

# KIRTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD ON 11 OCTOBER 2022 AT THE CANTEEN,FORTERRA BRICKWORKS ,KIRTON AT 1930 HOURS

PRESENT R FEGAN(CHAIR) H ATHERTON, N BATTY, D BEARD & T WILDGUST.

IN ATTENDANCE K HALL (CLERK)

ITEM NUMBER	AGENDA ITEM	DISCUSSION/DECISION	ACTION POINTS
1	APOLOGIES FOR ABSENCE.	Apologies were received and accepted from Cllr D Surgey and Cllr R Batty	
2	DECLARATIONS OF INTEREST	None	
3.	TO APPROVE MINUTES OF LAST 2 MEETINGS	The minutes of the last Parish Council meeting held on 02 August 2022 and the extraordinary Council meeting held on 25 August 2022 were agreed by all and signed by Cllr Fegan	PDF of both sets of minutes sent to Cllr Surgey for inclusion on the website 12 October.
4.	PUBLIC PARTICIPATION	None.	
5.	COUNCILLOR ACTION POINTS FROM AUG MEETING		
5.1	PARKING AT KIRTON COURT	Cllr Wildgust as our District Councillor met with Terry Bailey from NSDC to endeavour to sort out the signage for the public parking near the new build bungalow( on the old car park) on Kirton Court. Currently it is difficult for the public to ascertain where they can park now. Cllr Wildgust met with the resident of the bungalow and also with the resident who has access for a caravan on that site to see if his access sign could be moved slightly to make it clearer that there is public parking on the old car park. Terry Bailey has assured Cllr Wildgust that public parking signs will be erected here to make the situation clearer.	Cllr Wildgust to keep a watching brief on this until the signs are erected.

5.2	PURCHASE OF DOG BAG DISPENSERS	<p>The Parish Council have researched alternative suppliers for a more sturdy style of dispenser for dog waste bags.</p> <p>The 2 main types were discussed and Cllr Fegan proposed that the metal dog bag dispenser from JRB Enterprises was the best value and most sturdy and their bags were also the most economical.</p> <p>This was agreed by all present.</p> <p>The purchase of 1 dispenser with 1000 bags was authorised.</p> <p>If this dispenser is suitable another one will be ordered.</p>	Green metal dog bag dispenser and 1000 bags ordered by Clerk 12 October.
6.	VILLAGE AMENITIES		
6.1	PLAYING FIELD	<p>Cllr N Batty considers that there will probably be one more grass cut for the season. She advised that the mower will require a service when the season is over.</p> <p>Cllr N Batty has put in some plants behind number 16 Kirton Court and also painted the two fence panels at this residence which face the field.</p> <p>Thank you to Miss Kennedy Drury for staining the other panels</p>	
6.2	JUBILEE PLAQUE AT KIRTON COURT	<p>A resident had reported that the Jubilee Plaque and flowers on the Kirton sign close to the entrance of Kirton Court were now looking quite weather beaten.</p> <p>In the opinion of Kirton Parish Council, the plaque still appears as good as new and will be replaced when the RBL Poppies are put in situ for Remembrance Day.</p> <p>Whilst accepting that people do have differing views the flowers at this site were donated by a resident of Kirton Court and also appear to be in good order. These flowers are not the responsibility of Kirton Parish Council.</p>	
6.3	DEFIBRILLATOR SIGN	<p>The metal 2 sided defibrillator sign on the phone box has rotted through and had had a temporary repair done.</p> <p>It was agreed that the stick on signs which could be put around the glass within the phone box would be a better alternative.</p> <p>Cllr Beard, who carries out a check on the defibrillator on a monthly basis also advised that the pads will expire at the end of October.</p>	Cllr Beard to order new defibrillator pads and signs from Community Heartbeat.

6.4	FOOTPATH IN FRONT OF LOWER KIRTON PARK	<p>Cllr Fegan had been approached by a resident regarding the footpath in front of 21 to 26 Kirton Park which is becoming a safety hazard where tree roots have disrupted the surface of the path.</p> <p>This path is an access path to the residences on lower Kirton Park. Cllr Fegan contacted both NSDC and NCC regarding this path and both authorities have responded that this path is not their responsibility. The Parish Council would suggest that as it is private access path, the individual homeowners will need to check their house deeds to confirm the correct ownership of the path and public and private boundaries. This would then confirm who is responsible for the maintenance of this path..</p>	
6.5	TREES ON BOUGHTON CAMP	<p>The cracking willow tree on an access road to Boughton Camp has been cut down for safety reasons and should be replaced by another more suitable species of tree.</p> <p>The Parish Council had requested that the operators of the Camp look at improving the footpath from the Clipper bend to the North Entrance of the camp and this has now been done and is a lot easier to negotiate. We are most grateful for their assistance.</p>	
6.6	VILLAGE CONTRIBUTIONS	<p>The Parish Council would like to say a huge thank you to Cllr Nicola Batty for all her hard work clearing footpaths and gullies from the north entrance to the village down to Leaside.</p> <p>She was ably assisted by Cllr Heather Atherton.</p> <p>It was agreed by all that the village looks absolutely fabulous at the moment.</p> <p>Thanks also go to David for keeping the plants looking so healthy and the weeds down and to Colin Turnbull for all the plantings at the entrance to Kirton Park.</p>	
7.	REMEMBRANCE DAY 2022.	<p>Remembrance Sunday will be on 13 November this year and a service similar to the one held in 2021 is planned.</p> <p>The RBL Poppies will be put in place at the beginning of November and the Parish Council are extremely grateful to all the residents and businesses who helped to purchase these.</p>	Final plans to be discussed at Parish Council meeting on 01 November.
8.	COUNCILLORS CODE OF CONDUCT.	Cllr Fegan highlighted the NALC Dignity at Work guidance which is an update on previous policies regarding civility and respect and adherence to the code of conduct.	Cllr Fegan to report back on training received.

