



Battle Town Council



**A meeting of the PERSONNEL SUB-COMMITTEE will be held on
TUESDAY, 24TH NOVEMBER 2020 at 6.30pm by Zoom**

To Cllrs: J Gyngell, G Favell, M Kiloh
(With copies to other Members for information)

Any member of the public wishing to join this meeting will need to contact the clerk and request the joining code by noon on 24TH November 2020.

In the interests of the environment, you are requested only to print if necessary

PUBLIC QUESTION TIME 6.30pm to 6.45pm
(Standing Orders will be suspended to allow for this item)

Sub-Committee members are hereby summoned to attend the meeting in order to transact the following business.

A G E N D A

Carol Harris

Town Clerk

18th November 2020

- 1 To receive and record apologies for absence**
- 2 Disclosure of interest** - To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
- 3 To approve and sign the minutes of the meeting held on 17th November 2020**
- 4 To receive a report and consider recommendations from the Clerk following the staff appraisal process**
- 5 To receive a report and consider recommendations from the Chairman following the Clerk's appraisal**
- 6 To receive an update on the Deputy Town Clerk & Town Development Officer post**
- 7 To agree recommendations to Finance & General Purposes Committee relating to staff matters**
- 8 Matters to note / future agenda items**
- 9 Date of next meeting: to be determined**

ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES ARE OPEN TO THE PUBLIC