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| --- | --- | --- | --- | --- | --- |
| **GROUP TITLE:** | | | | | |
| **Chair (Name):**  Seconded (initial) | | | | | |
| **Members:**  (names) | | | | | |
| **ISSUES & OPPRTUNITIES**  (who concerned?) | | | | | |
| **1.** |  |  |  |  |
| **2.** |  |  |  |  |
| **3.** |  |  |  |  |
| **4.** |  |  |  |  |
| **5.** |  |  |  |  |