

# **Burford Parish Council**

Minutes of meeting on Monday 21<sup>st</sup> September 2020 at 7.30pm, Burford Village Hall

**Councillors Present:** Mr. A. Thomas, Mr. T. Earp, Mr. R. Morris, Mrs. B. Skidmore. Mrs. S Webb

**Clerk:** Mrs. K. Joiner

**1. Public Participation**

There was no public participation.

**2. Apologies**

There were apologies from Mr. K. Griffiths.

**3. Declaration of Interest**

There were no declarations of interest.

**4. Approval of Minutes of last meetings (8th September 2020)**

The minutes of the previous meeting were agreed as an accurate record and were signed in open meeting.

**5. Matters arising from the minutes**

There were no matters arising.

**6. U.S.C. – Mr. R. Huffer**

Mr. R. Huffer was not in attendance.

**7. Finance - to agree payments for**

D/D Robin Hood – August 2020	£253.14 (incl. £12.05 VAT)
D/D Robin Hood – August 2020	£15.30 (incl. £0.73 VAT)
RPS Grounds Maintenance INV 0669	£630.00

The chairman signed the HMRC form to change payroll provider.

**8. Burford Village Hall**

There was lengthy discussion over the village hall as there is a lot of work to be done before it can be opened.

The clerk circulates a report prior to the meeting which was taken a read. The books have been reconciled to within £400 for this financial year. However, it was agreed that the new treasurer would start from scratch.

The parish councillor agreed that the laptop that was originally for the Clerk to the council can be passed to the Secretary of the VH committee as it is no longer used.

One quote has been received so far for the cleaning of the hall – one deep clean then weekly cleans thereafter.

It was agreed that the clerk to the parish council will be paid to support the committee for 3 months, to ensure that all relevant paperwork and processes are in place.

A meeting of the VH committee was scheduled for 10am on Tuesday 29<sup>th</sup> September, at the VH.

## **9. Sanctuary Housing grant**

A response has not yet been received from Sanctuary regarding the amount requested.

## **10. Planning**

20/03571/FUL

Alternative Reference PP-09022385

Burford Mill Burford Tenbury Wells Shropshire WR15 8HH

Change of use and conversion of traditional agricultural buildings to five residential units

No objections raised.

Shropshire Local Plan Review, the plan was circulated and taken as read.

Caravan park – the clerk will contact Shropshire planning enforcement about the trees that have been cut down on this site, contrary to the planning permission granted. They will also be informed of a large container on the property of a house in Boraston Drive.

## **11. Items for next Agenda**

Village Hall

## **12. Date of next meeting**

Monday 2<sup>nd</sup> November, 10am

There being no other business the meeting was closed at 8.35pm

Signed.....

Date.....