

Minutes of the Parish Council Meeting held on Monday 9th May 2022

Present:

Matthew Judson	(MJ)	Chair
Rachel Arnold	(RA)	Vice Chair
Gill Sellars	(GS)	Councillor
Joe Deane	(JD)	Councillor
Keith Hickson	(KH)	Councillor
Tony Pentland	(TP)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance:

4 Members of the public
Lysette Nicholls (LN) District Councillor
Charlie Maynard (CM) District Councillor

MIN REF	ITEM
22/049	APOLOGIES FOR ABSENCE
	Dan Levy (DL) County Councillor
22/050	DECLARATIONS OF INTEREST
	GS member of Village Hall Committee
22/051	APPROVAL OF MINUTES FROM 4th April 2022
	Minutes had been circulated for comment and were approved for publication. Matters Arising not covered on Agenda – See ‘Actions Annex’.
22/052	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ul style="list-style-type: none"> • Why have the Dog Waste Bins been removed on Sutton Lane? Action: The PC had only become aware of this that day and have contacted WODC. TG to follow up and request the bins on Sutton Lane be reinstated and update all on the situation to enable the PC to review. • An appeal was made by the Festival Committee to assist with funding of the event to mark the Queen’s Platinum Jubilee – a contribution of £500 – 550 was requested Action: MJ proposed a donation of £400, GS seconded – all were in favour. GS suggested that the Festival Committee make an appeal to the Village Hall Committee to contribute towards the event by supplying the Village Hall free of charge.
22/053	REPORT FROM DC/CC COUNCILLORS
	District: LN & CM attended the meeting and also provided a report (see Annex). County: DL unable to attend but provide a DC report (see Annex).
22/054	PLANNING
	<p>CURRENT APPLICATIONS:</p> <p>APPLICATION NO: 22/00757/HHD PROPOSAL: Erection of a garden shed. LOCATION: Golden Bridge Cottage Sutton Lane Sutton The application had been circulated for comment, there were no objections.</p> <p>APPLICATION NO: 22/00828/FUL PROPOSAL: To affix a solar array into the South-West facing roof of the Stanton Harcourt Village Hall to provide renewable energy together with a solar battery located within the building to store any excess energy. Town and Country Planning Act LOCATION: Memorial And Millennium Hall Blackditch Stanton Harcourt</p>

