved that TG request quotes and timescales by mid-August with a view to progressing at the September meeting.</p>
18/088	MAINTENANCE
	<p>MJ to circulate a list of required items and costs items required for playground repairs. Items to be purchased if all agreed by e-mail. Work on the zip wire repair is scheduled for August.</p>
18/089	REPORTS FROM PARISH COUNCILLORS
CM	<p>CM reported that he had contacted OCC regarding the unfinished entrance to Quoits Close – CM to follow up.</p> <p>JD suggested the problem be reported to Steve Good – CM suggested that it wait until a response from OCC is received.</p>
CW	CW circulated a report concerning management of the village hall. See Appendix B
JD	Nothing to report
JE	Nothing to report
MJ	Nothing additional to report
18/090	FINANCIAL MATTERS
	Cheques were circulated for signature.
18/091	CORRESPONDENCE
	Nothing to report
18/092	OTHER BUSINESS (for information only)
	Nothing to report

MIN REF	ITEM
	NEXT MEETING The next Ordinary Meeting – Monday 3 rd September 2018.

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

Nothing to report.

APPENDIX B

CW's Report on Village Hall

Report Concerning the Management of the Village Hall

1. AGM

The minutes of the AGM have not been published but I am assured that it is standard practice for the Secretary to distribute a copy to the Clerk.

2. Service to the Parish Council

The PC is a User of the Hall (that is why, in accordance with its 'constitution, it can nominate a member of the VH Committee).

I believe that the facilities provided are good and the cost is fair when compared with other Users and similar facilities at other locations.

If at any time the Council believes that it is not being treated equitably then I will put their case.

3. Service to the Community

The number and variety of bookings has increased, with the Hall filling the gap left during the refurbishment of the Harcourt Arms. As reported at the Annual Parish Meeting, it has become an important hub for community life.

Hirers - Salient activities by Hirers have been the Drama Group productions and social evenings under various Titles mounted by The Drama Group, FOSHS and supporters of Charities and Good Causes.

VH Fundraising Events – The Watermill Theatre performances have played to well-filled houses, with the audience drawn from the community at large.

4. Financial Viability

My assessment is that the Hall has been managed prudently.

Maintenance costs, such as electricity, are high and rise steadily. These, together with predictable refurbishment tasks, such as redecoration, have been taken into account when managing expenditure and creating a reserve for the future.

As a stakeholder the PC can be assured that the Committee is a 'safe pair of hands'.

5. Funds Held in PC Accounts

In addition to funds deposited in the VH bank account £6079.60 is held in PC accounts. The Charity Commission require that cash not needed for immediate working purposes shall be invested.

Given that there has been some misunderstanding about the management and application of VH funds I recommend that the PC considers transferring them to the VH Committee.

This would give the Committee a clearer picture when Hall improvements need to be considered to cater for the expectations of the expanding population.



G C D Wells

2 July 2018