

Bishop Thornton, Shaw Mills and Warsill Parish Council

Clerk: David Taylor

Thornfield, 57, Whitcliffe Lane, Ripon, North Yorkshire, HG4 2LB

Email: ClerkBTSMandWPC@outlook.com

Telephone: 01765 601693

www.bishopthorntonshawmillsandwarsillparishcouncil.org.uk

Minutes of the Ordinary of the Parish Council held on Tuesday 21st March
2023 at 7.30pm

Held at St John's Church, Bishop Thornton.

(2022-23 – 140) Present were Cllr Carolyn Sandford (Chair), Cllr Nick Tither (Vice Chair), & Cllr. Kevin Reynard

(2022-23 – 141) Also present was David Taylor, Clerk. There were no members of the public.

(2022-23 – 142) Apologies were received from Cllr. Julia Fulford and Cllr Felicity Cunliffe-Lister (North Yorkshire County Council).

(2022-23 – 143) There were no declarations of interest and so no applications for dispensation were required.

(2022-23 – 144) It was **resolved** that the minutes of the meetings held on 24th January 2023 having been circulated for consideration beforehand were true and correct records. The Chair was authorised to sign them accordingly.

(2022-23 – 145) It was **noted** that the meeting held on 24th January was inquorate and so it was **resolved** that all "decisions" taken that meeting should be ratified as resolutions.

Reports:

(2022-23 – 146) The Chair **reported** that she has had talks with Clint-cum-Hamlets Parish Council regarding the bin store on Pye Lane, Works on Pye Lane, Thornton Beck and the associated environment and the 20's Plenty initiative. She also attended a meeting of Cayton Cares which was a community project to promote and support lunches and social events.

(2022-23 – 147) It was **noted** that the reported a wheelie bin store had been installed adjacent to the roadside on Pye Lane. It obscures the view of the road on an already dangerous part of the road and thus presents a traffic safety hazard. It has attracted 15 complaints from Shaw Mills residents who use the route regularly. It has been reported to the NYCC Highways department and the Police. The Clerk is to write to the resident concerned asking him to remove the bin store.

(2022-23 – 148) The Clerk is to send a note of thanks to Mr & Mrs Riley on behalf of the Parish Council with regard to them looking after the bench half way up Mill Bank.

(2022-23 – 149) There was no report from North Yorkshire County Council.

(2022-23 – 150) There was no report from Harrogate Borough Council.

(2022-23 – 151) The Clerk **reported** that the Barclays Bank review is still taking place despite all the information required having been submitted.

(2022-23 – 152) The Clerk reported on the drop-in session that he attended at Harrogate Borough Council office regarding the new North Yorkshire Council.

(2022-23 – 153) It was **reported** that there are no plans, as yet, for activities on the weekend of the Coronation of His Majesty the King on Sat 6th May.

(2022-23 – 154) It was **reported** that whilst the gritting service provided by NYCC Highways Department is generally very good it was noted that the previous week's cold

snap had been dealt with very poorly, particularly in view of the new system of predicting future requirements using an advanced weather forecasting system that we were informed of. Many road users were stranded, some abandoning their vehicles in and around Bedlam when roads became severely iced up.

(2022-23 – 155) It was reported that the white lines in and around Shaw Mills are now completed. The rumble strips have not however been refreshed and the gully on the road out of Shaw Mills towards Burnt Yates is, however, still blocked. This causes flood water to run down the hill and in cold weather produces an ice sheet. The Clerk is to report this to Area 6, Cllr Cunliffe-Lister, Michael Harrison, Nigel Smith & Richard Flinton.

(2022-23 – 156) It was noted that somewhere between the IT spell checker and various other documents the spelling of the word defibrillator is inconsistent!. The Clerk shall check the spelling of all references to the word "defibrillator" and use this spelling.

(2022-23 – 157) It was reported that there appears to be a tipping site operating off Watergate Road (just past the Chequers Public House). The Clerk is to report this to Highways Area 6 and the Environment Agency.

(2022-23 – 158) It was reported that some members are still experiencing difficulties receiving documents from the Clerk. The Clerk is to ask further about Apple products interfacing with Windows 365 products.

It was resolved to publish a leaflet for a door to door delivery advertising :-

- a. The defibrillators, and
- b. That there is a vacancy for a Councillors in the Bishop Thornton ward,

It was resolved to notify Cllr Cunliffe-Lister of the difficulties the Parish Council is experiencing with the developers at High Mill. Perhaps she may wish to attend a site visit.

Correspondence:

(2022-23 – 159) Letter - Highways Asset Management – 23.01.2023. It was **noted** and **resolved** to continue with the current practice of NYCC cutting the safety splays on grass verges at road junctions.

(2022-23 – 160) North Yorkshire Council Launch campaign – Parish and Town Councils Communications Pack. **Noted.**

(2022-23 – 161) Letter - Engagement meeting with Yorkshire and Humber Climate Commission meeting. **Noted.**

Financial Matters:

(2022-23 – 162) The accounts for payment as listed on "**Appendix A**", below, were approved for payment.

(2022-23 – 163) A Bank Reconciliation to the period Tuesday 21st March 2023 (including all payments up to and over £100.00) was received and unanimously approved. The Chairman signed it accordingly. This appears at "**Appendix B**", below.

