

## 2019-20 Action Plan

Reviewed: September 2019; next review date: November 2019

Collingham Parish Council will continually review the Action Plan and will add any matters as required through the year. The Action Plan will be formally reviewed by the Parish Council on a regular basis (at least bi annually) to include any update on the matters identified, addition of any further actions identified and signing off any completed actions

Objective	Action	Responsible person(s)	Timescale
Better Communication	<ul style="list-style-type: none"><li>➤ Continue to promote the availability of the Clerk 2-5pm each Monday at the library (when open)</li><li>➤ Continue to use the website and social media for news and events</li><li>➤ Publish Annual Report</li></ul>	<ul style="list-style-type: none"><li>➤ Clerk and Councillors</li><li>➤ Clerk and Councillors</li><li>➤ Clerk and Councillors</li></ul>	<ul style="list-style-type: none"><li>➤ Ongoing</li><li>➤ Ongoing</li><li>➤ Complete for 2019</li></ul>
Improving Community Safety	<ul style="list-style-type: none"><li>➤ Reduce Speeding Traffic – Continue with Speedwatch activities</li><li>➤ Recruit more Speedwatch volunteers</li><li>➤ Reduce inconsiderate Parking – Promote the use of the “Inconsiderate Parking” cards</li><li>➤ Raise awareness of incidents of crime, including scams, via SNG and the website/social media, this has been enhanced with Cllr Allen being KINs contact for the Police</li><li>➤ Continue to work with Collingham Village Care to provide signs and benches/perches especially for those residents with Dementia – Station adoption will address the signing at the station, pointing to the “village”</li></ul>	<ul style="list-style-type: none"><li>➤ Cllr Allen</li><li>➤ Clerk and Councillors</li><li>➤ Clerk and Councillors</li><li>➤ Clerk and Councillors</li><li>➤ Cllrs J&amp;M Davies, Clerk</li></ul>	<ul style="list-style-type: none"><li>➤ Ongoing</li><li>➤ Summer 2019</li><li>➤ Ongoing</li><li>➤ Ongoing</li><li>➤ Commence installation 2019/20</li></ul>

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Engaging in Community Planning	<ul style="list-style-type: none"> <li>➤ Consider developing a Neighbourhood Plan</li> <li>➤ Pursue Assets of Community Value (as opportunities arise)</li> <li>➤ Community Infrastructure Levy – undertake public consultation to determine priority spend for monies received in order to achieve legally prescribed spend timetable</li> </ul>	<ul style="list-style-type: none"> <li>➤ Cllrs J&amp;M Davies, J Barrie</li> <li>➤ Clerk and Councillors</li> <li>➤ Clerk and Councillors</li> </ul>	<ul style="list-style-type: none"> <li>➤ To remain on the action plan to be progressed should sufficient interest be obtained</li> <li>➤ Ongoing</li> <li>➤ Undertaken at Collingham Show – list of ideas being collated</li> </ul>
Engage in Community activities	<ul style="list-style-type: none"> <li>➤ Work with NCC Inspire to draft and sign an agreement in relation to the Community Partnership Library (CPL)</li> <li>➤ Collingham in the Great War – Work with all community groups on a programme of events to mark the armistice. Develop the website as a lasting memorial to events relating to WWI. Submit Grant reports as required</li> <li>➤ Best Kept Village – Work with community groups and residents to enhance the environment in all areas</li> <li>➤ Station Adoption – Work with community groups to enhance the environment</li> </ul>	<ul style="list-style-type: none"> <li>➤ Cllrs Allen, and Clerk</li> <li>➤ Cllr and Clerk</li> <li>➤ Cllr and Clerk</li> <li>➤ Cllrs J&amp;M Davies and Clerk</li> </ul>	<ul style="list-style-type: none"> <li>➤ Within 2019/20 year</li> <li>➤ Summer 2019 – Extension granted until Autumn 2019</li> <li>➤ May to July each year</li> <li>➤ Ongoing</li> </ul>
Maintain and Enhance Community Assets	<ul style="list-style-type: none"> <li>➤ Pursue the refurbishment of the Skate Park, including seeking grant opportunities for the expenditure required – hold opening ceremony and complete the final landscaping work</li> </ul>	<ul style="list-style-type: none"> <li>➤ Cllrs Allen &amp; Fabian and Clerk</li> </ul>	<ul style="list-style-type: none"> <li>➤ Within 2019/20 year – Official opening still to be planned</li> </ul>

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Aspire to be a Quality Council	<ul style="list-style-type: none"><li>➤ Apply for Local Council Award Scheme – Quality Level</li><li>➤ Encourage people to stand for co-option to fill vacancies to the Parish Council following the May 2019 election process; increase diversity of council</li></ul>	<ul style="list-style-type: none"><li>➤ Clerk</li><li>➤ Clerk and Councillors</li></ul>	<ul style="list-style-type: none"><li>➤ Attained August 2019</li><li>➤ Complete</li></ul>
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