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	<p>The application had been circulated for comment, there were no objections.</p> <p>Road Closures: Notice had been received regarding a road closure of Blackditch on 16th May for a maximum of 5 days.</p> <p>Notice had been received regarding a Temporary Emergency Road Closure at Sutton Green, Ulverscroft, Sutton Lane, OX29 5RY from 5th – 9th May.</p> <p>Both notices had been circulated and posted on the PC website.</p>																					
22/055	ANNUAL PARISH MEETING																					
	<p>All small tables have now been taken and only a couple of large tables are available.</p> <p>The boards were discussed, it was agreed that they would contain information on PC Expenditure; 106 suggestions and questions for the PC.</p>																					
22/056	FESTIVAL – PUBLIC LIABILITY INSURANCE																					
	<p>Concern was raised regarding the Bouncy Castle hired for the festival, as the PC Insurers specify that insurance must be provided by the suppliers. The Festival Committee are to confirm that cover is in place and to provide evidence of cover.</p> <p>The committee are also to confirm whether a TENS Licence is required for the event.</p>																					
22/057	GUARDROOM																					
	The handover is still progressing. The Glaziers are booked for 10 th June.																					
22/058	VILLAGE HALL																					
	<p>The Solar Energy project - Planning permission for the panels is underway. Members of the PC expressed concern regarding the tree in the play area, which could cause damage to the panels – GS to follow up with the Village Hall Committee.</p> <p>The Car Park Refurbishment – this was carried forward to the next meeting. The project is still at the design stage, the VH Committee are currently looking at maximising the car parking space whilst improving the path around the hall.</p>																					
22/059	GRASS CUTTING 2022																					
	MJ is currently working on a contract – a draft contract will be circulated when available.																					
22/060	20MPH SPEED LIMIT																					
	It was reported that OCC will fund the required signage. KH currently putting together a proposal.																					
22/061	FINANCE																					
	<p>Employee Remuneration MJ confirmed that the pay review for Maintenance was over-due. JD proposed that rate be raised to £14.00 per hour. RA seconded, all were in favour.</p> <p>TG suggested that the next review be carried out around October to allow any increase to be included in the next budget.</p> <p>Payments Made:</p> <table> <tbody> <tr> <td>J Woodward</td> <td>Grass Cutting</td> <td>£275.00</td> </tr> <tr> <td>J Deane</td> <td>Village Voice</td> <td>£40.00</td> </tr> <tr> <td>Various</td> <td>VV Delivery</td> <td>£97.20</td> </tr> <tr> <td>Village Hall</td> <td>Hall Hire</td> <td>£180.00</td> </tr> <tr> <td>WODC</td> <td>Bin Emptying</td> <td>£485.89</td> </tr> <tr> <td>J Woodward</td> <td>Maintenance</td> <td>£232.07</td> </tr> <tr> <td>R Smith</td> <td>Maintenance</td> <td>£45.41</td> </tr> </tbody> </table> <p>*payment for Tables and Chairs for Guardroom being held until handover of premises</p>	J Woodward	Grass Cutting	£275.00	J Deane	Village Voice	£40.00	Various	VV Delivery	£97.20	Village Hall	Hall Hire	£180.00	WODC	Bin Emptying	£485.89	J Woodward	Maintenance	£232.07	R Smith	Maintenance	£45.41
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22/062	CORRESPONDENCE <p>The PC had been invited to display a flower arrangement in the church during the Festival. RA agreed to produce an arrangement on behalf of the PC.</p> <p>3 items of concern were raised</p> <ol style="list-style-type: none"> 1. The stile to get into the field is now quite rotten on the steps and I worry this may break with someone standing on it. There are also a lot of nettles around it. 2. There has been a fallen tree across the bridge as you go into the small wood at the bottom of the field. You have to duck a lot to get under the tree. 3. The path then beyond the bridge that takes you into the wood is thick with nettles. <p>MJ to progress.</p>
22/063	ANY OTHER BUSINESS <p>No other AOB submitted by the members of the PC</p>
22/064	NEXT MEETING: <p>Monday 6th June 2022</p>

Signed

Date

COUNTY & DISTRICT COUNCILLOR REPORT – April 2022

County Councillor Report, May 2022
Stanton Harcourt

A40

The A40 projects are slowly getting to the point of no return. That doesn't mean that we can't still keep trying to improve them, so that they work better for residents. The Compulsory Purchase Orders for the A40 HIF2 scheme were approved by Cabinet in April. That really means that the expectation is that construction will start soon, subject to the planning approval, which will probably come before the next planning committee at the County Council. I took the opportunity to present to cabinet some of the outstanding issues with the scheme, including the failure to build in adequate crossings for pedestrians in the section north of Eynsham and south of Salt Cross, and to consider the impact of the new roundabout at Barnard Gate for rat-running south of the A40. There is a commitment on the part of the cabinet to keep trying to improve the scheme. The second key A40 scheme is the Shores Green junction, giving the eastern Witney junction access westbound as well as eastbound. I think this is likely to increase the amount of traffic that comes through Stanton Harcourt, and thought needs to be given as to how to prevent this being a problem.

Freight and speed limits

The County Council continues to work on creating a freight policy, and I am urging it to restrict lorry movements on all roads other than the key main routes. The new Butts Piece housing will have a 20mph speed limit. I am trying to coordinate this with the introduction of other 20 zones in the village, as the Parish Council has indicated that it would like this reduction. Eynsham's 20 zone, and a reduction in speed limits on the "ringroad" were approved last month, and I look forward to other parishes having 20 zones soon. I am really excited that this key commitment is now being put into reality.

