

TILSTON PARISH COUNCIL

Email: clerk@tilstonparishcouncil.gov.uk
Website : www.tilstonparishcouncil.gov.uk

6th November 2025

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of Tilston Parish Council to be held on **Thursday, 13th November 2025 at 7.00 pm at Tilston War Memorial Hall** where the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. MINUTES

The Minutes of the proceedings of the Special Meeting of the Parish Council held on 11th September 2025 to be approved as a correct record and signed by the Chair of the Parish Council. (Minutes circulated).

3. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council on matters to be discussed at the Meeting.

4. REPORT OF COUNCILLOR WADDELOVE - CHESHIRE WEST AND CHESTER COUNCILLOR

Councillor Waddelove to report on matters pertinent to the Parish.

5. PUBLIC FORUM

To receive any questions from Members of the Public relating to matters on this Agenda. The Open Forum will not exceed a maximum of 15 minutes in duration.

6. ASSET REGISTER

Councillor Roberts to report.

7. GOVERNANCE

To approve the attached IT Policy.

8. PLANNING MATTERS

- **To receive feedback from Councillor Eddleston on any new planning applications.**

Further information is available at the following link [Simple Search \(cheshirewestandchester.gov.uk\)](http://SimpleSearch(cheshirewestandchester.gov.uk))

- **Planning Applications Considered Under the Provisions of the Standing Orders**

Reference Number: 25/02522/FUL

Site Address: Rock Cottage Church Road Tilston Malpas SY14 7HB

Proposal: Two storey rear extension, single storey side extension, external driveway alterations.

Comments submitted: The Parish Council did not submit any comments to this proposal.

9. BUDGET AND FINANCE 2025-2026

To consider and approve a report of the Clerk and Responsible Financial Officer (Report circulated).

10. FORWARD PLANNING – DRAFT BUDGET 2026-2027

To consider a preliminary report of the Clerk and Responsible Financial Officer. (Report circulated).

11. CAR PARK AT REAR OF VILLAGE HALL

The Chair and Councillor Eddleston to update the Parish Council, and the Members to consider any further proposals.

12. HILL FIELD

Councillors Edwin-Scott and Roberts to seek approval for the following proposal:-

National Lottery Communities Fund application for a £20k grant (over 2 years) in the name of the Wildlife Group. (Document circulated)

Includes:

- Information Board
- Other infrastructure (benches, platforms, other signing)
- Maintenance
- Tree and wildflower planting
- Forest school
- Other children's activities
- Seasonal events

13. INVERESK ROAD FLOODING AND NEW FOOTPATH

The Chair to update the Parish Council on this matter and Members to consider any implications.

14. FOOTPATH MAINTENANCE

The Chair to report and Members to consider any proposals.

15. WARM SPACE

The Chair to update the Parish Council.

16. LAMP POST POPPIES

The Chair to update the Parish Council.

17. CHRISTMAS WREATHS

The Parish Council to consider proposals by the Chair.

18. HIGHWAYS MATTERS

Councillor Johnson to report.

19. DATE OF NEXT MEETING

To note that the next meeting of the Parish Council will be held on 8th January 2026 at 7.00 pm at Tilston War Memorial Hall.

20. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.