



Marsham Parish Council

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MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 08TH OCTOBER 2018 7:30PM IN MARSHAM VILLAGE HALL

PRESENT

Mr C Hensby – Chairman

Mrs V Allen

Dr J Bailey

Mrs B Warman

Councillor David Harrison

Mrs N Carver – Clerk to Marsham Parish

Mr B Parke

Mr D Grapes

Mrs L Willcocks

2 Members of the Public

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Steve Riley.

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

No Declarations of interest were made.

3. MINUTES

Minutes of the meeting held on the 10th September had previously been circulated and **agreed** by the council and signed by the Chairman.

4. INFORMATION ON MATTERS ARISING

None noted

5. REPORTS FROM POLICE

There were no police present at the meeting. The report from the police has been circulated to all councillors.

6. REPORTS COUNTY AND DISTRICT COUNCILLORS

Councillor David Harrison gave a verbal report for both District and County. The New Joint Director for Broadland and South Norfolk has now started. County are currently looking at the budget for 2019/2020. They are looking at cutting services and a possible increase on council Tax. David also spoke with regards to the closing of the Sure Start Centres and mobile library services.

Colin has asked David to chase up the issue with regards to tarmacking on Little London as this is still outstanding.

7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

Resident spoke with regards to the street lights which are out on High Street and On, on Le Neve Road, the clerk will contact TT Jones.

Cranes lane has no signs to indicate that this is a cul-d-sac and there is a number of vehicles accessing the road. The Clerk will speak to Highways.

8. TO CONSIDER PLANNING ISSUES

a) No Planning applications had been received.

b) PLANNING ENFORCEMENT UPDATE

Hill House Marsham –Broadland will be meeting with the owner later in October.

9. FINANCE

a) The balance of the community account as of 30th September 2018 £11,598.17
We have received a payment from Broadland District Council £4,707.50 this is the second payment of our precept. We are still waiting on our grass cutting payment and the clerk has chased Norfolk County Council today.

The balance of the business account as of the 30th September 2018 £2009.47

b) The following payments were **approved**

No. 1272/73	Administration	September Pay and Expenses incurred 11/9/18 to 08/10/18	£203.97	Approved
No. 1274	Aylsham Computers Inv 23171	Printer Ink	£50.20	Approved
No. 1275	Actagen Accountants Inv 1918	Payroll July to September 18	£18.00	Approved
No. 1276	Village Hall	Defibrillator donation	£150.00	Approved
No. 1277	Halls	Oil and Cord Strimmer	£20.00	Approved
No. 1278	TT Jones Electrical Inv 11210	Street Light Maintenance Oct to Dec 18 + Repairs	£223.46	Approved
No. 1279	Aylsham Town Council Inv 286	Photocopying Papers Oct Meeting	£9.24	Approved
No. 1280	David Grapes	Fuel for mower	£8.09	Approved
No. 1281	Village Hall	Payment for porch	£200.00	Approved

10. POLICIES

The parish Council **agreed** and adopted the following polices which were previously circulated.

- a) Complaints Procedure
- b) Memorial Bench Policy
- c) Code of Conduct

11. PARISH CLERK'S REPORT

a)

Received From	Action to Be Taken
Aylsham District Care Trust	Councillors were asked for their response to fill in questionnaire.
Planning Broadland District Council	Councillors were asked at the meeting for their response on Broadlands Planning procedures questionnaire
Norfolk County Council – Environmental Services	Clerk to email back with regards to the location of tree requiring work.

Clerks Report

ITEM	DESCRIPTION	COMMENTS
Parish Land		Nothing to Report
Play Area		AGENDA ITEM
Allotments		AGENDA ITEM
Compost Site		AGENDA ITEM
Thatched Shelter		Nothing to report
Village Sign		Nothing to Report
The Heath		No Current Updates
Street Lighting		Nothing to report
Litter & Dog Waste Bins		No Current update on George Edwards Close Black Bin. Waiting on response from clarion Housing
Marsham Information Board		Nothing to report – Currently been removed
Bus Shelters		Nothing to report
War memorial		Nothing to report
Highway Rangers		Nothing to report
Parking High Street		Nothing to report
Marsham Parish Council Website		No current updates
Parish Partnership Scheme 2018/2019		Nothing to report
Parish Partnership Scheme 2019/2020		To be discussed in November
Grass Cutting		Waiting on payment from Norfolk County Council, invoice has been received.
SAM 2 Sign		AGENDA ITEM
GDPR		Nothing to report
ITEM	DESCRIPTION	COMMENTS

12. TO ANSWER QUESTIONS FROM COUNCILLORS

No questions were received by the councillors

13. COMPOST SITE – WOODFARM & ENVIRONMENT AGENCY

a) No complaints were received for September.

14. MARSHAM VILLAGE HALL

Lesley gave a verbal report to the council. The Hall porch has now been repaired. Quiz night went well and made over £300. The next meeting is on 17th October.

15. AMENITIES MATTERS (Peewit Fields / Allotments / Playground)

Colin gave a verbal Update on the 3 areas.

- a) All equipment has now been purchased by the Parish Council for the allotment holders to fence in their allotments, the Parish Council are now in discussion with the allotment holders with when the work will commence.
- b) Valerie provided 2 play inspection reports - nothing to report. The clerk will continue to receive quotations for play bark.

16. PUBLIC RIGHTS OF WAY

The clerk will contact Highways with regards to the overgrown hedges on Croft Lane. Colin has removed a tree and log from Cranes Lane which was causing the lane to be blocked.

The pot hole on the entrance to George Edwards close has not been repaired as informed by Highways, the Clerk will re contact Highways on this issue.

18. MARSHAM SPEED WATCH AND SAM 2 UNIT

- a) Nothing to report on the speed watch.
- b) 1. The highest speed reached in location 1 was 45mph with an average of 20.5mph. The sign is due to be moved Week Commencing 29th October.

19. ANY OTHER BUSINESS

The thatched shelter had been damaged with the thatch being pulled out. The Clerk had contacted the police who are now aware of the issue.

20. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

Budget 2019/2020
Parish Partnership Scheme
Little London – Tarmac

21. DATE OF NEXT MEETING

To confirm the date of the next Meeting as **Monday 12th November 2018 at 7:30. p.m.**

The chairman closed the meeting at 8:31pm