

Minutes of the Winterborne St Martin Annual Parish Council Meeting held in the Parish Office, Winterborne St. Martin on Monday 11th May 2015

The meeting commenced at 7.30 pm immediately following the Annual Parish Meeting.
Present: - Mr P. Jeffery, Mr D.Gargrave, Mr D. Read, Mr A. Whitty, Mr N. Hallett, Mrs D. Wiltshire, Mrs A. Priddle, Mr J. Walker and Mr S Slade (Clerk), together with 4 members of the parish.

Apologies tendered on behalf of; - Mrs A. Bennett.

Declaration of interest

There were no declarations of interest

1. ELECTION OF CHAIRMAN.

Mr A. Whitty proposed and seconded by Mr D. Gargrave that Mr P. Jeffery is nominated to serve as Chairman of the Parish Council for the period until the annual meeting of the Parish Council in 2016. There were no other nominations.

Resolved

That Mr P. Jeffery is elected to serve as Chairman of the Parish Council for the period until the Annual Meeting of the Parish Council in 2016.

Mr Jeffery thanked members for electing him but gave long-notice that he would be unable to attend the meetings in July and September. He then read and signed the declaration of acceptance of office.

2. MINUTES

The minutes of the Parish Council meeting held in the Parish Office, Winterborne St Martin on Monday 23rd March 2015 had been circulated to all members.

Proposed by Mr D. Gargrave seconded by Mr A. Whitty

Resolved

That the minutes be signed as a true and correct record.

3. MATTERS ARISING FROM THESE MINUTES.

No matters raised.

4. ELECTION OF VICE-CHAIRMAN.

Mr P. Jeffery proposed that Mr D. Gargrave, be nominated to serve as vice-chairman of the Parish Council for the period until the annual meeting of the Parish Council in 2016. Mr A. Whitty seconded the proposition. There were no other nominations.

Resolved

That Mr D. Gargrave is elected to serve as vice-chairman of the Parish Council until the Annual Meeting of the Parish Council in 2016.

Mr Gargrave thanked members for electing him. He then read and signed the declaration of acceptance of office.

5. ANNUAL REPORT OF THE PARISH COUNCIL.

A copy of the Annual Report of the Parish Council, prepared by the chairman, had been handed to each person present at the Annual Parish Meeting.

Proposed by Mrs D. Wiltshire seconded by Mr N. Hallett.

Resolved

That the annual report of the Parish Council is accepted with thanks and a copy is pasted in the minute book for historical reference.

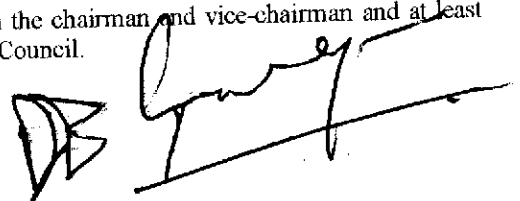
6 ANNUAL REPORT OF THE BLANCHARD CHARITY.

A report from the Parish Council Trustee representatives on the Blanchard Charity had been provided at the Annual Parish Meeting that preceded the Annual parish Council meeting. It was further noted that the annual meeting of the Charity will be held on 22nd May 2015.

7. APPOINTMENT OF SUB-GROUPS.

The existing representatives were re-appointed as follows for the period to the annual meeting in 2016.

Planning application comments to be made after consultation with the chairman and vice-chairman and at least one other member. Major planning matters to be considered by full Council.



Footpath matters: - Mr D. Read as Footpath Liaison Officer for the parish with help from Mr J. Walker.
 Village Hall Representative: - Mr P. Jeffery.
 Blanchard Charity Trustees: - Mr P. Jeffery and Mr D. Read.
 Flood Warden/Emergency Officer: - Mr S. Slade
 Amenity Team: - Mr D. Gargrave and Mr A. Whitty and all members when necessary.
 Waste Watch: - Mr D. Read and Mr P. Jeffery.

8. PLANNING MATTERS

Comments made on Planning Applications during the interim period since the last meeting.

Erect extension at Holly Lodge. No objections.

Matters determined by WDDC.

Erect agricultural barn at Eweleaze Farm. Planning permission not required.

Extend 1, Higher Ashton Farm, Cottage. Approved.

Matters discussed at the meeting.

