

# **LITTLE MILTON PARISH COUNCIL**

**To be held in The Pine Lodge  
On Wednesday 19<sup>th</sup> April 2023 at 7.30p.m.**

## **SUMMONS TO ALL COUNCILLORS TO ATTEND & AGENDA**

### **Parish Forum (15 minutes maximum)**

This item is for members of the public to raise any matters for the Council's consideration.

#### **1. Apologies for Absence**

#### **2. Declaration of Pecuniary Interests**

To **receive** any declaration of any pecuniary interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct.

#### **3. Approval of minutes:** The Parish Council meetings held on 8<sup>th</sup> March 2023.

#### **4. Matters Arising**

To **report** any matters arising from the minutes not covered on the agenda.

#### **5. Planning**

To **note** no planning applications have been submitted for consideration.

#### **6. Land at Warren Barn Farm, Little Milton**

To **note** the owner of the above land has submitted a Highways Declaration (Ref: 2068) to Oxfordshire County Council which prevents unrecorded public rights of way from being legally recorded on the basis of presumed dedication in the future.

To **consider** next steps.

#### **7. Report by District/County Councillor**

A report by the District/County Councillor on matters of interest within the District and County.

#### **8. Finance**

##### Approval of Council Expenditure

Colourplus: April Newsletter 2023	£239.20
Raymond Fergusson: Month 1 2023-24, Editor	£76.50
Andrea Oughton: Month1 2023-24, Clerk/RFO	£227.18
Francois Van Der Merwe- Microsoft 365 Licenses	£16.68
Howard Harrison (plants)	£72.56
Garden Kings (MUGA)	£114.00
HMRC: PAYE Months 10-12 2022-23	£323.00
SODC: Dog Bin servicing. Qtr. to 31 <sup>st</sup> March 2023	£226.04
NBB Outdoors (Inclusive Picnic Bench)	£565.20
Information Commissioners Office: Data Protection Renewal Fee	£35.00
GeoXphere (Parish Online) Annual membership to March 25 2024	£60.00

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CPRE: Annual membership to 26/04/2024	£36.00
Oxfordshire Association of Local Councils (OALC) Annual membership	£156.00
Oxfordshire Playing Fields Association: Annual membership	£45.00
Community First Oxfordshire: Annual membership	£55.00
Society of Local Council Clerks: Annual membership	£83.50

### **Direct Debit**

Intuit: Accounting software April 9th – May 9th 2023	£16.80
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Bank reconciliation available for review

Timetable for completion of the **Annual Governance and Accountability Return 2022/23 (AGAR)**

Advertising Income 2023-24

To **agree** the appointment of the Internal Auditor for 2022-23.

### **9. King Charles Coronation**

To **consider** supporting the installation of a human sundial on the recreation ground to commemorate the King's Coronation.

### **10. Tennis and MUGA Court**

To **discuss** next steps in the tennis and MUGA court refurbishment.

### **11. Reports from Councillor Representatives**

To **receive** any updates on:

- i) Recreation Ground, Open Green Spaces (Cllr Harrison)
- ii) Playground, Planning (Cllr Wakeling)
- iii) Communications (Cllr Sidhu)
- iv) Village Hall, Village Shop, Little Milton School, Orchard Nursery, St James' Church (Cllr Denby)
- v) Utilities and Highways (Cllr Sheppard)

### **12. Correspondence**

To **consider** any correspondence since the last meeting.

### **13. Exchange of Information**

To **receive** any items a Councillor may wish to raise and where necessary include items on the next agenda for discussion.

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**14. Date of next meeting: Wednesday 17<sup>th</sup> May 2023 in Pine Lodge**

A handwritten signature in blue ink, appearing to read 'Andrea Oughton', is centered on a light blue rectangular background.

*Andrea Oughton (Parish Clerk)*

*Date: 14<sup>th</sup> April 2023*

**THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT**