WINTERBORNE WHITECHURCH PARISH COUNCIL

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Dear Councillor,

You are summoned to attend meeting(s) of the **Parish Council** to be held on **Wednesday 19th November 2025 at 7.00pm** in **The Old School Room**
Absence should be given to the Clerk/Chair prior to the meeting.

Wayne Lewin
Parish Clerk and Responsible Finance Officer

The meeting is open for members of the public and press to attend. Members of the public are invited to ask questions of the Council concerning Agenda items or other matters. During the meeting, with permission of the Chair, any member of the public may comment on an issue being debated by the Council to provide information or clarification. This facility will normally be limited to a maximum of three minutes per person on the subject being debated.

Full Council

1. Apologies for absence
2. Declarations of pecuniary or other interest
3. Minutes of the previous meeting held on **15th October 2025**
4. Clerk's report
5. Chair's update
6. Public participation – items on the agenda only
7. Dorset Councillors report

8. Planning

9. Financial matters
   a. Payments for authorisation

10. Solar park funding – appointment of Parish Council representative (as maybe required)
11. Solar park funding – due diligence requirements for release of funds
12. Traffic Management measures update
13. Procurement of shelter opposite Lady Bailey caravan park
14. Grant funding for children's Christmas Party
15. DAPTC membership
16. Initial 2026 budget and project discussion

17. Public participation – items not on the agenda for discussion or update only

18. Items and date for the next meeting **21st January 2026**

W LEWIN **Parish Clerk** **12th November 2025**

WINTERBORNE WHITECHURCH PARISH COUNCIL
Minutes

Wayne Lewin – Clerk to the Parish Council
13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
Phone: 07419 136735
Email: clerk@winterbornewhitechurchparishcouncil.gov.uk

Minutes of Full Council held on **Wednesday 15th October 2025** in The Old School Room
Meeting commenced at 7.00 pm

Councillors in attendance:
Julien Turner, Geoff Eaton, and Ricky Trim
There were 12 members of the public in attendance

FULL COUNCIL

1. Co-option of new Parish Councillor for Winterborne Whitechurch
Mr Chris Royle was proposed and seconded and duly unanimously elected as a new member for Winterborne Whitechurch Parish Council.

2. Apologies for absence
Cllr Liam Deeney and Cllr Alan Holford-Walker sent apologies.
Cllr Emma Parker also sent apologies.

3. Declarations of pecuniary or other interest
No declarations were made at this time.

4. Minutes of the previous meeting held on 17th September 2025
These were agreed as a true and accurate record of the meeting.

5. Clerk's report
The Clerk had no matters that were not on the agenda.

6. Chair's update
The Chair confirmed that all working groups were active, and the next project was a bus shelter opposite Lady Bailey – for which funding had already been allocated.

7. Public participation – items on the agenda only
The Parish Council were thanked for maintaining the footpaths, it was noted they were as good as had been seen.

8. Dorset Councillors report
Cllr Parker had been in contact with Dorset Council planning as to the fencing by the old pub.
Cllr Parker was also intending on attending the meeting with Dorset Council representatives as regards traffic calming.

9. Planning
There were no new planning applications to discuss.

10. Financial matters

a. Payments for authorisation

There were **8** payments **(PV's 39-46),** totalling **£ 1038.03** that were approved and authorised for payment.

b. Half year budget report

It was confirmed that the overall budget spends as of 30th September 25 was **41.79%**

c. Bank reconciliation

Funding in the bank as of 30th September 25 was **£ 20209.16.**

Lloyds Bank	**£ 13376.49**
Unity Trust Bank	**£ 7742.12**
Outstanding payments	**£ 909.45**

11. Solar park funding – next steps

The Clerk confirmed that the funding of £40000.00 had been received.
It was suggested that an open village meeting be held, so that the Community could discuss some terms of reference, projects and distribution management.
Helen Hakimzadeh offered to lead on this, with the Parish Council's only role henceforth, being that of releasing the funds.

12. Traffic Management measures update

The Clerk had organised a meeting with the Dorset Council Highways Portfolio Holder and Senior Highways Engineer to discuss what was possible for road safety management.
It was also confirmed that the 20mph consultation would open on 16th October 25 and the more replies the better.