Erect stables and modify vehicular access and create a car park on land off of Monkton Road east of the Martinstown Cricket Club. Considered that any increase in the activity on this site with the resultant inevitable increase in traffic along this narrow road, especially with horse boxes, would be detrimental to the area and to other road users especially cyclists.

9. FINANCIAL MATTERS.

a. Payments and Receipts.

Payments since the last meeting

K. Damcn Grass cutting	£ 40.00
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Receipts since the last meeting: -

Half annual precept including LCTS	£ 2250.00
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b. Approval of accounts for payment.

M.J. Fry Newspaper bins	£ 285.60
S. Slade New minute book	£ 34.50

c. Funds in the Parish Council Account.

The clerk reported a sum of £13,876.83 was held in the Parish Council Account as per bank statement number 61.
Noted.

d. External Auditors Report on Annual Accounts for the year ended 31st March 2014.

BDO LLB had audited and approved the Parish Council accounts for the year ended 31st March 2014. The auditor had reported that the LCTS grant should be included in the "grants" column and not the precept column. **Noted.**

e. Annual Governance Statement.

The Annual Governance statement prepared and provided by the external Auditors BDO LLB was completed section by section.

Proposed by Mr D. Read seconded by Mr A. Whitty

Resolved

That the Annual Governance Statement prepared by BDO Stoy Haward LLB is formally signed.

f. Annual accounts for the year ended 31st March 2015.

The clerk had provided each member with a copy of the annual accounts. The Chairman presented the accounts page by page. There were no questions.

Proposed by Mr D. Read seconded by Mr D. Gargrave

Resolved

That the accounts of the Parish Council for the period from 1st April 2014 to 31st March 2015 are approved and adopted and they be included on Section 1 of BDO LLB Annual Return.

10. CORRESPONDENCE AND OTHER MATTERS RAISED

a. The replacement of the Well structure to the south of "Fairfield" was discussed following which it was agreed that the work will be put in hand.

b. The Department for Communities and Local Government 2014 Transparency Code for smaller local authorities had to be complied with not later than 1st July 2015. This will entail all relevant activities of the Parish Council being placed on a Website. After due consideration the offer from Mr J. Elliott to place the information on the village website was accepted. The clerk will contact Mr Elliott and act accordingly.

c. Local Authorities Code of Conduct. Parish Councils have to adopt a Code of Conduct to accord with S 28 of the 2011 Localism Act. A suitably worded document in this regard was studied and it was agreed that this would be adopted. A copy was provided for all members present. Thanks accorded to Mrs Wiltshire for providing the document.

d. An invitation from BT to purchase the village telephone kiosk for £1 was again considered. Several people had suggested that it could be used for library purposes. Not-with-standing it was agreed not to purchase the kiosk.

11. FOOTPATH REPORT.

Mr Read reported that dog-mess is causing a problem for users of footpaths especially along paths near the village centre. Some people appear to pick-up the mess and bag-it before discarding the bag in the hedge or on the verge. The Dog Warden will be contacted for advice.

12. AMENITY MATTERS.

The notice board in the bus shelter is being used to display posters for many different events from other areas. This is to the detriment of local users. It was agreed that non-local adverts will be removed if space for local adverts is required.

The bus shelter is in need of decoration and some minor repair. It was agreed that this work will be put in hand. The residents of Mallards Green would like a notice erected to indicate the street numbering sequence of dwellings in that area for easy identification of the particular property. The clerk will contact the appropriate officer in the WDDC to ask that a suitable notice can be erected.

The clerk will contact the owner of Park Farm to ascertain that the replacement fence around the bus-stop lay-by at Mallards Green can be constructed of post and wire and not post and rails as the original fence. Repairs to the sheep-wash will be carried out when the water level reduces sufficiently to enable the work to be put-in-hand.

13. FLOOD WARDEN MATTERS.

The SWCFAG team had had meetings with the Highways Agency and discussed the problem of gullies and drains along the A35 in Winterbourne Abbas. The SWCFAG survey of the drains did not coincide with that carried out by the Highways Agency. Further studies will be carried out. The need to keep gully tops clear was an on-going problem and members were asked to take appropriate action to clear these or advise the Flood Warden if the problem was too difficult.

14. NEXT PARISH COUNCIL MEETING.

This will be held on 27th July 2015 in the Parish Office starting at 7.30pm.

15. CLOSURE OF MEETING

The meeting was closed at 9.40 pm.

Chairman Date 27/7/15