

MEDSTEAD PARISH COUNCIL

MINUTES OF THE MAINTENANCE COMMITTEE MEETING HELD ON 6th JANUARY 2016 AT MEDSTEAD VILLAGE HALL AT 7.30PM

Present:

Cllr's Ken Kercher (Chairman), Peter Buckland, Jean Penny, Hans Taylor. There were no members of the public present.

Also present:

Cllr's Deborah Jackson & Roy Pullen and Mr Peter Baston (Clerk).

Action

16.01 OPEN SESSION

- a. Cllr Jackson raised the issue of flooding at Five Ash Pond and whether a bore hole needs to be considered to alleviate the problem. Cllr Pullen detailed a recent meeting held with Hampshire Highways who had reacted well removing 30 tons of silt before Christmas but further silting up had now re-occurred. Highways had jetted out on 6th January and by inserting cameras, had possibly identified the underlying problem. Further work by Highways will be required to address the problem. Cllr's Pullen & Smith will be considering further longer term options and will report back to the Full Council meeting on 19th January 2016.
- b. Cllr Buckland reported mole activity in Medstead Cemetery which will be monitored with a view to possibly contacting pest control.

16.02 APOLOGIES OF ABSENCE

All Councillors were present.

16.03 MINUTES

The minutes of the meeting held on 28th October 2015 having been previously circulated, **were agreed and a true record and were signed by the Chairman.**

16.04 DECLARATIONS OF INTEREST

There were no declarations of interest.

16.05 MEDSTEAD CEMETERY & CHURCHYARD

1) Memorials

- a) Draft Memorial Safety Policy. Cllr Kercher would contact the previous Clerk (Katie Knowles) regarding the draft report and this item would roll forward to the next Committee meeting.
- b) Cllr Kercher thanked Cllr Buckland for the detailed report on the condition of the memorials in the cemetery where there is concern over some memorials becoming unsafe and whether such stones should be laid flat to avoid them toppling over. It was agreed that the Committee would meet at the cemetery to review the position. Cllr Kercher to agree a date with Committee members. It was further reported by Cllr Taylor that a group of professional inspectors are touring churchyards and could be contracted to review the Medstead position but at this stage this would not be taken forward.
- c) Cllr Pullen outlined the latest position regarding the plaques for Memorial Wall with various design and costs being considered. It was felt that the smaller plaques would be the best option. It was agreed that Cllr Pullen would seek further prices from other sources and would report back to the Committee.

2) MAINTENANCE CONTRACT FOR MEDSTEAD CEMETERY AND ST ANDREWS CHURCHYARD

The existing contract was reviewed by Committee with amendments being made and will be updated by the Clerk who would also source potential tenderers for the contract which will run from 20th March 2016 for one year with an option of extending for a further one plus one years, i.e. up to three years in total. The agreed rate will be increased annually by 2% or the RPI.

16.06 DAY TERM CONTRACT FOR MINOR WORKS

The existing contract was reviewed by Committee with amendments being made and will be updated by the Clerk who would also source potential tenderers for the contract which will run from 1st April 2016 for three years. The agreed rate will be increased annually by 2% or the RPI.

16.07 MEDSTEAD VILLAGE GREEN MOWING CONTRACT

The clerk reported that the existing contract ended in March 2015 and the previous contract was reviewed by Committee with amendments being made and will be updated by the Clerk who would also source potential tenderers for the contract which will run from 20th March 2016 for one year with an option of extending for a further one plus one years, i.e. up to three years in total. The agreed rate will be increased annually by 2% or the RPI.

16.08 FOOTPATHS & VILLAGE GREEN

Cllr Buckland raised the issue of a “no riding” sign being positioned on the Green. He will take this forward.

16.09 LENGTHSMAN SCHEME

The work for the next visit of the Lengthsman on 22nd February 2016 was discussed. The Clerk would contact the Lengthsman with the following projects:

- a. Cleaning of road signs in the Parish with the associated trimming of trees / bushes to improve visibility;
- b. Clean (and ideally pressure wash) the footpath between the footpath along the High Street towards the Village Green which was reported as being slippery.

16.10 CURRENT AND FUTURE PROJECTS

The Committee reviewed the project list for 2015/16. Additional projects were considered. These being:

- a. with HCC agreement, finger sign posts being added to the existing sign post opposite the war memorial;
- b. Refurbishment of the existing swings adjacent to the footpath across the Green from Roe Downs Road to South Town Road.

16.11 PARISH COUNCIL TREES – VILLAGE HALL

The possible damage by the trees near to the Village Hall was discussed with the suggestion being that these be lopped at some point in the future. There is a possibility of a possible longer term project of the provision of extra car-parking at the side of the Village Hall and it is that that we hope to have some Community Infrastructure Levy (CIL) funds available for. Cllr Buckland will contact Mike Overy to take this forward.

At the conclusion of the discussions the meeting was closed at 8.40pm

SignedChairman Date.....