



SEAMER PARISH COUNCIL

www.seamercrossgates.org.uk

MINUTES: of the Meeting of the Council held at Seamer & Irton War Memorial Hall, Main Street, Seamer, Scarborough, YO12 4QD on 14 June 2022 commencing at 7.00pm.

PRESENT: Councillor L Wallis (Chairman) in the Chair;
Councillors K Elbourne, V Milner (Vice-Chairman), D Raine, WH Smith, and J White;
Inspector A Short, 1 member of the public and the clerk.

45 DECLARATION OF ACCEPTANCE OF OFFICE

RESOLVED that it be noted Councillor J Stockdale had signed his Declaration of Acceptance of Office in the presence of the Proper Officer.

46 APOLOGIES FOR ABSENCE

RESOLVED that:

- (a) apologies for absence given in advance of this meeting by County Councillor H Phillips be received.
- (b) apologies for absence given for the next meeting by Councillor White be received.

47 DECLARATIONS OF INTEREST

RESOLVED that it be noted:

- (a) all elected and co-opted Members had made their declarations of interest under the Council's Code of Conduct and Members' Register of Disclosable Pecuniary Interests within the required statutory timescales, and these were collated and published on the Council's website on 7 June 2022.
- (b) no declaration of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests was received for this meeting.
- (c) no application for dispensation from restrictions on participation in discussion and/or voting was received for this meeting.

48 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

RESOLVED that, further to minute 27(b)(v) of the last meeting, confirmation of the appointment of Councillor Stockdale to the Seamer & District Youth Centre Management Committee be noted.

49 CO-OPTION TO COUNCIL VACANCIES

RESOLVED that:

- (a) further to minute 26(b) of the last meeting, it be noted no applications to fill any vacant seats for the office of Councillor by co-option had been received.
- (b) the Borough Council be consulted as to co-option to any remaining vacancies as casual vacancies, following the Parish Council's power of co-option to ordinary vacancies expiring after 28 June 2022 (35 working days after the date on which the election was held).

50 TRAVELLERS' HORSE FAIR

The Council considered a verbal report by Inspector Short, who referred also to the monthly Police report.

RESOLVED that:

- (a) the verbal report be received, with thanks.
- (b) it be noted:
 - (i) the usual site would be open from 6.00am on 12 July to 6.00pm on 15 July 2022.
 - (ii) established multi-agency planning and dedicated operational arrangements had been made.
 - (iii) any relevant matters should be reported to ensure an appropriate record and response: 999 in an emergency; 101 for other incidents or crimes (including a call back facility), or the 101 Occurrence E-mail Reporting Form when no Police attendance was required.

51 PUBLIC PARTICIPATION

The following matter was raised by a member of the public and discussed:

- (a) Anti-social behaviour and criminal damage to trees, fencing and signage on the green on Curlew Drive near The Pheasantry.

RESOLVED that:

- (i) the contribution of the member of the public be received with thanks.
- (ii) enquiries be made into anti-social behaviour and criminal damage to trees, fencing and signage on the green on Curlew Drive near The Pheasantry, and relevant matters be reported to the Police and/or Borough Council.

52 MINUTES

RESOLVED that the previously circulated minutes of the meeting of the Council held on 18 May 2022 be approved as a correct record and signed by the Chairman.

53 JUBILEE ALLOTMENTS**(a) Matters resolved under delegation**

Further to Financial Regulation 4.1 d), Standing Orders 15(b)(xviii)-(xx) and minute 98(iv) of 14 December 2021, the Council considered a report by the clerk concerning matters resolved under delegation since the last meeting.

RESOLVED that:

- (i) the report be received.
- (ii) it be noted the following decisions concerning requests from tenants were taken under Standing Order 15(b)(xix), in consultation with the Members of the Allotments Working Group and then the Chairman & Vice-Chairman:
 - (1) a shed on a half plot be approved, subject to a requirement to position the shed near the corner of the half plot, parallel and adjacent to the field and next numbered half plot boundaries.
 - (2) construction of 2 composting bins from pallets on a plot be approved, subject to requirements that the composting bins be similar in design and size to those on the next numbered plot, and be positioned on the fence line between the plot and the grass path.
- (iii) it be noted the following decisions concerning unsatisfactorily maintained plots were taken under Standing Order 15(b)(xx), in consultation with the Members of the Allotments Working Group and then the Chairman & Vice-Chairman:
 - (1) a requirement to bring a half-plot up to the proper standard be issued to the relevant tenant, with notice of termination of their tenancy by re-entry by the Council if not completed within 3 weeks of the notice, and notice of claim for damages by the Council, to engage a contractor to undertake remaining tasks, if not completed in the event of the termination of the tenancy.
 - (2) the relevant tenant be written to, requiring satisfactory progress to bring a plot up to the proper standard within 2 weeks and a satisfactory outcome within 6 weeks, with notices as in minute 53(a)(iii)(1) above to follow if not resolved.
 - (3) the relevant tenants of 3 plots be written to, with requirements to bring the plots up to the proper standard within 3 weeks, with notices as in minute 53(a)(iii)(1) above to follow if not resolved.
 - (4) a requirement to remove a derelict trailer from a walkway within a reasonable period be raised with the relevant tenants, with notices as in minute 53(a)(iii)(1) above to follow if not resolved.
- (iv) it be noted the following decision concerning the water supply was taken under minute 98(iv) of 14 December 2021, in consultation with the Members of the Allotments Working Group and then the Chairman & Vice-Chairman:
 - (1) the mains water supply be turned off to conserve water during the evening of Sunday 10 July and back on during the morning of Sunday 17 July 2022, prior to and following the Travellers' Horse Fair, with notice to and in order to minimise disruption to tenants.

(b) Maintenance

The Council considered a verbal report by the Vice-Chairman, as a Member of the Allotments Working Group.

RESOLVED that it be noted, with thanks, the Chairman of the Friends of Seamer Village had strimmed most of the public areas of the Jubilee Allotments site.

(c) Tenants' Participation

None.

54 THE QUEEN'S PLATINUM JUBILEE CELEBRATIONS

Further to minute 7 of 12 April 2022, the Council considered a report by the Chairman of the Queen's Platinum Jubilee Celebrations Working Group.

RESOLVED that:

- (i) the report be received with thanks.
- (ii) the range of events held to celebrate the Queen's Platinum Jubilee by Seamer and Irton Parish Councils working together with community organisations across Crossgates, Seamer and Irton, across the extended bank holiday weekend 2 to 5 June 2022, be noted with thanks.
- (iii) the success of the Family Fun evening at Crossgates Community Centre, which was contributed to and supported by the Council, be noted.
- (iv) the success of the Exhibition with tea, coffee & cakes held in Seamer & Irton War Memorial Hall, which was supported by the Council and raised £215 to be donated to St Martin's Church and the Memorial Hall, be noted.
- (v) thanks be expressed to the active Members of the Queen's Platinum Jubilee Celebrations Working Group, and those who actively supported the Family Fun evening at Crossgates Community Centre and the Exhibition and refreshments at Seamer & Irton War Memorial Hall: Councillors Elbourne, Milner, Parnell and Wallis; the Chairman and Members of Crossgates Community Centre Management Committee; the Chairman and Members of Seamer & Irton War Memorial Hall Management Committee; the Parochial Church Council, St Martin's Church; the President and Members of Seamer & Irton WI, and the Chairman and Members of the Friends of Seamer Village.
- (vi) further to minute 141 of 8 March 2022:
 - (1) and paragraph 1(a) of the Terms of Reference, the work of the Queen's Platinum Jubilee Celebrations Working Group be successfully concluded.
 - (2) and paragraph 3(c) of the Terms of Reference, the Queen's Platinum Jubilee Celebrations Working Group be dissolved.

55 HIGHWAYS**(a) Flooding at the eastbound B1261 entry from Seamer to the Byways roundabout**

Further to minute 31(a) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that it be noted the investigation and remedial works were completed.

(b) Fencing and boundary wall to 2 properties, backing on to Scarborough Road, Seamer: fences erected on the pavement side of the wall and the wall (partially) knocked down

Further to minute 3(i) of 12 April 2022, the Council considered a verbal report by the clerk.