		NALC would like Parish Councils to sign up to a code of conduct regarding these matters as more and more cases of poor behaviour are being reported on a daily basis. Kirton Parish Council adopted the NCC Code of Conduct in 2020. Cllr Fegan has agreed to undertake the training for this work on 19 <sup>th</sup> October and will report back to the Parish Council on his findings so that an educated decision can be made regarding whether the Parish Council sign up or not.																									
9.	HALF YEAR FINANCIAL UPDATE	See attached document. The Parish Council agreed that we require a capital plan for future investments and that we should transfer some funds to the reserve account for future replacement of Parish Council equipment. For example, although we have purchased a new mower in this financial year, the depreciation on a mower is set at £750 per annum so in 6 years time, we may have to consider replacement of this piece of equipment and at that time may have to fund it all from Council coffers. The Parish Council has now signed up to undertake its own Lengthsman work and this funding and expenditure will need to be shown separately on the accounts moving forward. As part of this Lengthsman work, the Parish Council agreed to engaging a contractor to cut back the Church Hill and Boughton camp hedging on an annual basis. This work to be carried out in October each year.																									
10	ACCOUNTS PAID	<table><tr><td>Bark for Playing Field (NB)</td><td>£323.50</td></tr><tr><td>Cement for basketball &amp; netball nets (NB)</td><td>£ 62.12</td></tr><tr><td>Dog bag refills (DS)</td><td>£ 9.95</td></tr><tr><td>Fuel for mower (NB)</td><td>£ 25.55</td></tr><tr><td>Strimmer spool head (NB)</td><td>£15.53</td></tr><tr><td>Paul Crothers grass cutting</td><td>£72.00</td></tr><tr><td>A Drury fuel for mower</td><td>£34.38</td></tr><tr><td>Fuel for mower (NB)</td><td>£25.00</td></tr><tr><td>Remembrance book (NB)</td><td>£67.00</td></tr><tr><td>Stationery (KH)</td><td>£7.80</td></tr><tr><td>A Drury fuel for mower</td><td>£47.76</td></tr><tr><td>Microsoft Renewal (KH)</td><td>£59.99</td></tr></table>	Bark for Playing Field (NB)	£323.50	Cement for basketball & netball nets (NB)	£ 62.12	Dog bag refills (DS)	£ 9.95	Fuel for mower (NB)	£ 25.55	Strimmer spool head (NB)	£15.53	Paul Crothers grass cutting	£72.00	A Drury fuel for mower	£34.38	Fuel for mower (NB)	£25.00	Remembrance book (NB)	£67.00	Stationery (KH)	£7.80	A Drury fuel for mower	£47.76	Microsoft Renewal (KH)	£59.99	
Bark for Playing Field (NB)	£323.50																										
Cement for basketball & netball nets (NB)	£ 62.12																										
Dog bag refills (DS)	£ 9.95																										
Fuel for mower (NB)	£ 25.55																										
Strimmer spool head (NB)	£15.53																										
Paul Crothers grass cutting	£72.00																										
A Drury fuel for mower	£34.38																										
Fuel for mower (NB)	£25.00																										
Remembrance book (NB)	£67.00																										
Stationery (KH)	£7.80																										
A Drury fuel for mower	£47.76																										
Microsoft Renewal (KH)	£59.99																										

		NSDC Dog Bin Contract	£124.80	
11	INCOME RECEIVED	2 <sup>nd</sup> part of precept	£3750.00	
		Allotment rent	£350.00	
12.	CORRESPONDANCE	The Clerk advised that she would attend planning training with NSDC on 26 October.		
13.	DATE OF NEXT MEETING	The next Parish Council meeting will be on Tuesday 01 November 2022 at 1930 hours at the Canteen, Forterra Brickworks Kirton		
14.	MEETING CLOSED	The meeting closed at 21.50 hours.		

Minutes prepared by Kate Hall, Clerk to Kirton Parish Council on 12 October 2022.

KIRTON PARISH COUNCIL FINANCIAL UPDATE REPORT APRIL TO SEPTEMBER 2022

PREPARED BY KATE HALL, CLERK TO KIRTON PARISH COUNCIL 06 OCTOBER 2022.

WE HAVE 3 BANK ACCOUNTS HELD WITH NAT WEST

Defibrillator Account		£980.80
-----------------------	--	---------

Reserve Account	31 March 2022	£2005.77
-----------------	---------------	----------

Interest April to Sept		1.19
------------------------	--	------

Total		£2006.96
-------	--	----------

Current Account	31 March 2022	£389.44
Income Received to 30 Sept		£13472.56
Expenditure 01 April to 30 Sept		£7691.46
Balance	30 Sept	£ 6170.54

Income Breakdown 01 April to 30 Sept		Notable Expenses 01 Apr to 30 Sept	
Jubilee Grant	200.00	Clerks Wages	1329.28
1 <sup>st</sup> part of precept	3750.00	BHIB Insurance	958.67
VAT Refund	1534.56	Playground Inspection	100.80
NSDC Greener Grant	3000.00	Playground Sign	403.01
Jordans Poppy Grant	360.00	Playing Field Bark	323.50
Residents Poppy Donations	378.00	Balance payment for mower	3000.00
Forterra Poppy Grant	150.00	RBL Poppies	962.29
Allotment Rent	350.00	Mower Fuel	278.22
2 <sup>nd</sup> part of precept	3750.00		
Total income	£13472.56	Total Expenditure	£7691.46