

Boyton Parish Council

Minutes of the Meeting held on Monday 24th April 2017 at 7:30 pm in the Parish Church Hall

- Present** Councillors Jon Bennett, Jenny Smith, Ray Willis, Mervyn Law, Bernard Strout, Trisha Melzer and Martin Stanbury.
In attendance: Jon Sharpe (Parish Clerk), five members of the public.
- 17042/01 Apologies for Absence**
None.
- 17042/02 Chairman's Comments**
Cllr Stanbury thanked Cllr Melzer for her contribution as she is standing down from the Council. He also thanked Cllr Strout, a Councillor for 35 years for his contributions to the Council and Parish and who will also be standing down.
- 17042/03 Questions from the Public (*Standing Orders in abeyance*)**
A question was raised about the planning refusal under planning notices received below which will be covered within that part of the meeting.
- 17042/04 Declarations of Pecuniary Interests (*Standing Orders in force*)**
No written requests of Declarations of Pecuniary Interests had been received.
- 17042/05 Disclosures of Interests**
Cllr Strout declared an interest in planning application PA17/03085.
- 17042/06 Minutes**
It was **resolved** that the minutes of the meeting held 20th March 2017 be confirmed as an accurate record.
Proposed by Cllr Smith **Seconded by** Cllr Bennett and agreed unanimously.
It was **resolved** that the minutes of the meeting held 3rd April 2017 be confirmed as an accurate record.
Proposed by Cllr Smith **Seconded by** Cllr Bennett and agreed unanimously.
It was **resolved** that the minutes of the Annual Parish meeting held 20th March 2017 be confirmed as an accurate record subject to the "Boyton WI (Jenny Smith)" being amended to "Boyton WI (Mrs D Willis)".
Proposed by Cllr Law **Seconded by** Cllr Bennett and agreed unanimously.
- 17042/07 Matters Arising and Clerk's Report**
Beardon Barton – The planning enforcement website shows "No Breach Found".
North Beer Solar Farm and Old Smithy houses - it is believed that a breach of planning condition will be issued. The Clerk was requested to monitor.
The Clerk confirmed that he had now inspected the bridge on the footpath from 'Lyndhurst' and sent pictures to Cornwall Council as it does need some repairs.
The Clerk confirmed that a reply had been received from the Chief Executive of Cornwall Council re lack of responses and that he would be discussing the problems with a contact at Cornwall Council.
It was confirmed that two grit bins and salt should be ordered.

Following the response from Oliver Jones regarding the surface water on the South Beer to Tala road the Clerk was requested to set up a meeting with the relevant landowners and Oliver Jones to discuss a solution.

The responses concerning Beardon Bridge and the verge/edge of the Westcott to Hornacott Chapel road were discussed.

The Clerk was requested to contact the Launceston Town Clerk for an update on the plans for Launceston Hospital.

The Clerk provided details of the year to date accounts.

17042/08 Planning

Cllr Strout left the room.

Applications: **PA17/03085** – Change of use of agricultural barn and workshop to tyre and machinery storage unit for rural mobile tyre repair business – Land south of Danesfield Boyton.

It was **resolved** that the comments below be submitted online to Cornwall Council.

Proposed by Cllr Bennett **Seconded by** Cllr Smith and agreed unanimously.

It was **resolved** that the Parish Council supports the application.

Proposed by Cllr Law **Seconded by** Cllr Melzer and agreed unanimously.

General views on compliance with relevant planning policies e.g. within or outside a development boundary.	Cornwall Local Plan Policy 5 part 1c is relevant and the existing agricultural building would be suitable for a tyre and storage unit.
Beneficial and adverse impacts of a development on the local community.	None.
Effects on surrounding buildings (e.g loss of privacy or light) and environment.	New and second hand tyres should be stored inside the building to reduce any impact on the surrounding buildings and environment.
Acceptable design, scale, materials and landscaping to fit in with site and/or adjacent buildings.	Not applicable
Problems with site access or parking.	As existing.
Adequacy of highway network to cope with additional traffic and related safety issues.	Adequate.
Adequacy of local services and/or infrastructure to cater for a development.	Not applicable.
Particular features existing onsite which should be retained.	None.
Problems with noise, dust, smell or fumes or any other adverse impact on the amenity of local residents.	None.
Any suggestions to improve the proposed development.	As above re effect on surrounding buildings and environment.

