

## KEMBERTON PARISH COUNCIL

**Clerk to the Council:**

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**Chairman:**

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WEBSITE: <https://www.hugofox.com/community/kemberton-parish-council-13421/about-us>

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*Members are hereby summoned to attend the Annual Meeting of Kemberton Parish Council to be held on Wednesday 8<sup>th</sup> July 2020, 7:30PM in Kemberton Village Hall for the purpose of transacting the following business.*

**Signed, V Voysey, Parish Clerk**

**DATE: 1<sup>st</sup> July 2020**

1. ELECTION OF THE CHAIRMAN
2. DECLARATION OF ACCEPTANCE OF OFFICE
3. ELECTION OF THE VICE-CHAIRMAN
4. CHAIR WELCOME AND ANNOUNCEMENTS
5. APOLOGIES – to receive and agree apologies for absence
6. DISCLOSABLE PECUNIARY INTERESTS
7. DISPENSATION - To consider any requests from Members for dispensation (requests for dispensation should be in writing and addressed to the Chair (and/or) Clerk prior to the meeting).
8. REPORT FROM SHROPSHIRE COUNCILLOR
9. PUBLIC PARTICIPATION SESSION - An opportunity for the public to speak to the Council on matters that concern the Parish
10. MINUTES – to approve and sign the minutes dated 11<sup>th</sup> March 2020
11. MATTERS ARISING - Any matters arising from the minutes not covered elsewhere on agenda
12. HIGHWAYS
  - 12.1 Travelling Community
  - 12.2 Condition of the roads
  - 12.3 Kemberton Junction
  - 12.4 Any other Highway matters

### 13. CORRESPONDENCE

### 14. PLANNING APPLICATIONS RECEIVED

### 15. PLANNING APPLICATION DECISIONS

### 16. FINANCE

a) To approve and sign cheque payments

b) To sign the End of Year

- i) Reconciliation and Bank Statements for the month of March 2020
- ii) Receipts and Payments including income and expenditure spreadsheets
- iii) Sign Certificate of Exemption
- iv) Sign Annual Governance Form
- v) Sign the Annual Return for 2019-20
- vi) Confirm exercise of public rights

c) Internal Audit

To note and receive the Internal Audit

d) Pension Regulation

To note that the Parish Clerk has filed a declaration to the Pensions Regulator

e) Online Banking

To consider a move to online banking and approve a way forwards

### 17. Environment

#### 17.1 Dog fouling

The Chairman has received several complaints about the amount of dog fouling in the village

#### 17.2 Other Environmental matters

### 18. Any Other Parish Matters

### 19. NEXT MEETING

Wednesday September 9th, 2020, at 7.30pm Kemberton Village Hall

#### PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be Proposed, Seconded and Resolved that the public and press not be present

### 20. STAFFING MATTERS