RESOLVED that it be noted with thanks:

- (i) the Borough Council, as the Planning Authority, was going to log these matters and make enquiries as enforcement cases, as whilst encroachment of the land and/or highway would not be a planning matter, the height of the fences potentially would be.
 - (ii) the County Council, as the Highways Authority, was going to take action over encroachment of the boundaries onto the highway, requiring the boundaries be reinstated and maintained on the line of the original stone wall, with referral to the County Council's legal team if not carried out.
- (c) Anti-social Behaviour (vandalism) to Long Lane and Crab Lane signage**
- RESOLVED that it be noted anti-social behaviour has been reported to the Police, and repairs and replacements to signage in Long Lane and Crab Lane actioned by the County Council.

(d) Existing puffin crossing upgrade, Main Street, Seamer

RESOLVED that:

- (i) it be noted the existing puffin crossing equipment in Main Street, Seamer was due to be updated during the summer 2022, with no change to how the crossing operates.
- (ii) concern about the limited amount of time pedestrians have to cross Scarborough Road on the green crossing light on each side of the junction with Stoney Hags Road and Pasture Lane be reported to the County Council.

56 BEST KEPT GARDEN AND ALLOTMENT COMPETITIONS

The Council considered a report by the clerk and:

(a) holding the Best Kept Gardens and Allotments Competitions 2022

RESOLVED that:

- (i) pursuant to Standing Order 3s, at the Chairman's request, the voting on this item be recorded, being:
 - (1) FOR: Councillors Elbourne, Milner, Wallis and White.
 - (2) AGAINST: Councillor Raine.
- (ii) the Best Kept Gardens and Allotments Competitions 2022 be held.

(b) arrangements for judging the competitions.

RESOLVED that:

- (i) Enclosed Gardens, Open Gardens and Allotments be judged for categories 1st, 2nd, 3rd and Highly Commended, and Bell Close for Winner only.
- (ii) the following areas be judged, which reflected the further significant development of residential premises within the Council area and the inclusion of the Jubilee Allotments, between Friday 24 June and Sunday 3 July 2022.
 - (1) Area 1:
 - (a) North east Seamer: Stoney Hags Road, Beaconsfield Road, Napier Crescent and Northfield Meadows estate areas.
 - (b) Rural properties, Seamer Moor Lane and Racecourse Road.
 - (c) Stoney Hags Rise, Edge Dell and A64, Edge Dell to Musham Bank.
 - (d) Crossgates, south of B1261 Musham Bank to Byways / north of B1261 Byways to Scarborough-York railway.
 - (e) Crossgates, north of B1261, Musham Bank to Stoney Hags Road.
 - (2) Area 2:
 - (a) North west Seamer, both sides of B1261 Ayton Road.
 - (b) Central and South Seamer, south of B1261 Scarborough Road, including Bell Close.
 - (c) Jubilee Allotments and rural properties off B1261 and A64.
 - (3) Area 3:
 - (a) Crossgates, south of B1261 from Centurion Way to Scarborough-York railway line.
 - (b) Any residential properties only within the industrial estate south of B1261 Cayton Low Road and east of Scarborough-York railway line.
- (iii) the clerk amend and notify Councillors' allocations to the above areas, reflecting discussed needs and preferences.
- (iv) the clerk be advised of Councillors' judged recommendations for Enclosed Gardens and Open Gardens no later than Monday 4 July 2022, for final judging by an independent relevant professional, and for Allotments as soon as possible thereafter.
- (v) arrangements be made for presentations to be made at the 13 September 2022 meeting.

57 CORRESPONDENCE

The Council considered the following correspondence/communications received since the last meeting:

- (a) Zoe Metcalf, Police, Fire & Crime Commissioner for North Yorkshire & York's North Yorkshire Fire & Rescue Service Risk and Resource Model Consultation.
- (b) An update on progress towards a new single council for North Yorkshire.

RESOLVED that:

- (i) the correspondence and reports be received.
- (ii) the Police, Fire & Crime Commissioner's public consultation events in Westborough, near the Brunswick Centre, Scarborough, 10.00am to 4.00pm on 10 June and 29 July 2022 be noted.
- (iii) the online briefing for Councillors on the transition to North Yorkshire Council be noted.
- (iv) all correspondence from and to members of the public be copied in redacted form to Councillor Raine at his request.

58 PLANNING MATTERS**(a) Planning Applications****(i) Applications considered and resolved under delegation**

RESOLVED that, further to Standing Order 15(b)(xv), the following planning application and the response made to the Planning Authority under delegation since the last meeting be noted:

- (1) 22/00687/FL Removal of wall and planters to increase car parking, One Stop, 1 Avocet Shopping Centre, Curlew Drive, Crossgates.