13. DAPTC matters on going

There were no matters to discuss. However, the Chair reminded Councillors that a vote would be taken in November to discuss if the Parish Council wished to continue with the current membership.

14. Defibrillator administration

Cllr Holford-Walker was happy to take on the weekly check.
The Clerk would conduct the administrative aspects of this asset.

15. Adoption of telephone box

The Clerk was delighted to announce that all the legal paperwork had been completed and the telephone box was now in the ownership of the Parish Council.
Ideas for its use could be sent to the Clerk.

16. Closure of Lloyds bank account

Members agreed to the closure of Lloyds.
The Clerk would transfer the majority of the funds to Unity Trust Bank at first, then once cleared finally close the account.

17. Half year project review and initial 2026 project thoughts

As per agenda 10b, the finances were all in good order, as were all projects that the Parish Council were seeking to achieve this year.
There were no new projects suggested at this time.

18. Public participation – items not on the agenda for discussion or update only

It was confirmed that south side of the village did not meet the Dorset Council criteria for a 20 mph limit.

It was again mentioned that the trunk road from the M4 to the South Coast was still scheduled for approval within the next couple of years.

19. Items and date for the next meeting **19th November 2025**

Initial Precept discussion
DAPTC membership
Appointment of solar fund committee member
Traffic management update