(2022-23 – 164) A Spending v Budget report to the period Tuesday 21st March 2023 was received and approved by the Council.

Planning Decision Notices:

(2022-23 – 165) Consultation on draft SPD: Protecting Dark Skies in the Nidderdale AONB. **Noted**

(2022-23 – 166) Planning Decision Notice. 22-04725-FUL. Installation of photovoltaic modules etc. Oakwood Park Business Centre. Mr A Cryer

Planning applications:

NB- Planning applications. All Comments and returns from the Parish Council can be seen on the HBC planning portal. Please see the note below for the meaning of Return Options.

(2022-23 – 167) There were no planning applications to **consider**.

(2022-23 – 168) It was **confirmed** that the next regular meeting of the Parish Council would be the Annual Meeting and Ordinary Meeting of Bishop Thornton Shaw Mills & Warsill Parish Council along with the Annual Village meetings of Bishop Thornton, Shaw Mills & Warsill villages. These will be held at Warsill Village Hall, starting at 7.30pm.

(2022-23 – 169) It was **resolved** to approve the schedule of meetings which appears at "**Appendix C**", below.

(2022-23 – 170) The meeting closed at 8.35pm.

These minutes were recorded and prepared by the Clerk to the Bishop Thornton, Shaw Mills & Warsill Parish Council, David Taylor.

Signed as a true record by Cllr. Carolyn Sandford, Chair.

Date:

At the Regular Meeting of the Bishop Thornton, Shaw Mills & Warsill Parish Council held on **23rd May 2023** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. Thornfield, 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- | | | |
|----|-----------------------|---------------------------|
| a. | DN Taylor | Clerk's Salary - Jan 2023 |
| b. | HMRC | Clerk's PAYE - Jan |
| c. | DN Taylor | StOfEx - Jan |
| d. | Yorkshire Accts Ripon | Payroll Management |
| e. | Fusion Systems | IT Helpdesk |
| f. | The Parish of Cayton | Room Hire |
| g. | DN Taylor | Clerk's Salary - Feb 2023 |
| h. | HMRC | Clerk's PAYE - Feb |
| i. | DN Taylor | StOfEx -Feb |
| j. | DN Taylor | StOfEx - Mar |

Appendix "B" –

Bank Reconciliation as at 21st March 2023 Including all payments (up to and over £100.00)

Barclays - *****534	£	1,632.38	
Less Acs Outstanding - See Shed '1'	£	-	
Sub Total	£	1,632.38	£ 1,632.38

Cash Book - 24th January 2023

Barclays - *****534	£	2,837.60	
Add receipts - See Shed '3'	£	-	
Sub Total	£	2,837.60	
Subtract payments - See Shed '2'	£	1,205.22	
	£	1,632.38	
Subtract A/cs Outstanding - Shed "1"	£	-	
Current State			£ 1,632.38

Shed 1			£	-
Total			£	-
Shed 2				
DN Taylor	Clerk's Salary - Jan 2023	02.02.2023	£	480.93
HMRC	Clerk's PAYE - Jan	02.02.2023	£	1.60
DN Taylor	StOfEx - Jan	02.02.2023	£	29.72
Yorkshire Accts Ripon	Payroll Management	02.02.2023	£	54.00
Fusion Systems	IT Helpdesk	02.02.2023	£	26.08
The Parish of Cayton	Room Hire	02.02.2023	£	75.00
DN Taylor	Clerk's Salary - Feb 2023	14.03.2023	£	476.73
HMRC	Clerk's PAYE - Feb	14.03.2023	£	1.80
DN Taylor	StOfEx -Feb	14.03.2023	£	29.68
DN Taylor	StOfEx - Mar	14.03.2023	£	29.68
Total			£	1,205.22
Shed 3			£	-
			£	-

Appendix "C" – Schedule of Forthcoming Meetings of Bishop Thornton, Shaw Mills & Warsill Parish Council:

Tuesday May 23 th 2023	Annual Meeting and Ordinary Meeting of Bishop Thornton Shaw Mills & Warsill Parish Council. Warsill Village Hall.
	Annual Village meetings of Bishop Thornton Shaw Mills & Warsill villages. Warsill Village Hall.
Tuesday July 25 th 2023	Ordinary Meeting of Bishop Thornton Shaw Mills & Warsill Parish Council. Warsill Village Hall.
Tuesday September 26 th 2023	Ordinary Meeting of Bishop Thornton Shaw Mills & Warsill Parish Council. Warsill Village Hall.
Tuesday November 21 st 2023	Ordinary Meeting of Bishop Thornton Shaw Mills & Warsill Parish Council. St John's Church, Bishop Thornton.

All meetings are generally held on the 3rd Tuesday of the month unless otherwise stated at either Warsill Parish Hall or St Johns Church, Bishop Thornton.

All meetings start at 7.30pm unless otherwise advised. There will be a public participation session lasting 15 minutes prior to the start of each meeting.

Ordinary Meetings will be held every other month. Extra Planning Meetings will be held where necessary.

Annual Village Meetings will be held in succession before the Annual Meeting of the Parish Council on Tuesday 23rd May 2023