

Yattendon Parish Council

To: All Members of Yattendon Parish Council

All Councillors are hereby summoned to attend the following meeting.
Please notify the Clerk if you are unable to attend.

NOTICE OF MEETING

MEETING: Full Council
DATE & TIME: Monday 3rd April 2023 at 8:00pm
PLACE: Yattendon Village Hall, Yattendon Road, Yattendon, RG18 0UE

S. Marshman

Dr. S. Marshman, CiLCA, Clerk to the Council

28th March 2023

Agenda

- 1 To receive, and consider for acceptance, apologies for absence from Members of the Council
- 2 To receive any [declarations of Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests](#) and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest
Councillors should use the [flow-chart](#) below to identify which type of interest they have and what action should be taken.
- 3 To receive questions or comments from members of the public regarding items on the agenda and representations from any member who has declared an [Other Registerable Interest or a Non-Registerable Interest](#)
- 4 To approve the [Minutes of the Full Council Meeting held on 23rd February 2023](#)
- 5 To discuss any matters arising from the previous meeting
- 6 To consider co-opting a new councillor
- 7 Planning:
 - a) To consider the following planning application:
 - [23/00551/HOUSE Everington Bungalow, Everington Hill, Yattendon, RG18 0UD](#) - Single storey extensions
 - b) To receive an update on [planning applications and decisions since the previous meeting](#)
- 8 Finance:
 - a) To consider approving the payments listed on the Finance Report
 - b) To note the most recent Bank Reconciliation
 - c) To receive any reports from the Internal Controller
 - d) To receive the Quarterly Budget Report
- 9 Matters for future consideration and information

Date and time of next scheduled meeting: Wednesday 19th April 2023 – Annual Parish Meeting
Thursday 11th May 2023 – Annual Meeting of the Parish Council

Supporting Documents

Agenda Item 2: To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests and to consider any requests for dispensation

DPI = Disclosable Pecuniary Interest

ORI = Other Registerable Interest

NRI = Non-Registerable Interest

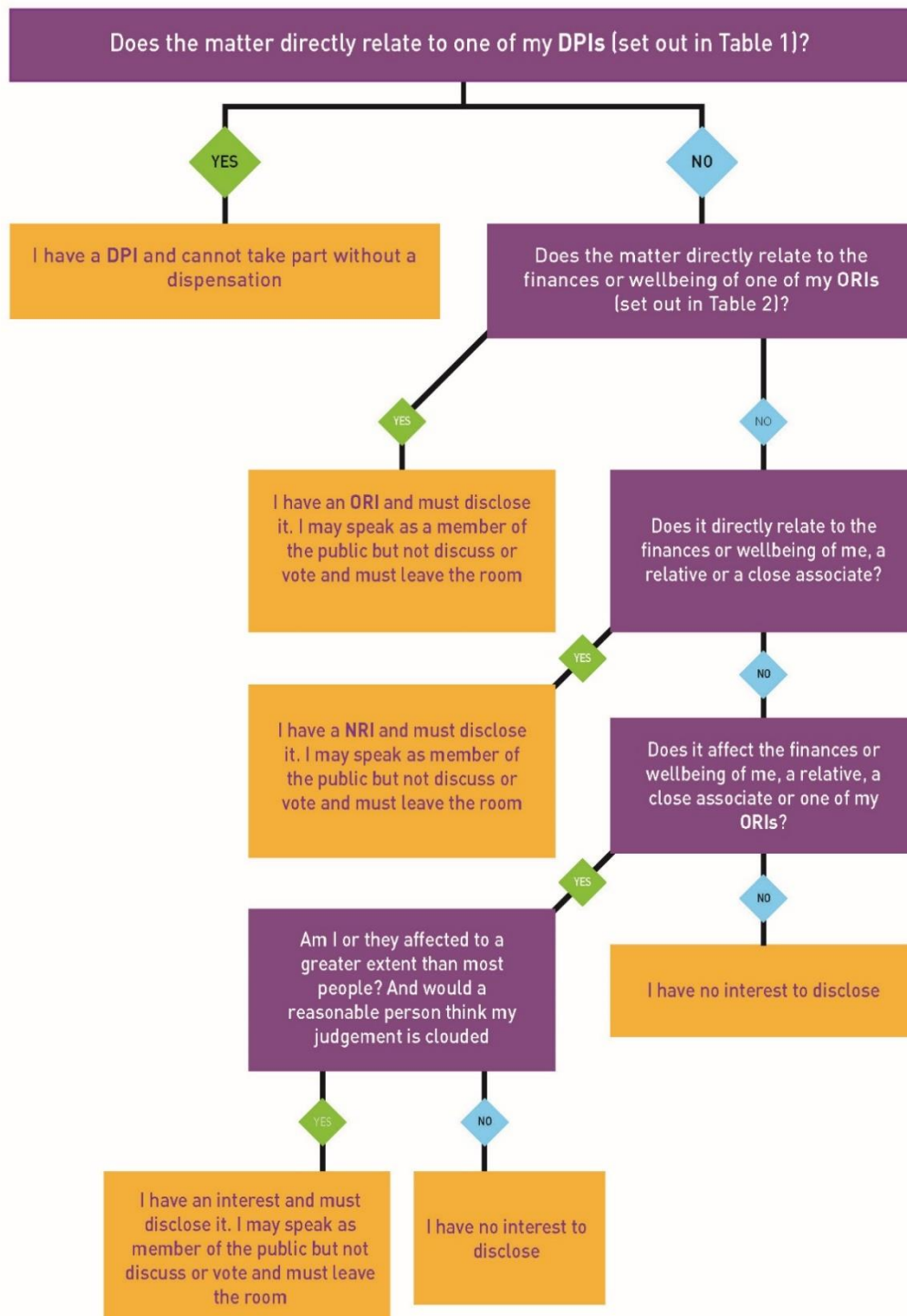


Table 1: Disclosable Pecuniary Interests

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and* property	Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (alone or jointly with another) a right to occupy or to receive income.
Licenses	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
Corporate tenancies	Any tenancy where (to the councillor's knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with

	whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class.
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* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registerable Interest

You must register as an Other Registerable Interest:

- a) any unpaid directorships
- b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority
- c) any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management

Agenda item 6: To receive an update on planning applications since the previous meeting

Applications Responded to Under Delegated Powers Since the Previous Meeting:

Application Reference	Location	Proposed Work	Parish Council Response
None			

West Berkshire Council's Recent Planning Decisions:

Application Reference	Location	Proposed Work	Parish Council Response	WBC Decision
None				

Agenda item 8: Finance

Finance Report

Status at bank at last bank reconciliation 28th February 2023

Lloyds Bank Current	£4,397.52
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Income received 17th February - 27th March 2023

None	£0.00
Total	£0.00

Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
06-Mar	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for Feb	£558.19
Total				£558.19

Bank Reconciliation

Bank Reconciliation at 28/02/2023

	Cash in Hand 01/04/2022	£5,960.91
	ADD	
	Receipts 01/04/2022 - 28/02/2023	£13,130.32
	Subtotal	£19,091.23
	SUBTRACT	
	Payments 01/04/2022 - 28/02/2023	£14,693.71
A	Cash in Hand 28/02/2023 (per cash book)	£4,397.52
	Cash in hand per Bank Statements	
	Petty Cash	£0.00
	2 HSBC Current Account	£0.00
	1 Lloyds Current Account	£4,735.62
	Subtotal	£4,735.62
	Less unpresented payments	£338.10
	Subtotal	£4,397.52
	Plus unpresented receipts	£0.00
B	Adjusted Bank Balance	£4,397.52

A = B Checks out OK