Cllr Strout returned.

Notices Received: Change of use of building from agricultural to a mixed use of B1, B2 & B8 – Higher North Beer Farm. The Clerk declared an interest, it was agreed by the Council he could remain in the room. It was confirmed that Planning Enforcement were aware that the application had been refused and were taking appropriate action. It was agreed that this should be followed up after the Cornwall Council elections.

Other Applications of Relevance: None.

17042/09 Finance

It was **resolved** to approve the payments below.

Proposed by Cllr Jon Bennett **Seconded by** Cllr Smith and agreed unanimously.

Cheques for payment: -

Payee	Details	Payment Date	Reference	Amount
J Sharpe	Salary – April	28/04/2017	BACS	£195.02
HMRC	PAYE	28/04/2017	BACS	£49.20
Cornwall Association of Local Councils	Annual Membership	28/04/2017	BACS	£194.85

17042/10 Annual Return

The unaudited figures for Section 2 of the Annual Return were discussed.

It was **resolved** to approve the final accounts figures produced by the Responsible Finance Officer.

Proposed by Cllr Law **Seconded by** Cllr Strout and agreed unanimously.

It was **resolved** to that the Parish Council approves the figures for Section 2 of the Annual Return and that the Chairman signs the form.

Proposed by Cllr Melzer **Seconded by** Cllr Strout and agreed unanimously.

The Clerk explained that an Internal Auditor had not yet been found and, as a result, the Cornwall Association of Local Councils had been asked for a list of people who may be able to carry out the role. It is hoped that this will be successful but, as a last resort, Cornwall Council can provide this service at a cost of £200.

It was agreed that Cllr Stanbury and Cllr Law, in conjunction with the Clerk, could appoint a suitable candidate on behalf of the Council providing that the cost did not exceed £200 and report the outcome at the next meeting.

The Clerk requested that, based on the carry forward figures from the Annual Return, that £6,000 should be moved from the current account to the business reserve account.

It was resolved to approve the transfer of £6,000 from the current account to the business reserve account.

Proposed by Cllr Strout **Seconded by** Cllr Smith and agreed unanimously.

The Clerk was thanked for the clarity of the accounting information that had been provided.

17042/11 Cormac Performance

Questions were raised about what competition Cormac has for contracts, how their prices are tested and whether they have to bid for contracts competitively. The Clerk was asked to raise these questions with Cornwall Council. This should be revisited after the Cornwall Council elections.

17042/12 Internet Banking Procedure

The Clerk explained that some amendments were required to the Internet Banking Procedure following the system being set up.

It was **resolved** to approve the amendments.

Proposed by Cllr Smith **Seconded by** Cllr Melzer and agreed unanimously.

17042/13 Correspondence

The items for action were discussed under the Clerk's Report above. It was explained that the Big Wind Farm planning appeal decision had been delayed due to the elections.

17042/14 Members' Questions

Cllr Smith raised the concerns from the residents at Beacon Park about the electricity cable works. The concerns have been raised with Western Power and the Parish Council is to be advised of the outcome.

Cllr Stanbury asked that the annual performance review of the Parish Clerk should be included in June's meeting.

17042/15 Public Participation (*Standing Orders in abeyance*)

As the Gardening Club has temporarily ceased, some of the previous members asked if they could continue to maintain the flower box. It was agreed that funding would still be provided.

John Conway was suggested as another possible person to approach to carry out the Internal Auditor role.

17042/16 Date of Next Meeting (*Standing Orders in force*)

The next meeting will be held on Monday 22nd May 2017 at 19:30 in the Parish Church Hall.

The Meeting Closed at 20:45

Signed:.....Chairman

Date:.....