RESOLVED that:

- (a) no objection and no comment be raised.
- (b) the proposed removal of the wall and planters to increase car parking be supported.

59 OUTSIDE BODIES**(a) Seamer Sports Association**

The Council considered a verbal report by the clerk, concerning the fencing, visibility and pedestrian safety on the access road to Seamer Sports Association, and correspondence from and to the Secretary.

RESOLVED that:

- (i) it be noted:
 - (1) the fencing was installed by Beyond Housing, on their land, due to anti-social behaviour across their tenants' gardens.
 - (2) Beyond Housing reduced the height of the fence at the Pasture Lane side of the footpath towards Bell Close and Seamer & Irton Community Primary School, diagonally, to address safety issues raised previously by Seamer Sports Association with the support of the Council.
- (ii) the advice of the clerk be noted and endorsed concerning the installation of stop lines & signs and mirrors, approaching:
 - (1) the recreation ground from Pasture Lane.
 - (2) the footpath towards Bell Close and Seamer & Irton Community Primary School from the recreation ground.
- (iii) the installation of and/or enhancement of existing speed bumps, at the locations in minutes 59(a)(ii)(1) & (2), be explored.
- (iv) a Community Fund application be welcomed in support of the purchase and installation of the proposed stop lines & signs, mirrors and speed bumps.
- (v) Beyond Housing be requested to reconsider the design and/or positioning of the fencing, and such other safety measures, upon implementing any planning application on land adjoining the access road from Pasture Lane to Seamer Sports Association.

(b) Yorkshire Local Councils Associations (YLCA) Scarborough Branch

The Council considered a verbal report by the Chairman.

RESOLVED that:

- (i) the verbal report be received, with thanks.
- (ii) it be noted Councillor R Towse, Chairman of Newby & Scalby Town Council had been elected Chairman of the YLCA Scarborough Branch and Branch meetings would continue to be held at Newby & Scalby Town Council Hub for the foreseeable future.

60 FINANCIAL MATTERS**(a) Accounts for payment and income received**

RESOLVED that:

- (i) the accounts received for payment and income received since the last meeting be approved.
- (ii) an invoice received from Seamer & Irton Memorial Hall for room hire in the sum of £25.00 for this meeting be approved for payment, subject to inclusion on the schedule for the next meeting.

(b) Bank Account and Electronic/internet banking

Further to minute 36(f)(iv) of the last meeting, the Council considered a verbal report by the Chairman.

RESOLVED that:

- (i) it be noted an instruction had been confirmed to Barclays Bank to remove Borough Councillor and former Parish Councillor H Mallory from the bank mandate.
- (ii) Councillor White be added to the bank mandate.

61 EXCLUSION OF THE PUBLIC

RESOLVED that, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting and no person may report on the meeting for the following items of business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

- (a) relating to any individual (*minutes 63, below*).
- (b) relating to the financial or business affairs of any particular person (including the authority holding that information) (*minutes 62 to 64, below*).

62 PLAYGROUNDS AND EQUIPMENT: Repairs and Maintenance – The Green

Further to minute 38 of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) Streetscape (Products & Services) Ltd's installation of the resurfacing under the Carousel roundabout be noted.
- (ii) Streetscape (Products & Services) Ltd's quotation for replacing the railing with a bespoke tight mesh product be awaited and consideration of this deferred to the next meeting.

63 OLD SCHOOL HOUSE

Further to minute 40 of the last meeting, the Council considered a verbal report by Councillor White.

RESOLVED that:

- (i) the verbal report be received, with thanks.
- (ii) Councillor White's inspection of the window frames with the Agent and that no action was required by the Council or the Agent be noted.

64 OVERGROWING OF THE FOOTPATH ON THE EAST SIDE OF THE B1261 FROM MUSHAM BANK TO THE BYWAYS ROUNDABOUT

Further to minute 42 of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that this matter be deferred to the next meeting pending a response by the County Council concerning its consent to the Parish Council undertaking the works, approved providers and quotations.

The meeting closed at 8:45 pm

The next meeting of the Council will be held at Crossgates Community Centre, Curlew Drive, Crossgates, Scarborough, YO12 4TL, on 12 July 2022 commencing at 7.00pm

Chairman

12 July 2022