Trees

There has been a quiet but important change to trees policy: It wasn't widely reported on, but an important new policy has been adopted to increase the number of trees in Oxfordshire. The policy puts in place a 'presumption in favour of trees', recognising the benefits to the climate, environment, and wellbeing. The goal is to move away from the previous unambitious policies of merely maintaining and managing existing trees, to actively enabling more trees in rural and urban settings. One key requirement of the policy is to plant two new trees for every tree that has to be removed from county council land. Funding will come from increased developer contributions (s106, s278, CIL), as well as bids for national funds and third-party contributions, with the potential to increase the council's investment in trees in the 23/24 budget.

WODC

As you will be aware, there were elections for new district councillors on 5 May, and Charlie Maynard is your new District Councillor. I look forward to working with Charlie and Lysette. There is likely to be a new administration in West Oxfordshire which has the same political membership as at the County Council, ie an alliance of Liberal Democrats, Labour and Greens. As I write this on Sunday evening, we are working to put in place this new alliance. As the County Council and District Council will share key objectives, including taking active steps to address our climate impact, encouraging healthy places and active travel, etc, it should be easier to get things done.

As ever, I can be contacted by email or phone at any time.

Regards
Dan

District Council Update - Charlie Maynard
To follow

District Council Update - Lysette Nichols
To follow

ACTIONS CARRIED FORWARD FROM EARLIER MEETINGS:

21/117	ACTIONS CARRIED FORWARD	
Pre-June	TG – re-roofing the stocks It was agreed to carry forward the refurb to next year, as one quote had doubled, two thatchers had refused to requote and one thatcher wouldn't be able to carry out the work until later in the year. TG to obtain quotes for tiling when revisited.	Cfw to end of the year
Pre-June	GS – B4449 Reducing the noise and vibration BT OpenReach replaced the wrong manhole cover. The one by 10 Beaumont Green has been recorded as Urgent by both OCC Highways and BT OpenReach	Cfw
CFW from June mtg	21/064 TG to create and circulate a list of current policies (a PC Policy Register) ready for review.	Cfw
CFW from July mtg	21/092 All/PC to continue logging TW complaints with DL/OCC None received – Notice to be put on Village Voice (Hardcopy & Facebook) asking all issues to be sent to Parish Clerk with the Title 'Water Issues' PC will then progress with Thames Water. Action MJ TG to report on issue type statistics at future meetings (standard agenda point)	Cfw
	21/097 S106 MJ to obtain quotes for additional Play Equipment	Cfw
CFW from Nov mtg	JD to look at sensors for electric lights once transferred to the PC	Cfw
	21/122 Public Session Archive in the Guard Room? GS to see if we can install sufficient storage	Cfw
CFW from Dec Mtg	21/132 Guard Room TG to order furniture once hand-over actioned	Cfw
CFW From Feb Mtg	22/006 20mph project GS to circulate Eynsham proposal for 20mph areas	Cfw
	22/008 Guard Room Update GS to add the Capacity Guidelines to the Hirer Agreement TG to investigate a separate bank account for Guard Room Accounts. All , to spread the load all review and volunteer for any set-up items they are willing to deliver GS to finalise set-up plan for agreement at March meeting. GS to inform our solicitor of remaining snags to ensure they are suitable covered as part of the legal transfer GS to progress the transfer with Hayfield GS to write an article about the Guard Room for Village Voice	Cfw
	22/009 Village Hall GS to circulate the original Car Park refurbish plan to the VHC for review for completeness GS to return to Parish Council with quotations for Car Park refurb VHC to obtain three quotes for the Solar Energy Project and return to PC with proposal	Cfw
	22/010 RECREATION AREAS GS to identify whether the VHC would like the equipment moved from the Bury Mead play park to the Leys to provide additional options for the Village Hall long term strategy	Cfw