There being no further business the meeting closed at **2005 hours.**

Julien Turner _____ Chair of Winterborne Whitechurch Parish Council

Dated _____

Winterbourne Whitchurch Parish Council Payments 2526																		08/11/2025
				Chq							Community	Play		Traffic	Green			
Date	Payee Details	Item	PV	no	Amount	Wages	Expenses	Admin	Insurance	Pro fees	Fund	Park	Grants	Calming	Spaces	VAT	Reserves	Total
21/05/2025	Lloyds	Service Charge	1	PAY	4.25			4.25										4.25
21/05/2025	Mr W Lewin	April 25 Salary	2	725	407.75	397.75	10.00											407.75
21/05/2025	NEST	April 25 Pension	3	DD	86.42	86.42												86.42
21/05/2025	Lloyds	Service Charge	4	PAY	7.25			7.25										7.25
21/05/2025	Mrs H Hakimzadeh	VE Day 80 Grant	5	724	163.00						163.00							163.00
21/05/2025	Mr W Lewin	May 25 Salary	6	725	410.25	397.55	12.70											410.25
21/05/2025	NEST	May 25 Pension	7	DD	86.42	86.42												86.42
21/05/2025	Mr Cox	Grass Cutting	8	726	390.00										390.00			390.00
21/05/2025	DAPTC Ltd	Annual Membership	9	727	381.84					381.84								381.84
21/05/2025	DAPTC Ltd	Email Subsciption	10	728	47.75			47.75										47.75
16/07/2025	Mr W Lewin	June 25 Salary	11	729	433.65	397.55	10.00			26.10								433.65
16/07/2025	NEST	June 25 Pension	12	DD	86.42	86.42												86.42
16/07/2025	Nite Mode	Band Costs for FODS	13	730	200.00						200.00							200.00
16/07/2025	Lloyds	Service Charge	14	PAY	4.75			4.75										4.75
16/07/2025	HMRC	Employers NI	15	VISA	55.41	55.41												55.41
16/07/2025	HMRC	PAYE and NI	16	VISA	298.21	298.00		0.21										298.21
16/07/2025	Mr Cox	Grass Cutting	17	731	195.00										195.00			195.00
16/07/2025	Lloyds	Service Charge	18	PAY	6.75			6.75										6.75
16/07/2025	JP Consultants	Internal Audit	19	732	70.00					70.00								70.00
16/07/2025	Friends of Dunbury	Grant	20	733	100.00								100.00					100.00
16/07/2025	Grays Stores	Stamps	21	VISA	13.60			13.60										13.60
16/07/2025	Mr Cox	Grass Cutting	22	BACS	390.00										390.00			390.00
17/09/2025	Mr W Lewin	July 25 Salary	23	BACS	410.25	397.55	12.70											410.25
17/09/2025	NEST	July 25 Pension	24	DD	86.42	86.42												86.42
17/09/2025	Lloyds	Service Charge	25	PAY	7.25			7.25										7.25
17/09/2025	Mr W Lewin	August 25 Salary	26	BACS	475.63	465.63	10.00											475.63
17/09/2025	NEST	August 25 Pension	27	DD	89.20	89.20												89.20
17/09/2025	Zurich	Insurance Premiums	28	BACS	507.00				507.00									507.00
17/09/2025	Mr Cox	Grass Cutting	29	BACS	195.00										195.00			195.00
17/09/2025	Hugo Fox	Email Subsciption	30	DD	20.99			17.50								3.49		20.99
17/09/2025	Lloyds	Service Charge	31	PAY	4.25			4.25										4.25
17/09/2025	Community Heartbeat	Defibrillator Support	32	BACS	162.00							135.00				27.00		162.00
17/09/2025	BDO	External Audit	33	BACS	252.00					210.00						42.00		252.00
17/09/2025	Unity Trust Bank	Service Charge	34	PAY	6.00			6.00										6.00
17/09/2025	Mr T Cox	Groundwork and Grass	35	BACS	360.00										195.00		165.00	360.00
17/09/2025	Mr W Lewin	September 25 Salary	36	BACS	423.19	410.49	12.70											423.19
17/09/2025	NEST	September 25 Pension	37	DD	89.20	89.20												89.20
17/09/2025	HMRC	PAYE and NI Q2	38	BACS	386.81	386.81												386.81
15/10/2025	Lloyds	Service Charge	39	PAY	4.25			4.25										4.25
15/10/2025	Unity Trust Bank	Service Charge	40	PAY	6.00			6.00										6.00
15/10/2025	Hugo Fox	Email Subsciption	41	DD	20.99			17.50								3.49		20.99
15/10/2025	BT	Phone Box	42	BACS	1.00							1.00						1.00
15/10/2025	Grays Stores	Stamps	43	VISA	13.60			13.60										13.60
15/10/2025	Mr T Cox	Grass Cutting and Trees	44	BACS	480.00										390.00		90.00	480.00
15/10/2025	Mr W Lewin	October 25 Salary	45	BACS	422.99	410.29	12.70											422.99
15/10/2025	NEST	October 25 Pension	46	DD	89.20	89.20												89.20
19/11/2025	Unity Trust Bank	Service Charge	47	PAY	6.00			6.00										6.00
19/11/2025	Community Heartbeat	Defibrillator Support	48	BACS	324.00							135.00				54.00	135.00	324.00
19/11/2025	Hugo Fox	Email Subsciption	49	DD	20.99			17.50								3.49		20.99
19/11/2025	Mr Burton	Fence Repairs	50	BACS	662.26							623.22				39.04		662.26
																		0.00
Totals					**9,365.19**	**4,230.31**	**80.80**	**184.41**	**507.00**	**687.94**	**363.00**	**894.22**	**100.00**	**0.00**	**1,755.00**	**172.51**	**390.00**	**9,365.19**

Winterbourne Whitechurch Parish Council Budget 25/26					
	Receipts	**Current**	**Budget**	**Percentage**	**Difference**
		£	**£**		
	Precept	17,000.00	17000.00	100.00	0.00
	VAT	542.75	542.75	100.00	0.00
	Total Receipts	**17,542.75**	**17542.75**	100.00	0.00
	Payments	**£**	**£**		
LGA 1972 s112	Wages	4,230.51	7300.00	57.95	3069.49
	Expenses	80.80	200.00	40.40	119.20
LGA 1972 s111	Administration	160.90	800.00	20.11	639.10
	Insurance	507.00	600.00	84.50	93.00
LGA 1972 s111	Professional Fees	687.94	700.00	98.28	12.06
	Community Fund	363.00	1000.00	36.30	637.00
	Community Assets	136.00	900.00	15.11	764.00
LGA 1972 s137	Grants	100.00	1500.00	6.67	1400.00
	Traffic Calming	0.00	2000.00	0.00	2000.00
	Green Spaces	1,755.00	2000.00	87.75	245.00
		8,021.15			
	VAT	75.98	0.00		
	Reserves	255.00	0.00		
	Total Payments	**8,352.13**	**17000.00**	**47.18**	**8,978.85**