

# Buildwas Parish Council

Clerk: Mr C Furnival (CiLCA)  
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Chair: Cllr L Pratt  
Vice Chair: Cllr S Heath

18<sup>th</sup> May 2023

To all Members, Buildwas Parish Council  
Copied to others for information

Dear Colleagues

**NOTICE IS HEREBY GIVEN** that the next Annual General Meeting of Buildwas Parish Council for the municipal year 2023/24 will take place on the 25<sup>th</sup> May 2023 at 7:30pm to be held at Buildwas Village Hall. Members are summoned to attend for the transaction of business on this agenda.



Clerk of the Council

## AGENDA

- 1. Election of Chairman**  
To elect a Chairman to serve the municipal year 2023/24
- 2. Chairman's Declaration of Acceptance of Office**  
The Chairman will be required to read out the declaration and sign.
- 3. Election of Vice Chairman**  
To elect a Vice Chairman to serve the municipal year 2023/24
- 4. Vice Chairman's Declaration of Acceptance of Office**  
The Vice Chairman will be required to read out the declaration and sign.
- 5. Apologies and declarations of Interest**  
To receive apologies and record any pecuniary or non-pecuniary declarations of interest in matters relating to the business to be conducted on this agenda.
- 6. Public Session**  
The Chairman of the parish council will open the meeting and allow 15 minutes for members of the public to ask questions to the council, 3 minutes per person.
- 7. Minutes of the meeting held 20<sup>th</sup> March 2023**  
Copies have been distributed to members of the Council and will be displayed on the website.
- 8. Matters arising, for information, from the 20<sup>th</sup> March 2023 minutes not otherwise on the agenda**
- 9. Confirmation of meeting dates and arrangements for 2023/24**  
Members to adopt a calendar of meetings for the municipal year 2023/24

**10. Confirmation of policies & procedures**

Members to confirm the adoption of the following policies;

- a) Financial Regulations
- b) Standing Orders

**11. Confirmation of bankers, auditors and cheque signatories**

Members to consider the current arrangements and any recommendations as listed by the Clerk/RFO;

- a) Remain with Lloyds Bank PLC in F/Y 2023/24
- b) Use the services of K. Eshelby for the audit year 23/24
- c) Remain with the current mandate and signatories; Cllrs: S. Heath, R. Jones, R. Wilcox and Mr Furnival.

**12. Annual subscriptions**

Members to consider approval of the following subscriptions to continue past current membership;

- a) Shropshire Association of Local Councils
- b) CPRE The countryside charity

**13. Reports from West Mercia Police**

To receive any reports from the Safer Neighbourhood Team.

**14. Reports from Shropshire Council**

To receive any reports from the Member for Severn Valley for information.

**15. Correspondence**

To consider any items for discussion or consider actions appropriate.

**16. Highways/Road Safety along the B4380**

To receive a report from Cllr Ling

**17. Rights of Way**

To receive a report from Cllr Grainger

**18. Buildwas Parish Plan (Community Led Plan)**

To consider adoption of a working group to develop the plan.

**19. Climate and Nature Action**

- a) To receive any updates on the development of a climate and nature action plan.
- b) To consider supporting the Climate & Ecology Bill ([www.zerohour.uk/bill](http://www.zerohour.uk/bill))

**20. Reports from Parish Councillors**

To receive any reports from Parish Councillors and any outside body reports for information.

**21. Planning**

To consider any planning applications and note those decided since the last meeting.

**22. Finance reports**

- a) To approve the latest reconciliation of banking statements and payments.
- b) To resolve that the council is exempt from external audit for 22-23.
- c) To approve the AGAR for 2022-23.
- d) To note acceptance of the Internal Auditors report for 22-23 and any actions raised.